

2013 Budget City of Fort Scott



“If we do not lay out ourselves in the service of mankind whom should we serve?”

- John Adams

Presented By: David Martin, City Manager & Susan E. Brown, Asst. City Manager/Finance Director

123 S. Main Street, Fort Scott, KS 66701
www.fscity.org

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To: Mayor & Commissioners

From: Susan E. Brown, Assistant City Manager

The City is moving forward. Many accomplishments have been made during the 2011 and 2012 budget years. City officials & Citizens should be proud of the renovated Buck Run Community Center as well as the new aquatic Center that was as a result of the ½ cent sales tax passed in April of 2011. An out of the ordinary skate park facility was built with city funds and donations from the community. Jobs are available in the community and expansions to current businesses are occurring. Improvements to city streets and parks continue. The governor announced the expansion of 69 Highway to an expressway south of Fort Scott to Arma. The Riverfront Authority, in collaboration with the City, will be making their vision a reality by starting construction to develop the Marmaton River as an asset, thanks to a federal grant to make it possible. Great things are happening in Fort Scott, Kansas.

City staff has proven to be creative and fiscally responsible during the 2011 budget year. New ideas and implementation of those ideas have saved the city thousands of dollars. Some changes will be realized immediately and others over time.

In 2011, the city acquired a municipal golf course known as Woodland Hills Golf Course. The course is on its way to restoration, however, the lack of memberships and daily play have left city officials concerned with the cost of running the course. Due to healthy cash reserves, the commission was able to maintain the same budget for 2012, without raising the mill levy. However, if the course is not supported through memberships or daily play taxes may need to increase to cover the shortfall in revenue.

Providing public safety, quality services and improved infrastructure have always been the goals of the City of Fort Scott. However, providing these essential services without increasing the financial stress on taxpayers continues to be challenging for management. Just like the families we serve, the City of Fort Scott must live within its financial means. Administration must take a conservative and prudent approach in order to protect our ability to provide needed and desired services in the long run. Preserving cash reserves “now” is important to saving taxpayers today and in the future.

Over the past few years, the City of Fort Scott has been able to implement new programs, build new projects and keep property tax rates level. While those initiatives facilitated better infrastructure and quality of life in the community, they also meant spending more than we are making. However, while remaining strong stewards of the citizens tax dollars, officials were able to have a better than anticipated cash carryover for the 2010 & 2011 budget years. This aided in some relief to keep services at the same level as years before. The commission and staff continue to monitor expenditures and makes cuts as necessary. The following items are new incentives, concerns or evaluations of programs for 2012 & 2013.

- The commissioners and staff will be participating in a strategic planning process and also look at their mission and vision statement.
- A (2) two percent increase has been included in the 2013 budget and will occur in January of 2013 when annual evaluations are completed.

- Health Insurance premiums increased 2.3% for 2012-2013 and city officials agreed to add \$10 per month to employee's premiums to maintain a grandfather status.
- KPERS employer contribution increased 1.8% and KP&F increased 3.94%
- Volunteers provided assistance in a tree trimming program
- Cash carryover from 2011 has allowed some relief on the general fund and the ability to reduce the mill levy in this particular fund which offset the needed mill levy increase in the bond and interest fund for street improvements.
- Valuations increased
- A 3% rate increase for water and sewer utilities is being recommended effective January 1, 2013 to help fund some large capital projects due to failing infrastructure as well as new improvements for public safety on National.
- The city will continue the aggressive street program in 2013. Each year the program will increase the mill levy approximately 1.5 mills to support the debt issued.
- Transient Guest tax revenues are down causing stress in the Tourism and Convention fund. An investment group is working to solicit a hotel franchise to build in Fort Scott. The hotel project will also include a CID district to help further improve the city by creating a quiet zone so the trains will not sound their horns through town.
- Several large projects are planned for the 2012/2013 fiscal years. There will be a realignment of 18th & 23rd street intersections, Widening of 69 Highway between 18th & 23rd, signal coordination along highway 69, riverfront park look road design and construction, Ellis Park Improvements, and a mill and overlay project on national from 6th to 13th.
- A storm drain study will be completed fall of 2012.
- Several storm drain projects are needed due to failing infrastructure. These include: 3rd street under railroad, sunset drive- 10th and Crawford and Couch street area
- Memorial Hall has various maintenance issues that need to be addressed in order to save the integrity of the building and further reduce deterioration. Depending on the decisions made for future use of the building commission and staff are compiling a list of necessary items to address in the near future. Since the building is part of the Historic District staff is researching the possibilities of tax credits and grants to help in reducing the cost of improvements.

- Due to a bridge audit performed by KDOT the city will be repairing North National Bridge. Temporary notes were issued and will replace debt retiring in 2011 in our special streets and highways fund.
- The airport advisory board will be meeting with commissioners to discuss the extension of the current runway.

The 2013 budget process has provided the commissioners and staff hope as we have seen progress the past few years with programs, but it also extends challenges to do more with less. City staff will continue to carefully evaluate revenues and expenditures. The priority remains to provide public welfare, safety and protection while focusing on restoring fund balances to a healthy position.

Executive Summary

The following document represents the City of Fort Scott's annual budget for 2012. The assessment and development of all funds were completed with a detailed review of revenue and expenditure items within the context of the city's mission, goals, and financial commitments. Information for each budgeted fund is provided in this budget document.

It is the administration's responsibility to publish and disseminate budget information to the commission and community. We welcome the opportunity to present and discuss operational plans and related financial impact with all interested parties. Interaction among interested groups consistently leads to operational improvements, which translates to quality opportunities for growth in the City of Fort Scott.

In developing a new budget there are significant issues and considerations which impact the final product. These issues are relevant in helping the city attain stated goals and objectives.

Mission Statement

As elected and appointed representatives of the citizens of Fort Scott, we are charged with the responsibility of planning and guiding the City into the future. We are held responsible, by our constituents, for decisions made which effect the present and future operation and well-being of our community. We are providers of public welfare, safety and protection. We are responsible for preserving, the past, addressing the present, and planning for the future of our Community.

Vision Statement

It is our responsibility, as elected officials, officers, and employees of the City, to maintain and enhance the health, safety, and welfare of all Fort Scott citizens. We do this through the following actions.

1. PROVIDING services in the most efficient manner.
2. PRESERVING and PROTECTING our current assets.
3. PLANNING for the future.
4. PERFORMING in a courteous, respectful, and caring manner towards all citizens while delivering all services in the most professional and cost effective manner possible.

Adopted by the Fort Scott City Commission on the 21st Day of December 1993

Commission & Staff

James Adams	Mayor
Gary Bukowski	Commissioner
Jeanie Parker	Commissioner
Sam Mason	Commissioner
Cindy Bartelsmeyer	Commissioner
Dave Martin	City Manager
Susan E. Brown	Assistant City Manager
Diane K. Clay	City Clerk
Eric Bailey	Public Works Director
Paul Ballou	Fire Chief
Richard Cook	Utilities Director
Robert L. Farmer	City Attorney

Reporting Policies

It is the policy of the City of Fort Scott to record financial data on a budgetary basis of accounting by fund. Regular monthly treasurer's reports are presented to the commission summarizing activity by fund. An independent certified public accounting firm is selected by the commission and they perform annual audits. Their opinion on the city's financial statements is then issued publicly.

Budget Development Goals and Process

The budget process can be disaggregated conceptually into a five-step process that includes: planning, preparation, adoption, implementation, and evaluation. The process is driven by two objectives. The first is to provide public safety and welfare for the community. The second objective is to maximize the use of available resources. Within this framework, the commission attempts to balance the needs of the community and the resources available to the city from local, state, and federal sources. The end product details the revenues and expenditures to support the programs and services for the City of Fort Scott. In addition, the budget provides a road map for past and current values.

Planning

The planning process for the next year's budget starts following the adoption of the current year's budget. The first steps are the review of the budget calendar and goals. The calendar includes all of the important activities in the budgeting process; including the projected dates on which important decisions are scheduled to be made. Once

adopted, the calendar represents the guideline for the preparation and adoption of the financial plan of the city.

Preparation

The preparation of the budget is a two-fold process of analyzing projected revenues and anticipated expenditures. Both processes occur simultaneously during the planning stages.

Anticipating expenditures begins with the process of reviewing budget programs for both new considerations and suggestions for deletion of budget issues no longer applicable. In reviewing current programs and services, attention is given to the merits of continuing the program or service in the manner it has traditionally existed. Salaries and benefits constitute 57% of total allocations. Special attention is given to each department to ensure that employee assignments and re-assignments provide sufficient services to the public. When the budget programs have been reviewed, discussions continue with the department directors and city manager until the final review is presented to the commission. With the priorities of the commissioners in mind, a balance is reached and preliminary budgets are set forth for the next budget year.

Adoption, Implementation, and Evaluation

Following the calendar set forth during the planning process, the preliminary budget is presented to the commissioners in late June. In July, the commission considers the budget and provides for public input and comment on the financial plan to fund the city's programs and services. Final passage of the budget occurs in August and implementation occurs during the next fiscal year. Each year the budget is evaluated and results are presented in the annual budget document and audit review.

City of Fort Scott Accounting Policies - Fund Accounting

The Accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its cash, liabilities, fund equity, revenues and expenditures. The various funds are grouped by type in the financial statements. The types of funds maintained by the City are as follow:

1. Governmental Funds

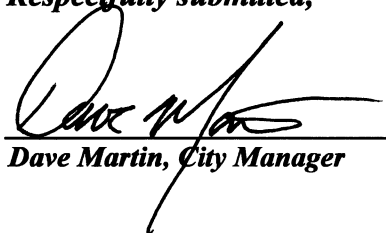
- a. General Fund: the General Fund is the principal fund of the City which accounts for all financial transactions not accounted for in other funds. The majority of current operating expenditures of the City, other than proprietary fund activities, are financed through revenues received by the General Fund.*

- b. *Special Revenue Funds: these funds are used to account for revenues derived from specific taxes, governmental grants or other revenue sources which are designated to finance particular functions or activities of the City.*
 - c. *Debt Service Fund: the Bond and Interest Fund is used to account for the payment of principal and interest on the City's general obligation bonds which are recorded in the general long-term debt group of accounts. Revenues for this purpose include ad Valorem property taxes, special assessment taxes and investment interest income.*
 - d. *Capital Project Funds: the Capital Project Funds account for capital improvements (except for those financed by proprietary funds) which are financed from the City's general obligation bond issues, special assessments, certain federal grants and other specific receipts.*
2. **Proprietary Funds**
- a. *Enterprise Funds: account for the operations that are financed and operated in a manner similar to private business enterprises where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The acquisition, maintenance and improvement of the physical plant facilities required to provide these goods and services are financed from existing cash resources, the issuance of bonds (revenue or general obligation), federal grants and other City funds.*
 - b. *Internal Service Funds: these are used to account for the financing of goods and services provided to other departments on a cost reimbursement basis.*
3. **Fiduciary Funds**
- a. *Expendable Trust Funds: these funds account for funds held in trust for others. The funds are accounted for in essentially the same manner as governmental funds.*
 - b. *Nonexpendable Trust Funds: these funds are used to account for assets held by the City in a trustee capacity for others, the principal of which may not be expended.*

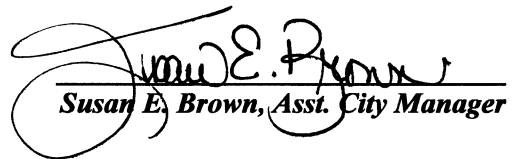
Deihl, Banwart, Bolton, CPA, P.A. – 2006 Audited Annual Financial Statements – Pg 60-61

We would like to thank the department heads, staff, and commission for all their input during the budget process.

Respectfully submitted,



Dave Martin, City Manager



Susan E. Brown, Asst. City Manager



City of Fort Scott

2012

Organizational Chart



Voters

City Commissioners:

*Jim Adams - Mayor
Gary Bukowski
Jeanie Parker
Cynthia Bartelsmeyer
Sam Mason*

**Assistant City Manager
Director of Finance**

Susan E. Brown
Grant Administration
Water Administration
Payroll
Accounts Payable/Receivable
HR - Benefits/Work Comp
BRCC
Memorial Hall
Aquatic Center
Project Manager

City Attorney

Robert Farmer

City Manager

Dave Martin
Economic Development
Airport
Human Resources
Municipal Golf Course

Fire Chief

Paul Ballou

Firefighters
Codes
Dispatch

Police Chief

Police
Detectives
Records

**Director of
Public Works**

Eric W. Bailey

Streets
Parks
Lakes
Aquatic Center

City Clerk

Diane Clay

Municipal Court
Administrative -
Secretary
Records Clerk
FIO Officer

**Director of
Public Utilities**

Richard Cook

Water Production
Water Distribution
Wastewater
Wastewater Collect.

**Director of
Community
Development**

Brent Crays

Codes
Enforcement
Project Coord.

Property Tax Rates by Total Levy
Among Cities of Comparable Size and Valuation

City	2011 Population	Assessed Tangible Valuation	Total City Levy	Total Mills Levied in City by all Units	Community College?	Electric Utility	Total income	City income
Augusta	9,274	52,985,121	39.826	156.986		yes	\$8,317,922.21	\$2,110,185
Andover	11,791	118,344,812	38.549	159.104			\$18,829,132.97	\$4,562,074
Haysville	10,826	54,139,668	48.436	161.032			\$8,718,219.02	\$2,622,309
Atchison	11,021	70,249,397	54.069	161.366			\$11,335,864.20	\$3,798,315
Coffeyville	10,295	107,996,549	39.114	169.853	yes	yes	\$18,343,537.84	\$4,224,177
Independence	9,483	48,129,608	42.427	171.597	yes		\$8,258,896.34	\$2,041,995
Ottawa	12,649	80,179,137	45.241	171.842		yes	\$13,778,143.26	\$3,627,384
Wellington	8,172	43,375,130	49.459	177.516		yes	\$7,699,779.58	\$2,145,291
Winfield	12,301	62,560,351	56.466	186.421		yes	\$11,662,563.19	\$3,532,533
Fort Scott	8,087	45,253,294	48.816	188.701	yes		\$8,539,341.83	\$2,209,085
Chanute	9,119	57,885,377	40.709	189.646	yes	yes	\$10,977,730.21	\$2,356,456
Arkansas City	12,415	46,271,228	68.535	192.915	yes		\$8,926,413.95	\$3,171,199
Parsons	10,500	51,965,932	47.249	197.604	yes		\$10,268,676.03	\$2,455,338
AVERAGE				175.737				
MEDIAN				171.842				

Property Tax Rates by City Levy
Among Cities of Comparable Size and Valuation

City	2011 Population	Assessed Tangible Valuation	Total City Levy	Total Mills Levied in City by all Units	Community College?	Electric Utility	Total income	City income
Andover	11,791	118,344,812	38.549	159.104			\$18,829,132.97	\$4,562,074
Coffeyville	10,295	107,996,549	39.114	169.853	yes	yes	\$18,343,537.84	\$4,224,177
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Arkansas City	12,415	46,271,228	68.535	192.915	yes		\$8,926,413.95	\$3,171,199

AVERAGE 47.607

MEDIAN 47.249

Property Tax Rates by Total Income

Among Cities of Comparable Size and Valuation

City	2011 Population	Assessed Tangible Valuation	Total City Levy	Total Mills Levied in City by all Units	Community College?	Electric Utility	Total income	City income
Wellington	8,172	43,375,130	49.459	177.516		yes	\$7,699,779.58	\$2,145,291
Independence	9,483	48,129,608	42.427	171.597	yes		\$8,258,896.34	\$2,041,995
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Andover	11,791	118,344,812	38.549	159.104			\$18,829,132.97	\$4,562,074

AVERAGE \$11,204,324.66

MEDIAN \$10,268,676.03

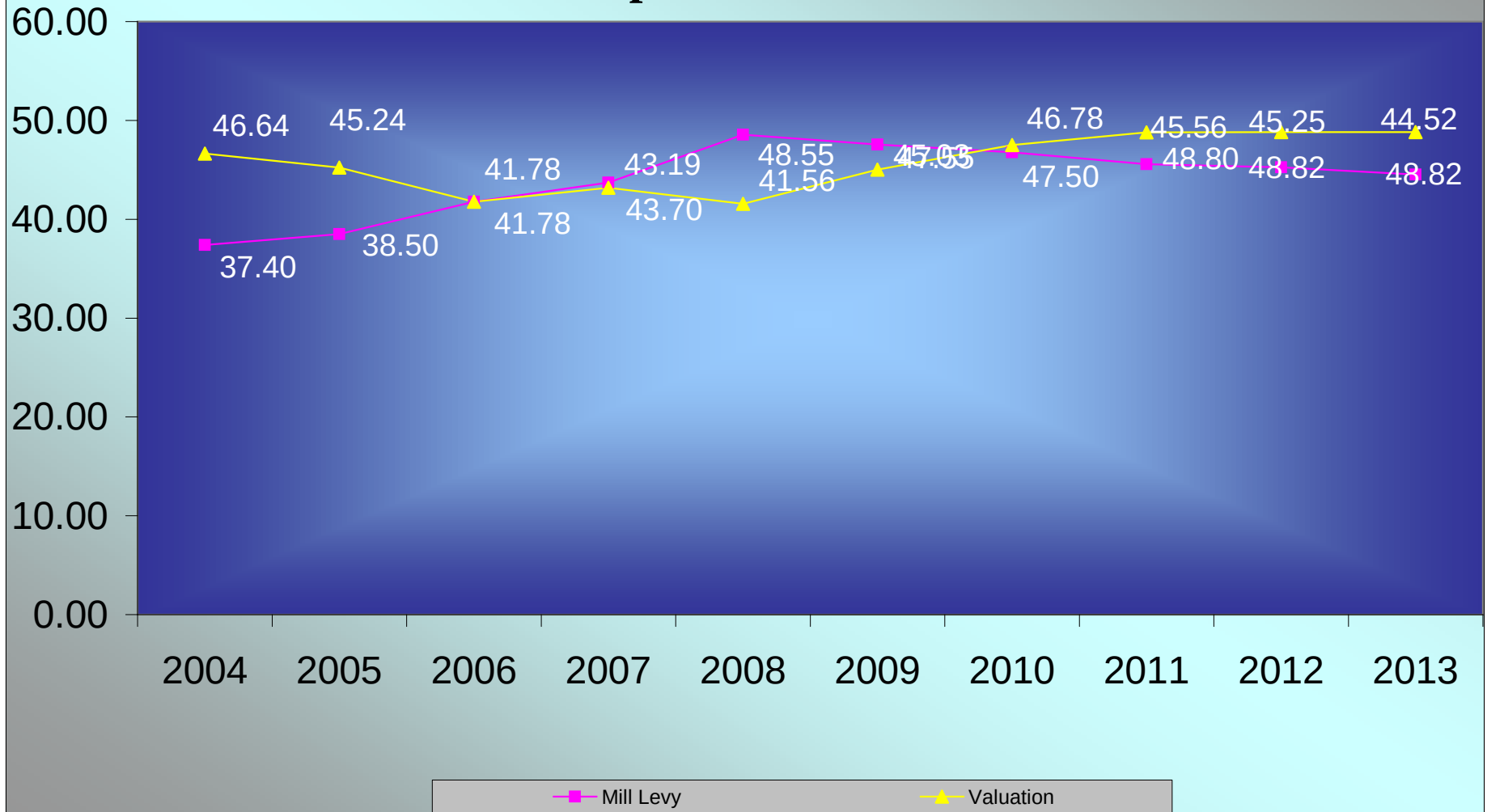
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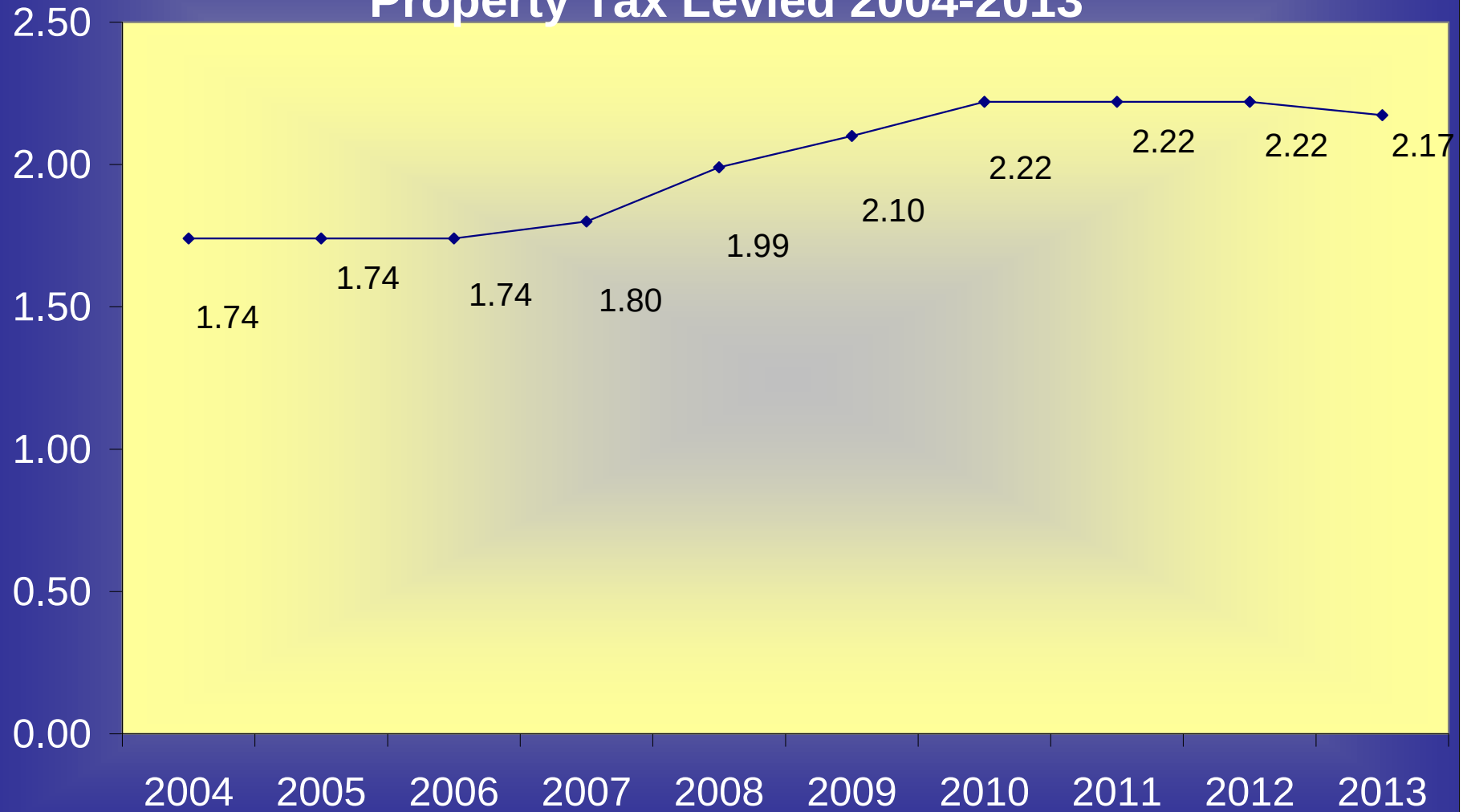
AVERAGE \$2,988,949

MEDIAN \$2,622,309

City of Fort Scott 10 Year Comparison of Levied Funds



City of Fort Scott Property Tax Levied 2004-2013



CERTIFICATE

To the Clerk of Bourbon, State of Kansas

We, the undersigned, officers of

City of Fort Scott

- certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2013; and
(3) the Amounts(s) of 2012 Ad Valorem Tax are within statutory limitations.

		2013 Adopted Budget		
		Budget Authority for Expenditures	Amount of 2012 Ad Valorem Tax	County Clerk's Use Only
Table of Contents:				
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Allocation of MVT, RVT, 16/20M Veh Tax	3			
Schedule of Transfers	4			
Statement of Indebtedness	5			
Statement of Lease-Purchases	6			
Computation to Determine State Library Grant	7			
Fund	K.S.A.			
General	12-101a	8	6,334,248	1,545,159
Debt Service	10-113	9	500,938	275,783
Library	12-1220	9	227,945	203,583
Library Employee Benefits	12-16,102	10	39,791	37,384
Public Safety Equipment	12-110b	10	131,972	89,031
Promotion of Industry	12-1617h	11	451,771	22,241
Special Highway		12	383,770	
Tourism & Convention		12	51,488	
Cell 911		13		
E911		13	225,527	
Special Parks & Recreation		14	45,050	
Special Alcohol & Drug		14	25,311	
Water Utility		15	2,655,772	
Sewer Utility		15	1,118,436	
Storm Drain Utility		16	620,481	
Rate Stabilization		16	699,364	
Community Improvement District		17	50,000	
Special Sewer District		17	60,000	
Non-Budgeted Funds-A		18		
Non-Budgeted Funds-B		19		
Non-Budgeted Funds-C		20		
Non-Budgeted Funds-D		21		
Non-Budgeted Funds-E		22		
Non-Budgeted Funds-F		23		
Non-Budgeted Funds-G		24		
Totals	xxxxxx		13,621,864	2,173,181
Is an Ordinance required to be passed, published, and attached to the budget?			No	County Clerk's Use Only
Budget Summary	25			
Neighborhood Revitalization Rebate				
Assisted by:				Nov 1, 2012 Total Assessed Valuation

Address:

Email:

Attest: _____, 2012

County Clerk

Governing Body

City of Fort Scott

2013

Computation to Determine Limit for 2013

		Amount of Levy
1. Total Tax Levy Amount in 2012 Budget	+ \$	<u>2,209,100</u>
2. Debt Service Levy in 2012 Budget	- \$	<u>162,287</u>
3. Tax Levy Excluding Debt Service	\$	<u>2,046,813</u>
2012 Valuation Information for Valuation Adjustments:		
4. New Improvements for 2012:	+ <u>151,474</u>	
5. Increase in Personal Property for 2012:		
5a. Personal Property 2012	+ <u>3,316,405</u>	
5b. Personal Property 2011	- <u>3,513,153</u>	
5c. Increase in Personal Property (5a minus 5b)	+ <u>0</u>	
	(Use Only if > 0)	
6. Valuation of annexed territory for 2012		
6a. Real Estate	+ <u>0</u>	
6b. State Assessed	+ <u>0</u>	
6c. New Improvements	- <u>0</u>	
6d. Total Adjustment (Sum of 6a, 6b, and 6c)	+ <u>0</u>	
7. Valuation of Property that has Changed in Use during 2012	<u>79,892</u>	
8. Total Valuation Adjustment (Sum of 4, 5c, 6d & 7)	<u>231,366</u>	
9. Total Estimated Valuation July 1, 2012	<u>44,518,328</u>	
10. Total Valuation less Valuation Adjustment (9 minus 8)	<u>44,286,962</u>	
11. Factor for Increase (8 divided by 10)	<u>0.00522</u>	
12. Amount of Increase (11 times 3)	+ \$ <u>10,693</u>	
13. Maximum Tax Levy, excluding debt service, without an Ordinance (3 plus 12)	\$ <u>2,057,506</u>	
14. Debt Service in this 2013 Budget	<u>275,783</u>	
15. Maximum levy, including debt service, without an Ordinance (13 plus 14)	<u>2,333,289</u>	

If the 2013 budget includes tax levies exceeding the total on line 15, you must adopt an ordinance to exceed this limit, publish the ordinance, and attach a copy of the published ordinance to this budget.

City of Fort Scott

2013

Allocation of Motor, Recreational, 16/20M Vehicle Tax & Slider

Budgeted Fund for 2012	Budget Tax Levy Amount for 2011	Allocation for Year 2013		
		MVT	RVT	16/20M Veh
General	1,694,331	181,627	1,563	2,099
Debt Service	162,287	17,397	150	201
Library	222,768	23,880	206	276
Library Employee Benefits	22,015	2,360	20	27
Public Safety Equipment	85,499	9,165	79	106
Promotion of Industry	22,200	2,380	20	27
	.			
TOTAL	2,209,100	236,809	2,038	2,736

County Treas Motor Vehicle Estimate	<u>236,809</u>		
County Treasurers Recreational Vehicle Estimate		<u>2,038</u>	
County Treasurers 16/20M Vehicle Estimate			<u>2,736</u>
Motor Vehicle Factor	<u>0.10720</u>		
Recreational Vehicle Factor		<u>0.00092</u>	
16/20M Vehicle Factor			<u>0.00124</u>

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2011	Current Amount for 2012	Proposed Amount for 2013	Transfers Authorized by Statute
General	Special Highway	100,000	115,000	115,000	12-1,119
General	Capital Improvement	165,000	255,000	255,000	12-1,118
General	Capital Equipment	165,000	65,000	65,000	12-1,117
Water Utility	General	115,000	200,000	200,000	12-825d
Sewer Utility	General	215,000	130,000	130,000	12-825d
Sewer Utility	Sewer Reserve	31,044	31,044	31,044	12-631o
Capital Project	Bond & Interest	-	216,469	-	12-6916
Cell 911	911	-	79,561	-	Consolidating Funds
	Totals	791,044	1,092,074	796,044	
	Adjustments		216469	0	
	Adjusted Totals	791,044	875,605	796,044	

*Note: Adjustments are required only if the transfer is being made in 2012 and/or 2013 from a non-budgeted fund.

City of Fort Scott

2013

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1,2012	Date Due		Amount Due 2012		Amount Due 2013	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series 04 Storm Drain (Ref)	7/1/2004	10/1/2012	3.19	3,070,000	370,000	4/1,10/1	10/1	13690	370000	0	0
Series 09 Water	6/1/2009	10/1/2024	3.52	1,465,000	1,335,000	4/1,10/1	10/1	44518	80000	41518	85000
Series 09 Streets	6/1/2009	10/1/2012	3.00	540,000	450,000	4/1,10/1	10/1	12948	50000	11073	50000
Series 10 Streets	4/1/2010	10/1/2019	2.68	679,867	605,000	4/1,10/1	10/1	15485	70000	13385	65000
Series 10 Storm Dran	4/1/2010	10/1/2024	3.05	615,133	590,000	4/1,10/1	10/1	17760	35000	16710	40000
Series 11 Streets	3/1/2011	10/1/2021	2.87	620,000	620,000	4/1,10/1	10/1	26018	40000	15833	55000
Series 11 WW Liftstation	3/1/2011	10/1/2021	2.91	155,000	155,000	4/1,10/1	10/1	6555	10000	3990	15000
Series 11 Pool/BRCC	3/1/2011	9/1/2021	3.50	3,900,000	3,900,000	3/1,9/1	9/1	136500	330000	124950	345000
Series 12 Water KDHE(Ref)	3/1/2012	8/1/2025	2.05	5,620,000	5,605,000	2/1,8/1	8/1	47390	165000	110435	370000
Series 12 Pumper Truck (Ref)	3/1/2012	8/1/2014	2.00	15,000	15,000	2/1,8/1	8/1	125	5000	200	5000
Series 12 Water Tower	8/15/2012	10/1/2022	TBD	295,371	295,371	04/1,10/1	10/1	0	0	7495	20371
Series 12 Sewer/Lifstation	8/15/2012	10/1/2022	TBD	425,513	425,513	04/1,10/1	10/1	0	0	10797	40513
Series 12 Bridge	8/15/2012	10/1/2022	TBD	436,322	436,322	04/1,10/1	10/1	0	0	11072	36322
Series 12 Streets	8/15/2012	10/1/2022	TBD	637,794	637,794	04/1,10/1	10/1	0	0	16184	52794
Total G.O. Bonds					15,440,000			320,989	1,155,000	383,642	1,180,000
Revenue Bonds:											
WWTP - RDA (Phase I)	9/13/2001	9/20/1941	4.75	2,290,000	2,040,000	9/20	9/20	96,900	32,000	95,380	34,000
WWTP - RDA (Phase II)	12/15/2005	12/15/1945	4.25	3,460,200	3,231,571	12/15	12/15	137,342	43,660	135,486	45,892
Total Revenue Bonds					5,271,571			234,242	75,660	230,866	79,892
Other:											
WWTP C20134402 KDHE	9/1/2002	9/1/2002	3.49	6,788,071	888,332	3/01,9/01	9/1	30,385	71,392	27,872	73,905
Wall Street KLINK TR0122	8/4/2009	8/1/2019	4.00	400,000	127,966	2/1,8/1	8/1	5,119	13,891	4,563	14,447
City Hall Temp Notes	3/15/2010	10/1/2013	2.95	150,000	100,000	4/1,10/1	10/1	2,950	50,000	1,475	50,000
Mill Creek Bridge TR0059	1/4/2008	8/1/2012	3.88	72,000	14,980	2/1,8/1	8/1	558	14,377	0	0
DT Project TR0076	2/1/2009	8/1/2027	4.00	400,000	335,515	2/1,8/1	8/1	10,651	17,935	12,734	15,852
Total Other					1,466,793			49,663	167,595	46,644	154,204
Total Indebtedness					22,178,364			604,894	1,398,255	661,152	1,414,096

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2013

Library found in: City of Fort Scott
Bourbon

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year <u>2012</u>	Proposed Year <u>2013</u>
Ad Valorem	\$215,617	\$203,583
Delinquent Tax	\$0	\$0
Motor Vehicle Tax	\$19,801	\$23,880
Recreational Vehicle Tax	\$171	\$206
16/20M Vehicle Tax	\$260	\$276
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$235,849	\$227,945
Difference in Total Taxes:	(\$7,904)	
Qualify for grant:	Not Qualify	

Second test:

Assessed Valuation	\$45,253,294	\$46,038,997
Did Assessed Valuation Decrease?	No	
Levy Rate	4.923	4.422
Difference in Levy Rate:	(0.501)	
Qualify for grant:	Not Qualify	

Overall does the municipality qualify for a grant? **Not Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

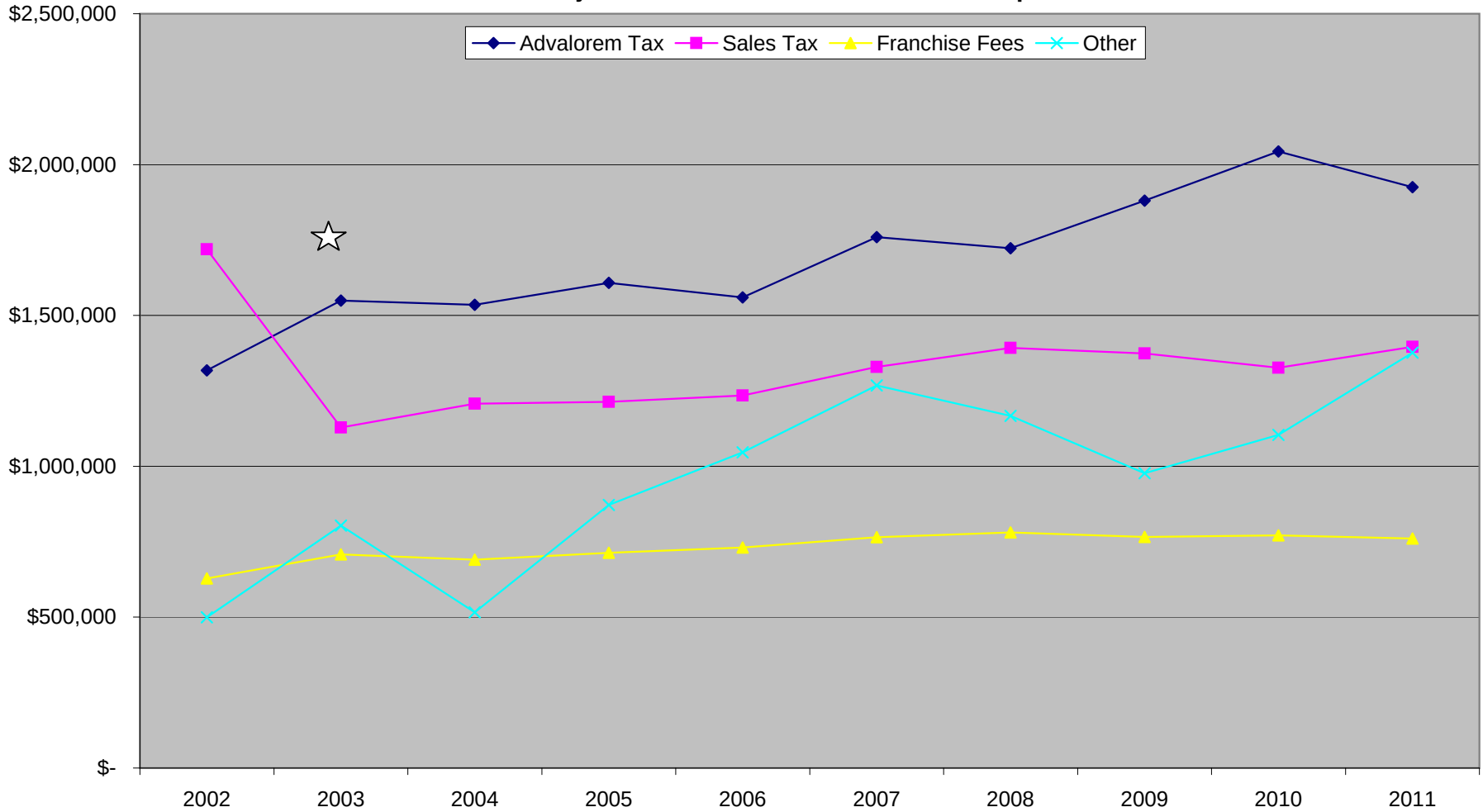
City of Fort Scott

2013

FUND PAGE FOR FUNDS WITH A TAX LEVY

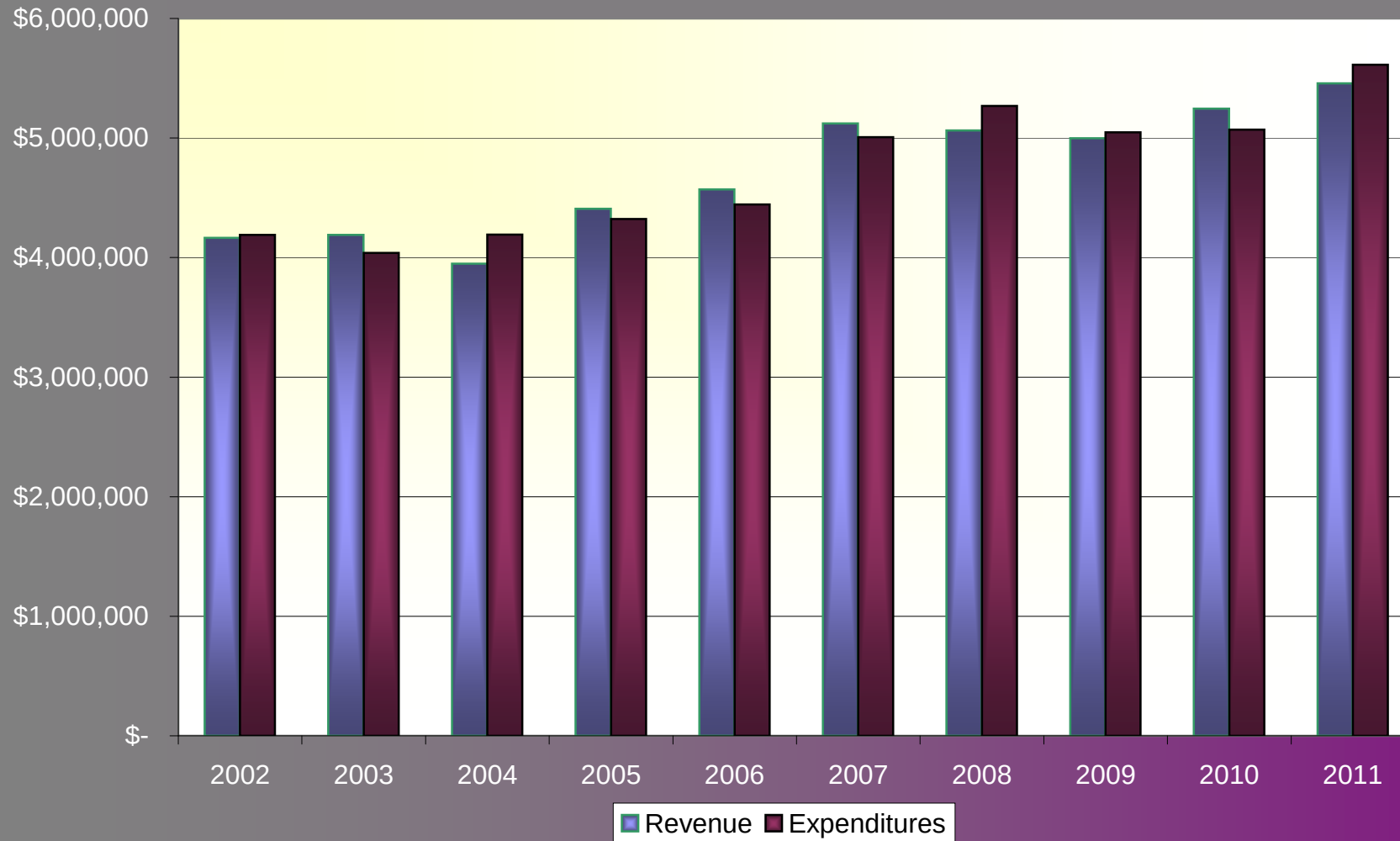
Adopted Budget General	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	797,955	664,505	479,412
Receipts:			
Ad Valorem Tax	1,647,889	1,639,943	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	78,084	80,000	50,000
Motor Vehicle Tax	199,014	144,893	181,627
Recreational Vehicle Tax		1,394	1,563
16/20M Vehicle Tax		2,500	2,099
Gross Earning (Intangible) Tax			0
LAVTR			0
City and County Revenue Sharing			0
Mineral Production Tax			
Local Alcoholic Liquor	14,286	14,000	13,000
Compensating Use Tax	151,291	187,238	187,238
Local Sales Tax	1,244,796	1,850,000	1,850,000
Franchise Tax	760,529	760,000	760,000
Licenses	12,822	10,000	10,000
Special Assessment	2,397	3,000	3,000
FEMA (State & Federal)	4,808	23,500	0
Grants	3,697	100	100
Other Fees	4,269	3,000	3,000
Municipal Court Fines	117,792	130,000	130,000
Golf Course Receipts	89,723	143,000	158,000
Donations	210,000	0	0
Swimming Pool Receipts	18,721	84,000	84,000
Memorial Hall Receipts	2,175	2,150	2,150
Gunn Park Receipts	1,127	1,000	1,000
BRCC Receipts	22,086	19,100	19,100
Lease Income	18,823	23,000	23,000
Sales of Property	34,706	5,000	5,000
Payment in Lieu of taxes	25,413	30,800	30,800
Airport	143,333	187,000	187,000
Miscellaneous	36,942	13,000	36,500
Dispatching Services	80,000	80,000	80,000
Reimbursed Expenses	150,240	84,000	84,000
Shelter House Rental	2,555	2,500	2,500
Mercy Hospital Participation	23,400	22,000	22,000
Neighborhood Revitalization Rebates	23,698	40,000	50,000
Water Utility Transfer	115,000	200,000	200,000
Sewer Utility Transfer	215,000	130,000	130,000
Prior Year Encumbrances Canceled	21,472	0	0
In Lieu of Taxes (IRB)			
Interest on Idle Funds	3,485	3,000	3,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	5,479,573	5,919,118	4,309,677
Resources Available:	6,277,528	6,583,623	4,789,089

General Fund Major Sources of Revenue 10 Year Comparison

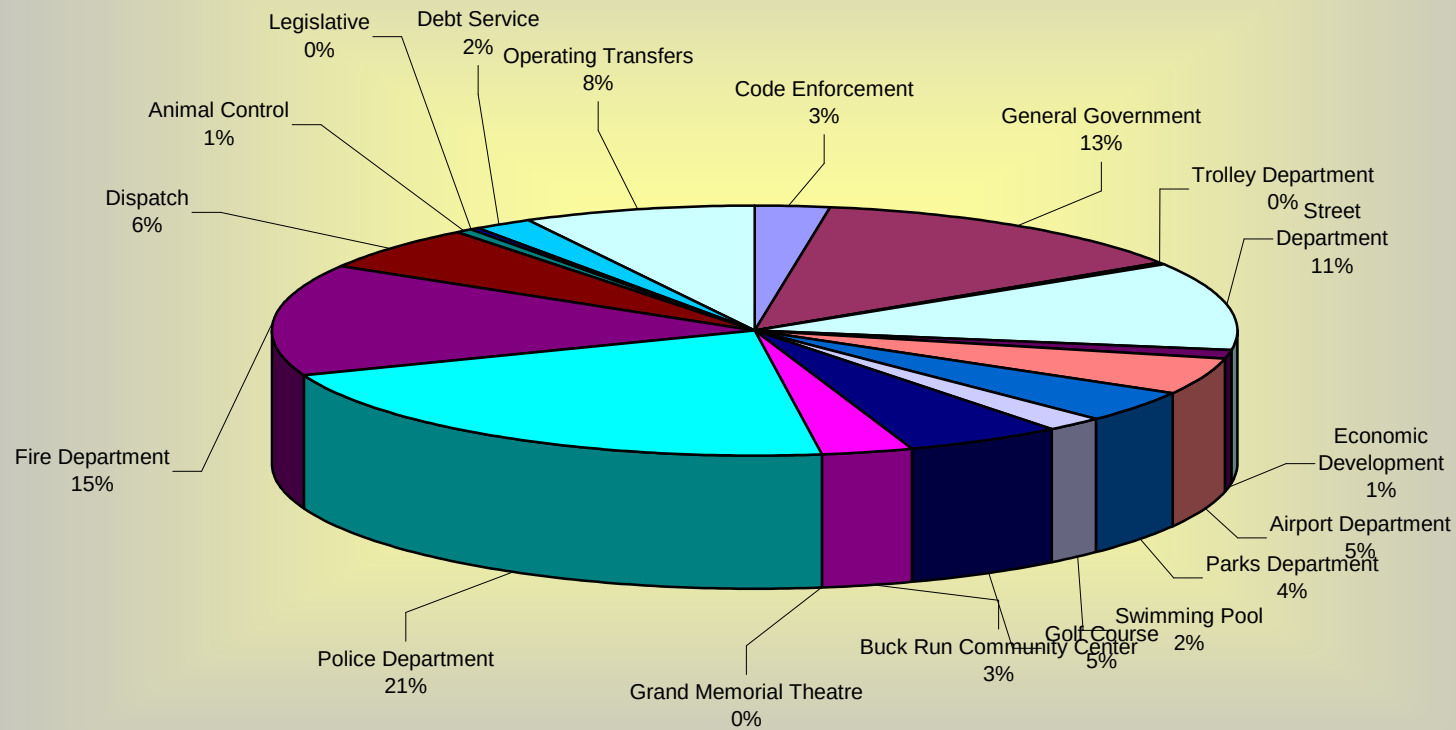


In 2002 there was a significant increase in sales tax revenues reported due to the County Wide Sales tax funds flowing through the General Fund. Years following these monies were receipted in the Rate Stabilization Fund.

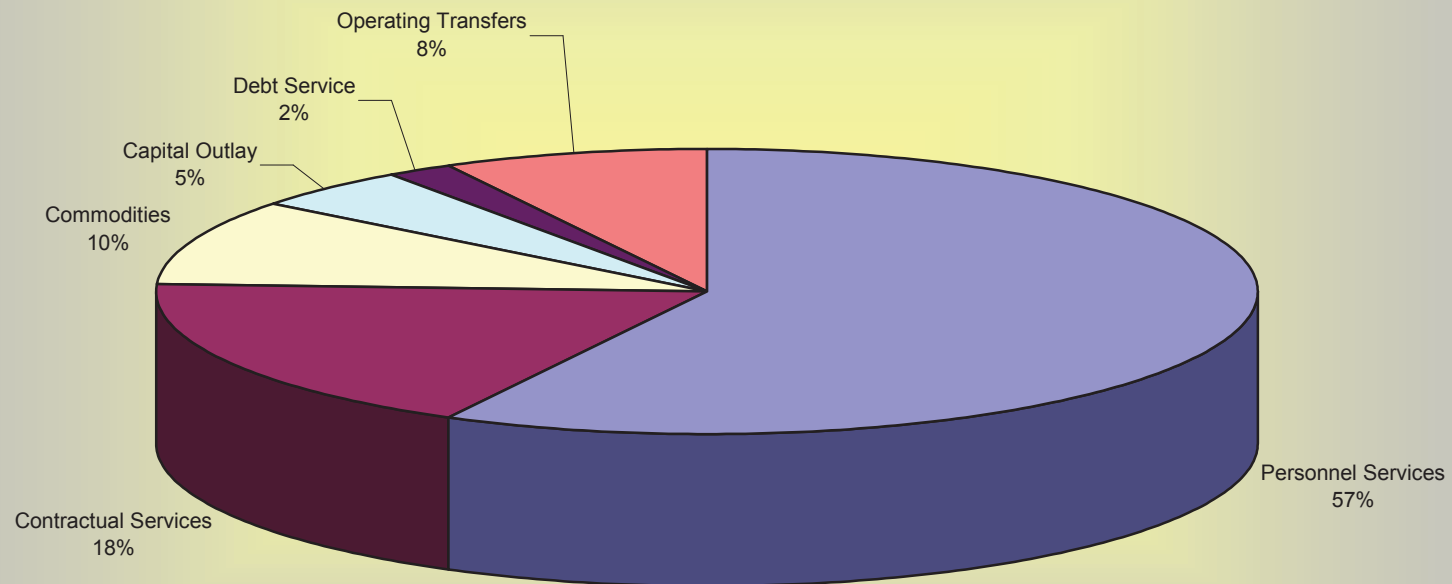
General Fund Revenue & Expenditure Comparison



2011 Expenditures by Department



2011 Expenditures by Category



City of Fort Scott

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Resources Available:	6,277,528	6,583,623	4,789,089
Expenditures:			
Code Enforcement	142,204	151,019	167,581
General Government	753,907	638,002	644,690
Trolley Department	10,049	15,000	15,000
Street Department	633,552	608,203	641,400
Economic Development	61,126	109,706	130,016
Airport Department	272,520	271,881	268,332
Park Department	232,407	253,611	272,750
Aquatic Center	108,860	145,000	145,000
Golf Course	297,699	261,695	268,194
Buck Run Community Center	165,933	170,112	173,234
Grand Memorial Theatre	3,271	30,000	30,000
Animal Control	42,794	44,432	48,341
Police Department	1,198,427	1,189,760	1,290,760
Fire Department	819,862	850,601	879,625
Dispatch Center	316,369	342,930	349,820
Legislative	9,452	9,000	13,100
Neighborhood Revitization	49,238	65,000	65,000
Debt Service	58,970	523,259	511,405
Operating Transfers	430,000	420,000	415,000
Grant Match	6,383	5,000	5,000
Assessed Valuation Error			
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	5,613,023	6,104,211	6,334,248
Unencumbered Cash Balance Dec 31	664,505	479,412	xxxxxxxxxxxxxxxxxxxxxx
2011/2012 Budget Authority Amount:	5,944,231	6,119,252	xxxxxxxxxxxxxxxxxxxxxx
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	6,334,248
		Tax Required	1,545,159
Delinquent Comp Rate:	0.0%		0
		Amount of 2012 Ad Valorem Tax	1,545,159

City of Fort Scott

2013

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Expenditures:			
Code Enforcement			
Salaries	88,841	99,142	85,792
Contractual	47,925	46,177	76,189
Commodities	5,438	5,700	5,600
Capital Outlay	0		
Total	142,204	151,019	167,581
General Government			
Salaries	324,516	335,556	329,800
Contractual	291,401	244,796	259,240
Commodities	36,810	35,150	33,150
Capital Outlay	101,180	22,500	22,500
Total	753,907	638,002	644,690
Trolley Department			
Salaries	6,547	7,453	7,453
Contractual	1,055	2,350	2,350
Commodities	2,447	5,197	5,197
Capital Outlay	0	0	0
Total	10,049	15,000	15,000
Street Department			
Salaries	361,586	413,477	427,000
Contractual	167,923	82,726	100,050
Commodities	101,487	108,500	114,350
Capital Outlay	2,556	3,500	0
Total	633,552	608,203	641,400
Economic Development			
Salaries	13,436	47,341	68,701
Contractual	46,865	54,365	59,315
Commodities	825	8,000	2,000
Capital Outlay	0		
Total	61,126	109,706	130,016
Airport Department			
Salaries	64,415	71,185	72,632
Contractual	55,354	27,046	29,400
Commodities	152,014	173,650	161,300
Capital Outlay	737	0	5,000
Total	272,520	271,881	268,332
Park Department			
Salaries	149,011	175,364	188,400
Contractual	34,710	38,897	44,500
Commodities	41,363	39,350	39,850
Capital Outlay	7,323	0	0
Total	232,407	253,611	272,750
Aquatic Center			
Salaries	62,182	85,410	85,650
Contractual	30,756	23,473	15,670
Commodities	15,407	26,600	26,600
Capital Outlay	515	9,517	17,080
Total	108,860	145,000	145,000
Page 1 - Total	2,214,625	2,192,422	2,284,769

City of Fort Scott

2013

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Expenditures:			
Golf Course			
Salaries	89,179	134,474	126,820
Contractual	30,109	29,425	37,940
Commodities	33,654	83,654	73,500
Capital Outlay	144,757	14,142	29,934
Lease Payment			
Total	297,699	261,695	268,194
Buck Run Community Center			
Salaries	37,927	40,935	22,700
Contractual	114,948	118,377	130,600
Commodities	10,303	9,300	14,800
Capital Outlay	2,755	1,500	5,134
Total	165,933	170,112	173,234
Grand Memorial Theatre			
Salaries	2,979	0	
Contractual	292	30,000	30,000
Commodities	0	0	
Capital Outlay	0	0	
Total	3,271	30,000	30,000
Animal Control			
Salaries	34,631	34,682	35,191
Contractual	7,577	7,350	7,950
Commodities	451	2,400	3,200
Capital Outlay	135	0	2,000
Total	42,794	44,432	48,341
Police Department			
Salaries	1,018,934	1,039,919	1,132,700
Contractual	94,367	77,841	79,560
Commodities	85,014	72,000	78,500
Capital Outlay	112	0	0
Total	1,198,427	1,189,760	1,290,760
Fire Department			
Salaries	692,114	719,537	742,925
Contractual	68,633	66,064	69,200
Commodities	54,320	58,000	60,500
Capital Outlay	4,795	7,000	7,000
Total	819,862	850,601	879,625
Dispatch Center			
Salaries	304,027	333,397	339,770
Contractual	10,871	7,033	7,550
Commodities	1,166	2,500	2,500
Capital Outlay	305	0	0
Total	316,369	342,930	349,820
Legislative			
Salaries	0	0	0
Contractual	26	9,000	13,100
Commodities	9,251	0	0
Capital Outlay	175	0	0
Total	9,452	9,000	13,100
Page 2 -Total	2,853,807	2,898,530	3,053,074
Page 1 -Total	2,214,625	2,192,422	2,284,769

(Note: Should agree with general sub-totals.)

City of Fort Scott

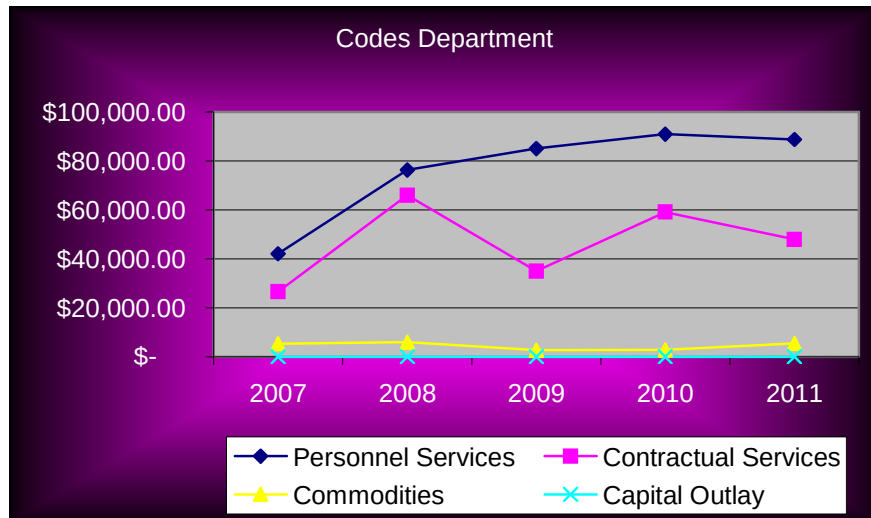
2013

Adopted Budget General Fund - Detail Page 3	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Expenditures:			
Neighborhood Revitization			
Contractual Services	49,238	65,000	65,000
Total	49,238	65,000	65,000
Debt Service			
Temporary Note Principal	12,500	12,500	12,500
Temporary Note Interest	1,524	738	369
Revolving Loan Principal	33,819	32,312	15,852
Revolving Loan Interest	11,127	11,209	12,734
G.O. Bond Principal	0	330,000	345,000
G.O. Bond Interest	0	136,500	124,950
Total	58,970	523,259	511,405
Operating Transfers			
Equipment Reserve	165,000	65,000	60,000
Special Streets & Highways	100,000	100,000	100,000
Capital Improvements	135,000	165,000	165,000
Capital Imp (Pool/BRCC Sales Tax)	30,000	90,000	90,000
Total	430,000	420,000	415,000
Grant Match			
KDOT State Airport Grant	2,273	0	
Runway Rehab Grant	106	0	
FAA Grant Projects	4,004	5,000	5,000
Total	6,383	5,000	5,000
Page 2 -Total	2,853,807	2,898,530	3,053,074
Page 1 -Total	2,214,625	2,192,422	2,284,769
Grand Total	5,613,023	6,104,211	6,334,248

(Note: Should agree with general sub-totals.)

Codes Department

The Codes Department has two full time employees which consist of a Codes Manager and a Codes Officer with a proposed 2013 budget of \$167,581. The Codes Manager reports to the Fire Chief.



This department has many different functions to perform in which is described in the following paragraphs: Code Enforcement, Demolition, Building Inspection, Planning & Zoning and Floodplain Management.

Code Enforcement

Department Overview

Code Enforcement educates the public and enforces the ordinances of the City of Fort Scott regarding property maintenance standards of both residential and commercial buildings, as well as zoning regulations and floodplain management. Code Enforcement works with other City of Fort Scott departments to enforce the Municipal Code, the International Property Maintenance Code, the Residential Code, International Electric, Plumbing and HVAC, and Zoning Ordinances.

Important Issues

- Increasing demands on the city for attention to weed nuisances
- Increased volume of paper work due to the increase in nuisances issued
- Increase property abandonment in depressed economy
- Dilapidation of homes

Highlights

- Improving relationships with local developers, citizens and professionals
- Issues will be better tracked and proactively managed

Codes Department

New Initiatives:

- Contracting mowing of weed nuisance abandonment
- Improve project management
- Develop proactive approach in minimum housing standards
- Implementation of Iworq's – Database for document management in the field

Building Inspection

Overview:

The purpose of Building Inspection is to ensure the public's safety by assuring structures are built and remodeled to a quality standard and to promote a high quality of life through the encouragement of sound building practices. Staff is responsible for approving plans; issuing all construction permits and enforcing mechanical, plumbing and electrical codes; investigating complaints; and enforcing building safety codes, as adopted, using standard code guidelines. The department provides prompt, efficient service to all developers, homeowners, and businesses when inspecting or evaluating construction plans. Additionally, staff serves as a general resource to the community on building code requirements and construction practices and methods.

Important Issues:

- Implementing current Codes

Highlights:

- Swimming pool project, BRCC expansion

New Initiatives

- CDBG Housing Rehab
- The rate of change in codes and standards is increasing due to constant new building materials and methods being introduced to the construction industry which will require on-going training for staff and local contractors
- Adoption of new and updated codes as introduced to stay current with other communities and keeping citizens safe
- Creating an ordinance for registration and inspection of rental properties to help provide safe and sound buildings for residents to live

Demolition

Overview:

The Demolition program promotes the safety of the community through razing blighted structures that are hazardous, abandoned or structurally not sound. It is the intention of

Codes Department

the demolition program to promote rehabilitation of the structures by holding hearings with the owner to promote accountability of the structure but, at the same time, set reasonable deadlines and raze the properties if no action has been taken by the owner after due diligence.

Important Issues:

- Higher demands on staff due to increased condemnation.

Highlights:

- Increased budgets allow for aggressive condemnation
- Developing differing levels of dilapidated structure to make more efficient use of the demolition budget

Planning and Zoning

Overview:

Planning and Zoning promotes the long-term value and livability of the community by: administering land use and development ordinances; advising the public, appointed and elected officials on planning issues. Staff serves as the technical staff for the Planning and Zoning Board, the Board of Zoning Appeals, and the Design Review Board. In addition, staff helps to prepare and implement the city's master plan and its various elements.

Important Issues

- The continuing process of zoning enforcement and future land use
- Educating the Community on Benefits of the city's Comprehensive Plan

Highlights:

- The adoption and implementation of revised zoning regulations

New Initiatives:

- Yearly review and updates of the zoning regulations
- Goals for long term planning/zoning realization

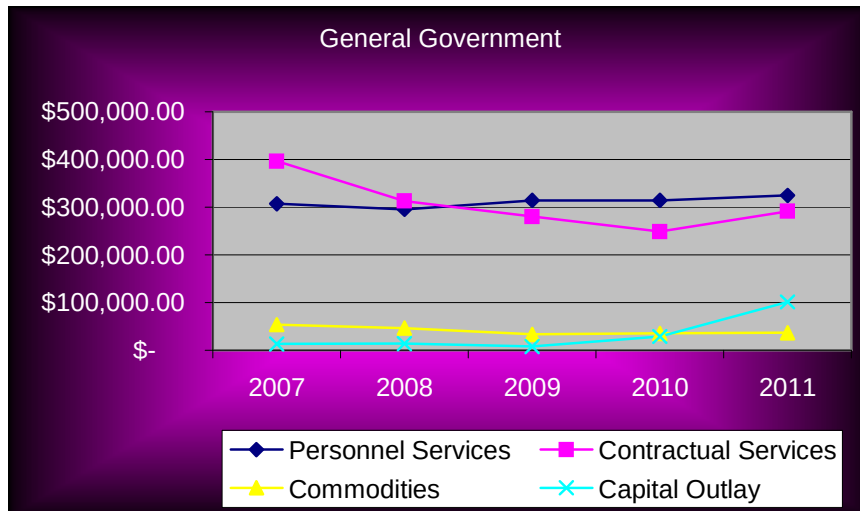
Contact Information:

Brent Crays - Codes Manager
Audra Young - Codes Officer
Phone: (620) 223-8118 or 8101

bcrays@fscity.org
akyoung@fscity.org
Fax: (620) 223-8100

General Government

Total personnel for this budgeted category are nine (9). Proposed 2013 budget is \$644,690.



General Government is comprised of the following functions: City Manager, Assistant City Manager/Finance, City Clerk and City Attorney.

City Manager

The City Manager's office provides professional administration of policies, ordinances, resolutions and services to meet the goals established by the Commission. Leadership and direction to city departments to deliver essential services, address the health, welfare, safety, economic opportunity and quality of life for citizens is the main priority of the City Manager's office. The City's administrative secretary assists the City Manager in the day-to-day activities of the city.

Important Issues

- Increase efficiency within departments and ensure service needs are met in the community
- Support mission and goals of the Commission
- Address personnel issues and the hiring of quality staff

General Government

Highlights:

- Active participation in the visioning process
- Weekly radio show to inform the public of city happenings

New Initiatives:

- Commitment to providing quality basic services that taxpayers require while continuing to reduce staff and lower overall expenditures
- Evaluate and recommend to the governing body economic development opportunities
- Implementation of a long-range financial plan that implements cost savings through overall expenditure reductions and lower staffing levels while implementing renewed efficiency efforts throughout the organization
- Long range capital planning to increase efficiencies and improve infrastructure

City Attorney

Department Overview

The mission of the City Attorney is to provide quality legal and related services to the City of Fort Scott. The City Attorney provides legal opinions for elected officials and department heads, handles all litigation against the City, reviews and prepares contracts, drafts and reviews ordinances and resolutions, and prosecutes all municipal violations for Municipal Court. The city currently employs (1) one legal counsel.

Assistant City Manager/Finance

Division Overview:

Finance administration works collaboratively with each department to accomplish the financial policies and goals set forth by the commission. Administration provides oversight and guidance to the accounting, budget, investment of idle funds and treasury functions. The department is also responsible for ensuring changes are effectively and efficiently implemented concerning the finance and budget software. The official budget document is prepared and distributed within this department. Along side the budget document, long term capital plans and debt financing strategies are developed and processed as departments are assisted in strategic financial planning and execution. Furthermore, the City's risk management and claims processing are handled by the Finance division. The Finance administration also oversees all grants received by local, state and federal agencies. Staffing for the Finance Department is as follows: (1) one Assistant to Finance Director, (2) two Bookkeepers, (2) two Utility clerks, (1) one City Clerk and (1) one Deputy City Clerk/Administrative Secretary.

General Government

The Assistant City Manager also performs other management supervision for the Fort Scott Municipal Swimming Pool, Buck Run Community Center, Memorial Hall, Human Resources and Custodial Services. In addition, City Safety Program, wellness & benefits, administration of drug and alcohol testing and workman compensation claims.

The Assistant City Manager manages all capital projects, meeting with engineers and staff to ensure projects are on time and the city is spending their resources responsibly. In addition, all grants are administered by the Assistant City Manager ensuring compliance and processing the required paperwork.

Important Issues:

- Continue to work through software challenges
 - Working with CIC to create a new module that produces paperless purchase orders – process will be entirely online as well as the approval process
- Overcome economic pressures to meet all departmental needs
- Continue long-range financial planning
- Promote effective communication and team-building with department staff, management and the community
- Continue to improve the budget process and document preparation
- Increase staff knowledge regarding the budget process
- Create new ideas to implement the quarterly newsletter (Bugle) at minimal cost
- Continue to improve and align employee salaries with other cities across the state
- Research ways to have a larger presence in the social media area
- Finding creative opportunities during the challenging economic times to fund and complete projects
- Implement document imaging throughout all departments to increase efficiency and decrease duplicate files – going paperless is the major goal

Highlights:

- Streamlines evaluation process for annual reviews to be due in the same month rather than on anniversary date for budgeting purposes
- Completed several grants
- Clean Audit
- Completed ½ cent recreation projects on time
- Implemented text alert for citizens with Economic Development Manager

New Initiatives:

- Increased citizen awareness of the budget process and present a budget document that serves as a sound financial plan, policy document, operations guide, and effective communications tool

General Government

- Implement paperless imaging system
- Inform public using social media
- Increase communication with the public
- Create “new” online newsletter (Bugle)

City Clerk

Division Overview:

The City Clerk assumes numerous responsibilities with emphasis to serve the citizens of Fort Scott. The Clerk’s primary function revolves around city commission meetings. The Clerk works closely with the City Manager, Department Heads, and other city staff to coordinate and assemble the city commission meeting agendas twice a month. All commission action proceedings and follow-up correspondence are recorded by the Clerk and filed. The Clerk is the designated Freedom of Information Officer processing all open records requests. All public records, documents, contracts, etc. deemed to have historical value or retained as a result of state law are recorded and filed in the City Clerk’s office. Required Licenses are also issued through the City Clerk and are as follows: Cereal Malt Beverage, Drinking Establishment, Plumbing, Electrical, Taxi, Public Dance, Fireworks, Solicitor and Trash Collection.

The City Clerk also serves as the Municipal Court Clerk in which handles and has authority over traffic tickets, nuisance complaints, animal control and any violations of the City’s law. Municipal Court is held each Thursday at 3:00 p.m. in the City Hall Commission Room.

Contact Information:

Phone: (620) 223-0550

Fax: (620) 223-8100

Dave Martin

City Manager

dmartin@fscity.org

Bob Farmer

City Attorney

Susan Brown

Assistant City Manager

sbrown@fscity.org

Diane Clay

City Clerk

dclay@fscity.org

Trolley

Total personnel for this budgeted category are two (2) part-time drivers. Proposed 2013 budget is \$15,000.



Department Overview:

Dolly the Trolley is our unofficial ambassador. Children and adults from all over the country and from outside of the United States smile and wave as Dolly passes by. We've had to start printing photos of Dolly because the trolley drivers are often asked for autographs.

Regular tours, charter tours, Dolly HollyDay and the Believe it or Not Ghost Tours bring in approximately \$13,000 per year. Our drivers also drive the trolley to support community events such as Christmas in the Park and Freedom Fest without charge to the public, sometimes as volunteers; without their hourly pay. Other customary "free rides" are given to school students for special recognition, veterans groups and special guests to our city.

While the dollars brought in from trolley rides make up a significant part of our budget, the goodwill created by Dolly and our ability to keep people in town just a little longer with a trolley ride contribute to our local economy in a more significant way. One more way our town may allow visitors to buy a meal, shop at a local merchant, and stay overnight, thus contributing to the sales tax fund and enriching local business.

Trolley



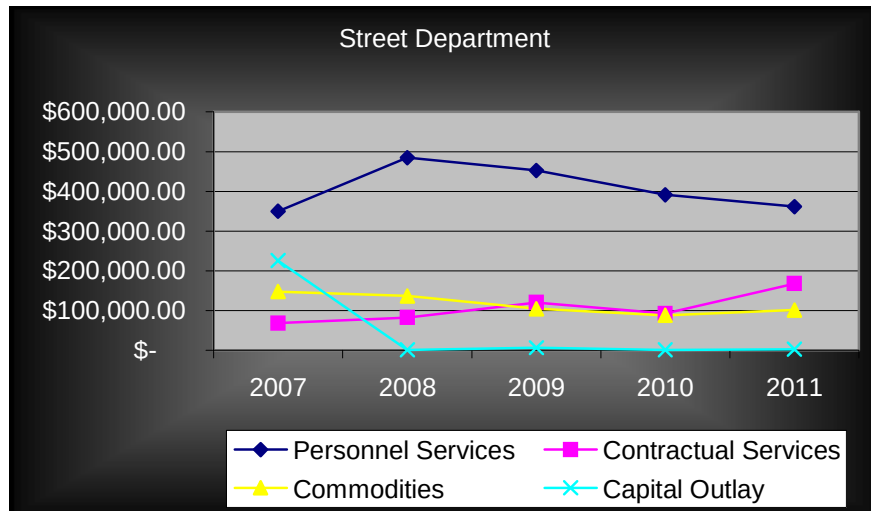
Contact Information:

Lindsay Madison fstourism@fortscott.com

Phone: (620) 223-3566

Streets

Total personnel for this budgeted category are (9). Proposed 2013 budget is \$641,400.



Department Overview:

The Public Works Director oversees the Street Department in which is responsible for many tasks including: street maintenance, snow removal, storm drain maintenance, tree trimming, town-wide clean up, traffic light repair, roadside mowing, maintaining waterways, general upkeep of street signs and traffic markings and response to public emergency (ie: storms, ice, floods and/or other natural disasters). In addition, the Public Works Director administers fleet maintenance. The City employs two (2) full-time mechanics to perform service and preventative maintenance on all city-owned vehicles, equipment and heavy equipment.

Important Issues

- Continuation of aggressive asphalt program
- Collaboration with Code Enforcement to insure that storm-water is draining efficiently
- Continuation of aggressive tree trimming and right-of-way clean-up
- Addressing aging of fleet in streets/parks
- Overcoming maintenance costs increasing due to aging fleet
- Planning for aging infrastructure failures (storm drain system & streets)
- Budgeting for rising fuel & oil costs and finding ways to reduce use
- Federal mandate on streets signs to meet retro-reflectivity

Streets

Highlights

- Maintained waterways, alleys, and road side mowing
- Developed better relationships with other government entities and assisted with their special projects
- Implemented an aggressive asphalt and sidewalk program for
- Maintained a successful snow and ice removal program during a difficult winter season
- Horton (6th to Lakin), Arthur (1st to 5th), 5th (Andrick to Arthur)
- 18th Street (Horton to West City Limits)

New Initiatives:

- Continue aggressive street/sidewalk program
- Improve the frequency of sign replacement and pavement marking
- Expand improvements on curb/gutter/sidewalk repairs
- Improve infrastructure to handle storm water runoff
- Continue aggressive brick street program to repair utility cuts
- Develop a more extensive preventive maintenance program to check for small problems before they become major
- Develop a replacement plan for vehicles and equipment to upgrade to be more fuel efficient and environmentally friendly
- Collaboration with contractors on repairing utility cuts
- Addition of sidewalk on 12th street to FSMS
- Future projects: National overlay from 6th to 13th, realignment of 18th & 23rd street intersections and completing storm drain study throughout the city

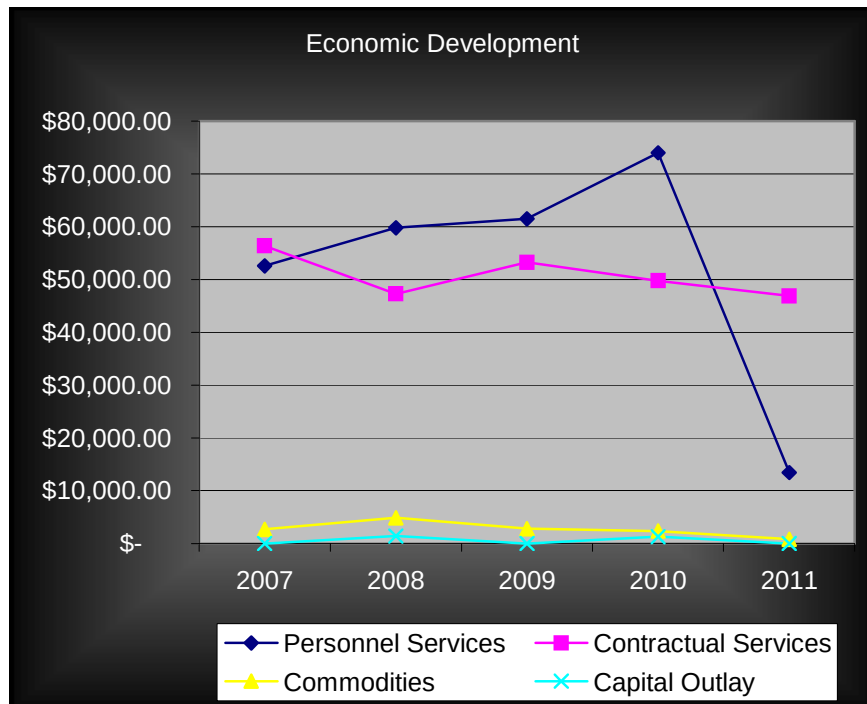
Contact Information:

Eric Bailey Public Works Director ebailey@fscity.org

Phone: (620) 223-4360 Fax: (620) 223-8126

Economic Development

Total personnel for this budgeted category is (1) one. Proposed 2013 budget is \$130,016.



Department Overview:

The mission of the Economic Development Department is to enable business recruitment, retention, and expansion in Fort Scott through coordination of community assets.

The department is the primary facilitator of business recruitment, retention and expansion efforts. We work with entities around the region and state to ensure all businesses have access to the knowledge and capital they need to thrive in Fort Scott. Colleges, the Kansas Department of Commerce, the Kansas Economic Development Alliance, and many others are our partners in creating a friendly business environment where all can achieve success, from a large manufacturer to a main street shop. Improvement of the quality of life for all those living and working in Fort Scott through growth in employment and wage levels is a primary concern for the department.

Quality of life and pride of place are very important factors in attracting new people and businesses to Fort Scott. Therefore, the department also partners with other departments and entities within the City to ensure Fort Scott has quality amenities which benefit our citizens and attract growth.

Economic Development

Important Issues

- The downtown area is deteriorated and costs of rehabilitation are so high as to eliminate most if not all potential return on investment.
- Housing stock is also deteriorated, though it is improving with increased pride and the numerous beautification efforts in place.
- Fort Scott does not have adequate internet bandwidth at reliable speeds and for decent cost currently available to businesses. This is a serious detractor for businesses looking to move into Fort Scott.
- Aging infrastructure and lack of utilities to the industrial park are also primary concerns for the department as these are necessary features for business attraction

Highlights

- Business Expansion:
 - Cobalt MedPlans has created 35 jobs currently and is set to double that number by the end of the year.
 - Labconco successfully completed an expansion at their facility
 - FirstSource is continuing to grow and has created a new training program for continued growth
- New Businesses
 - Print Management Partners opened a new office in Fort Scott, creating several new jobs.
 - The successful recruitment of a new hotel property to Fort Scott
 - Several new retail shops have opened including Envy Babies & Kids, Everything Pets, The Vintage Junk Trunk, Miss Jamie's Sweets, and more.
- Completion of new Aquatic Center and Community Center addition
- Purchase and successful first season of Woodland Hills Golf Course
- Complete occupancy at old Wal-Mart Building shopping center

Economic Development

New Initiatives:

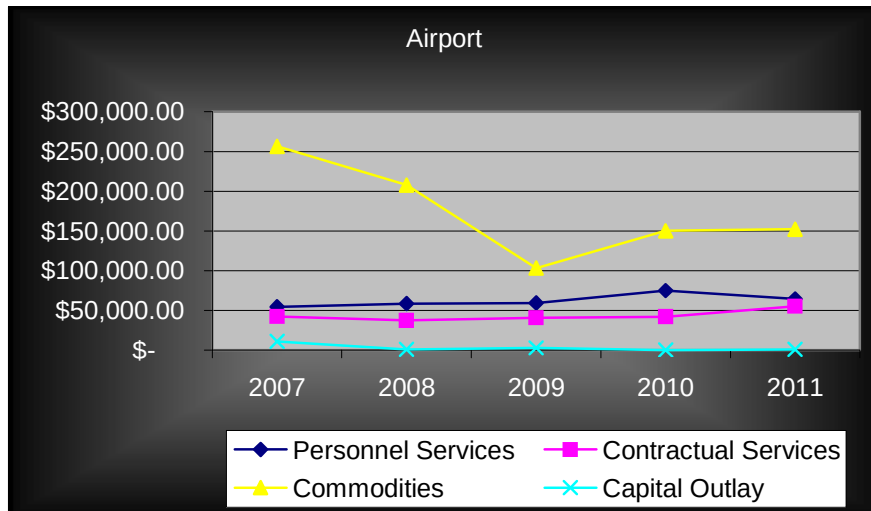
- Revolving Loan Fund – policies and procedures are in place and rolled out
- Fort Scott Building Renewal Program – a new and improved neighborhood revitalization program that attempts to be more incentive and less reward.
- Downtown Team through community visioning to focus on the revitalization of downtown
- Further research into a monetary program for downtown improvements
- Marketing campaign – a mail and web program for recruitment of new business

Contact Information:

Macy Cullison, Economic Development, Business Recruitment and Retention Manager
mcullison@fscity.org Phone: 223-0550 Fax: 223-8100

Airport

Total personnel for this budgeted category are one (1) airport manager and one (1) part-time seasonal position under the City Manager. Proposed 2013 budget is \$268,332.



Department Overview:

The Fort Scott Municipal Airport was initially developed during the 1940's and included a turf runway, maintenance facility and clear span hanger. In 1963, a paved 300' by 500' apron, as well as a connector taxiway, T-hanger, runway lighting, airport beacon and wind cone were all developed during the expansion. During the 1970's additional development including installation of a non-directional beacon and construction of the Ellis hanger took place. During the 1980's the main runway was extended to 4,400' while the runway lighting was improved to include medium intensity runway lighting. The Airport is a public owned, public use facility that is owned and operated by the City of Fort Scott. The City administers the Airport through appointment by a five member City Commission, as well as the City Manager. The city commission appoints the Airport Advisory Board to provide insight and suggestions to better utilize airport facilities, usages, operations, direction and overall customer satisfaction. Fixed base operation services include fuel, tie-downs, hanger lease agreements, pilot supplies, airfield maintenance and courtesy transportation.

Airport

Important Issues:

- Unsafe hangar issues and lost revenue
- FAA changes and future funding
- Funding for grant matches
- Runway Expansion

Highlights:

- Aerobatic event
- Annual Airport Days

New Initiatives:

- Plan for replacement of concrete around Hangars
- Runway Expansion Projects

Contact Information:

Dave Martin
Kenny Howard

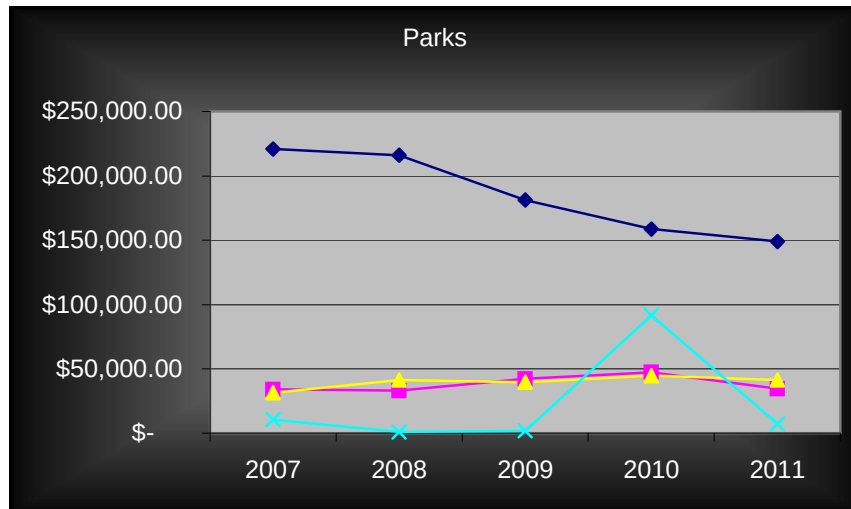
City Manager
Airport Manager

dmartin@fscity.org
khoward@fscity.org

Phone: (620) 223-5490 Fax: (620) 223-8129

Parks

Total personnel for this budgeted category are four (3) Full-time and (5) part-time seasonal positions. Proposed 2013 budget is \$272,750.



Department Overview:

Supervised by the Public Works Director the Parks Department has many functions: caretaking of parks, snow removal, refuse pick-up throughout the city, mowing of 27 different locations in town in addition to Fort Scott Lake, Rock Creek Lake, Gunn Park, and codes issued nuisance notices. This department also must respond to public emergencies and natural disasters within the city limits. Further responsibilities include stocking rearing ponds at the lake as well as feeding the fish. The department also works with the Bourbon County Extension Service and State Forestry in planting trees throughout the city.

Important Issues:

- Gunn Park 2nd Lake improvements removal of silt and creation of piers
- Neglected maintenance issues due to lack of funding now becoming major capital projects
- Evaluating the threatened decrease in funding from the State of Kansas

Highlights:

- Citizen driven initiative to create bike and hiking trails through Gunn Park
- Marmaton River bank rehab in Gunn Park
- Gunn Park 2nd Lake overflow repair
- YAT group begins Ellis park renovations: clearing brush and completing ground work, sand volleyball courts, trails and concrete pads
- Awarded Grant to build fishing piers at Gunn Park 2nd Lake

Parks

New Initiatives:

- Improvement of roads through Gunn Park
- Gunn Park floral beautification
- Improvements to Shelter house #2, #6 and #7
- Ellis park improvements

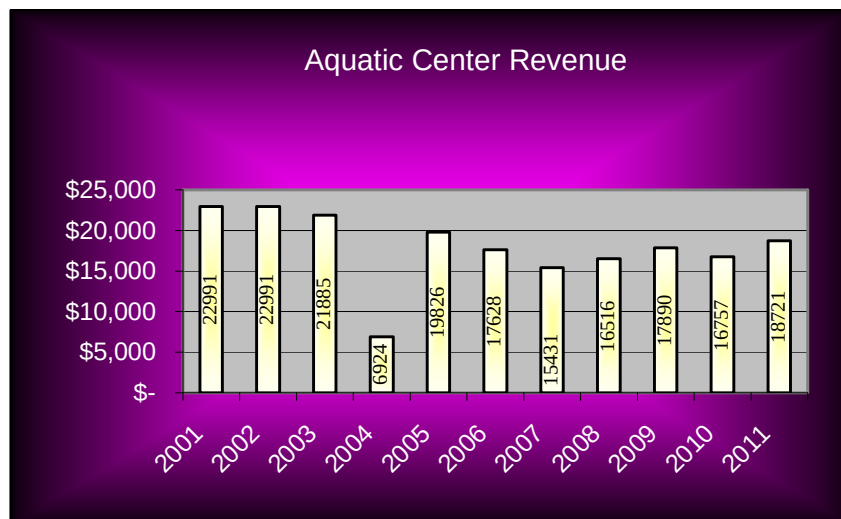
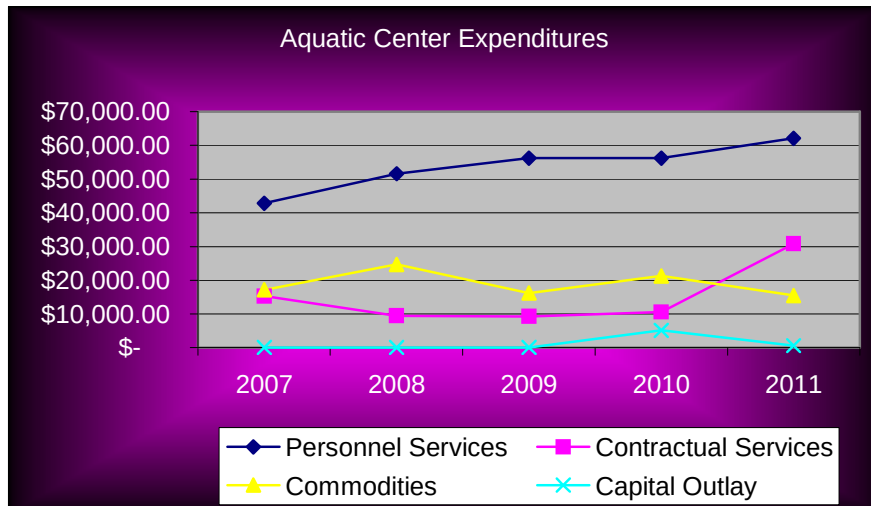
Contact Information:

Eric Bailey Public Works Director ebailey@fscity.org

Phone: (620) 223-4360 Fax: (620) 223-8126

Aquatic Center

Total personnel for this budgeted category are all Part-time seasonal positions: one (1) manager, two (2) co-managers, two (2) office managers, one (1) concession stand attendant and approximately (26) lifeguards. Proposed 2013 budget is \$145,000.



Department Overview:

The Fort Scott Aquatic Center provides a quality of life activity for citizens within the community. Operations start in late May and run through Labor Day. In 2011, construction began to demolish the original structure built in 1936. The project was funded through a ½ cent sales tax passed by voters in 2011. The facility was complete by May 2012. Opening day proved to be a success with attendance reaching an all-time record meeting capacity within an hour of opening. Revenue in the first week tripled what is normal for a full year. The new facility averages 300 patrons per.

Aquatic Center

Pool Rates

Daily Admissions

3 – 14 years old.....	\$ 2.00
15 years old and older.....	\$ 3.00
62 & Up.....	\$ 2.00

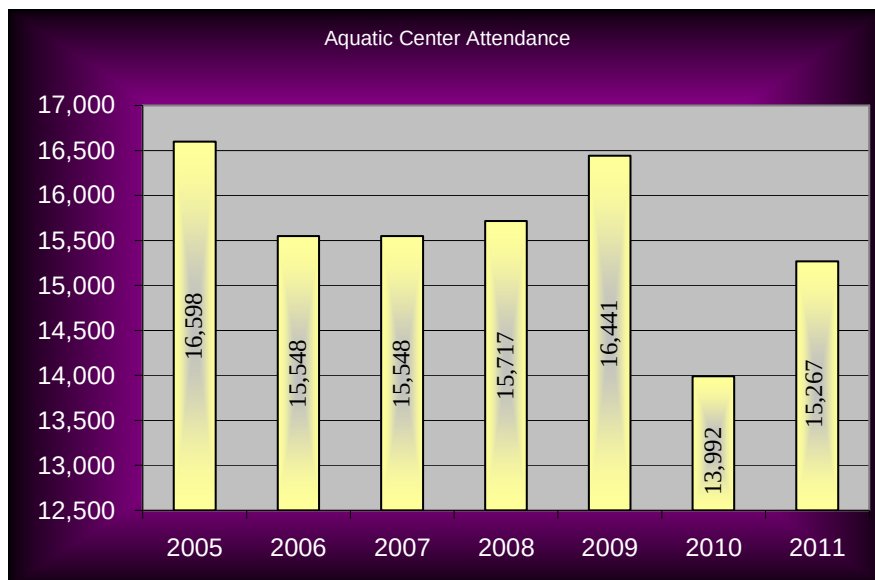
Season Passes

Single.....	\$ 65.00
Family* (of 4).....	\$150.00

* 15.00 for each additional family member (over 4)

* Persons listed under “Family Pass” must reside in the same household.

Pool Parties and Rentals: \$100 per hour



Important Issues:

- Assessment of additional revenue opportunities
- Facility rental agreements with Recreation for swim lessons and Hurricanes Swim Team
- Purchase of commercial refrigerator
- Purchase of fountain drink machine
- Purchase of ice machine

New Initiatives:

- Hours of operations and programming

Contact Information:

Susan E. Brown
Eric Bailey

Assistant City Manager
Public Works Director

sbrown@fscity.org
ebailey@fscity.org

Golf Course

Total Full-time personnel for this budgeted category are: one (1) Grounds Superintendent and seven (7) part-time employees. Proposed 2013 budget is \$268,332.



Department Overview:

The Grounds Superintendent administers the daily operations and staff of the City owned golf course. The primary objective is to assure proper and timely efforts to afford the public a stress free golf environment while encouraging play. The city retained ownership in the spring of 2011 with the help of generous donations from the community. The course was in serious deterioration when the city acquired the property. After a year of nursing the greens to health the course is recovering well. However, Dry summers have been a challenge to maintain fairways.

Important Issues:

- Manage restoration of abandoned golf facility
- Increase membership (Increased 26% after owning 1 year)
- Golf Course Clubhouse
- Golf Course Parking Lot
- Golf Cart Sheds

Highlights:

- Restoration of dilapidated greens
- New POS system that integrates with BRCC and the Fort Scott Aquatic Center
- Restoration of tennis courts with collaboration of USD 234
- Installation of new cart paths

Golf Course

New Initiatives:

- Solicit and secure additional fee play through print and web advertising
- Repair sand traps and bunkers
- Purchase fans for airflow on greens
- Replace damaged fence at tennis courts

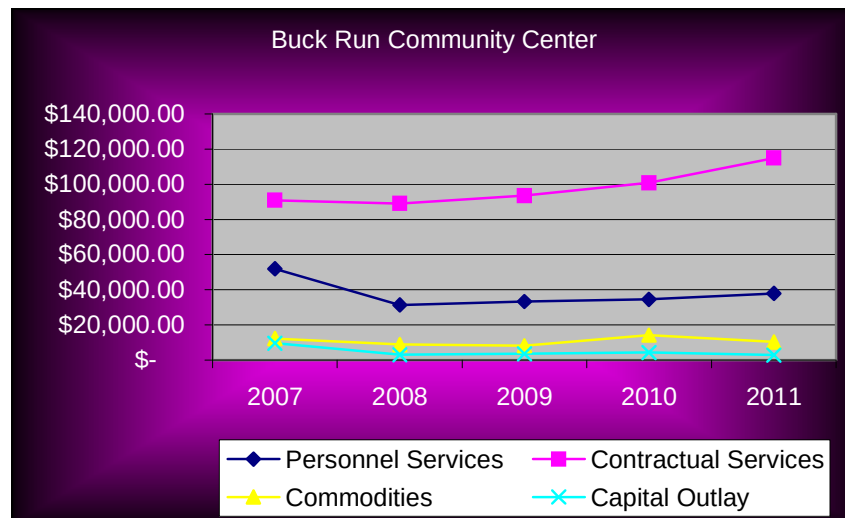
Contact Information:

John Kindlesparger Golf Course Superintendent

Phone: 620-223-5060

Buck Run Community Center

Proposed 2013 budget is \$173,234.



Department Overview:

The City of Fort Scott contracts with Fort Scott Recreation Commission to provide the management of Buck Run Community Center (BRCC). In addition to the contract, BRCC employs one (1) full-time maintenance worker and seven (7) part-time employees consisting of four (4) office workers, two (3) fitness instructors and one (1) Tae Kwon Do instructor.

The Buck Run Community Center is a home to a friendly staff that is proud to serve Fort Scott with high quality recreation opportunities to enhance ones life experience. As a community, we are fortunate to have a well maintained, air controlled facility that has various rooms to rent for parties and/or meetings, a keyless entry fitness room with up to date equipment to assure the safety of our patrons, multi-purpose room with kitchen and full size gymnasium.

In the fall of 2011, construction began to renovate Buck Run Community Center after the passage of a ½ cent sales tax. The addition to the facility allowed handicap accessibility to a large open fitness room with shower facilities. A racquetball court was also included in the new addition as well as a nice facelift to the original building. New programming will be included with these additional amenities and additional space.

Important Issues:

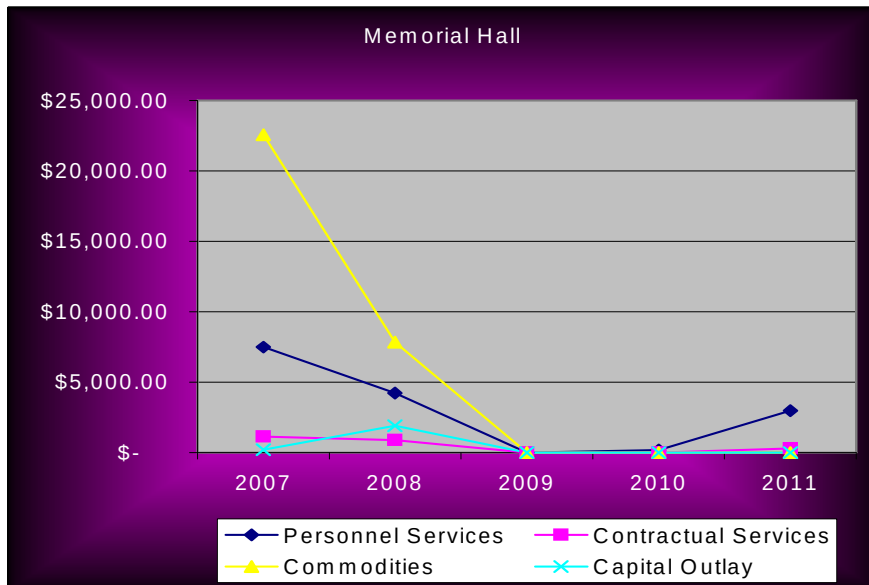
- The continuing process of keeping the current facility updated, safe and functional

Contact Information:

Tom Robertson	BRCC Manager	fsrc@pbxmail.com	(620) 223-0386
Susan E. Brown	Asst. City Manager	sbrown@fscity.org	(620) 224-4683(Cell)

Memorial Hall

Proposed 2013 budget is \$30,000.



Department Overview:

Memorial Hall is a multi-purpose building housing the Old Fort Genealogical Society of Southeast Kansas, the Molly Foster Berry Chapter DAR, and the American Legion Auxiliary. A monthly live musical entertainment program is conducted in the auditorium, as well as, other community concerts, programs and events. In 1925, Memorial Hall was constructed and dedicated to *“Those men and women who gave their lives serving our country in World War I”*. In 2001, Memorial Hall was re-dedicated to *“All of the men and women, who have served, are now serving or will serve in the Armed Forces of the United States of American”*. After the re-location of city hall in 2011, the codes department remained in memorial hall.

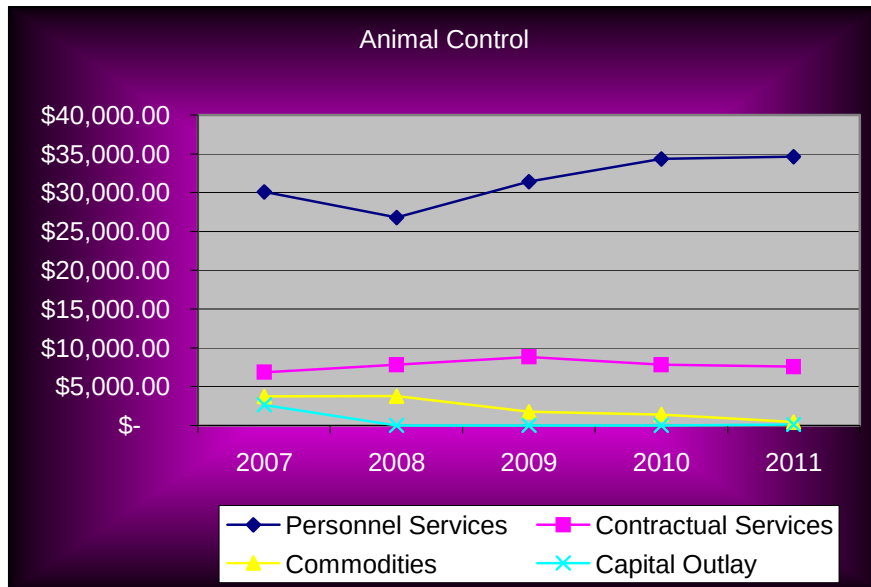
Important Issues:

- Historic Building – apply for tax credits to apply to rehab of building
- Facility Use
- Issuance of G.O. Bonds to rehab building by issuing a sales tax initiative
 - Replace Wiring/seating/lights in Auditorium
 - Installation of elevator to allow for utilization of space on second and third levels of building
 - Window replacement
 - Alarm systems – Fire and Security
 - Painting
 - Replacement of outside steps to entrance to hall

Contact Information: Susan E. Brown Assistant City Manager sbrown@fscity.org

Animal Control Department

Total personnel for this budgeted category are one (1) officer administered by the police department. Proposed 2013 budget is \$48,341.



Department Overview:

Animal control is responsible for the enforcement of state laws and city ordinances as related to the care, and humane treatment of domesticated, wild and exotic animals. The Animal Control Officer works with the citizens of the community to humanely capture and control nuisance, injured, or infected animals. The officer also oversees the public animal shelter which houses stray, abandoned, or nuisance animals.

Contact Information:

Travis Shelton or Shaun West

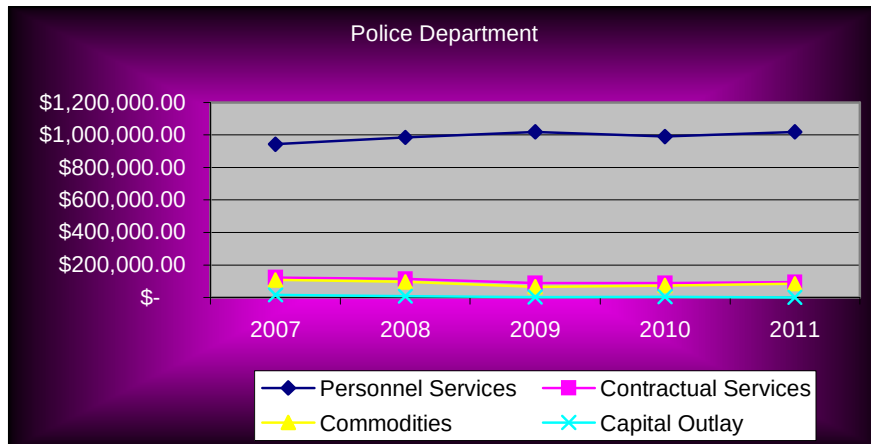
Police Lieutenants

Phone: (620) 223-1700

Fax: (620) 223-8110

Police Department

Total personnel for this budgeted category is nineteen (19) sworn officers, one (1) police chief and one (1) records clerk. Proposed 2013 budget is \$1,290,760.



Department Overview:

The mission of the Fort Scott Police Department is to preserve and enhance the quality of life for residents and visitors of Fort Scott. The police department is charged with maintaining law and order, protecting persons and property, apprehending persons suspected of crime, directing and controlling traffic, investigating traffic accidents, and enforcing all state and city criminal laws. To fulfill our mission, officers of the police department work in partnership with the community as we strive to make the community a safe place to live, work and play.

The Department is made up of four divisions: Patrol, Investigations, Animal Control Communications (Dispatch) and Administration.

The Patrol Division is responsible for the day-to-day operations of the police department. The men and women assigned to patrol are the first responders whose primary focus is to protect life and property, prevent and suppress crime, and to preserve the public order, all in an effort to maintain and enhance the quality of life in Fort Scott.

The Investigation Division is charged with following up on all major crimes and crimes against persons and narcotics investigations. The men and women of the investigation division are committed to maintaining the quality of life of Fort Scott by investigating all crimes thoroughly and completely.

Police Department

The Administrative Division is responsible for all the records that are generated by the department. The men and women of this division, disseminate, file, store and make sure all reports are sent to the proper federal, state and local authorities, for a final disposition. The administrative division is also charged with animal control, request for open records, over seeing supplies needed in the day-to-day operations and meeting and greeting the public. Staff is committed to supporting the day-to-day operations of the department and seeing that the community receives the professional service that they require and have come to expect.

(Communications and Animal Control will be discussed in a separate section)

Important Issues

- Public Safety building is becoming crowded with Fire, Police and Dispatch all in one location
- Need a facility for evidence storage
- Need updated building security
- Collaboration with Bourbon County Sherriff to implement county wide RMS

Highlights

- Awarded Step Grant through Kansas Department of Transportation last five years
- Awarded Bulletproof Vest Grant annually
- Awarded for click it or ticket grant
- S.A.F.E. program success administered by SRO Toby Nighswonger (3rd Year)
- Awarded grant to replace 5 storm sirens

New Initiatives:

- Servant minded training for patrolmen

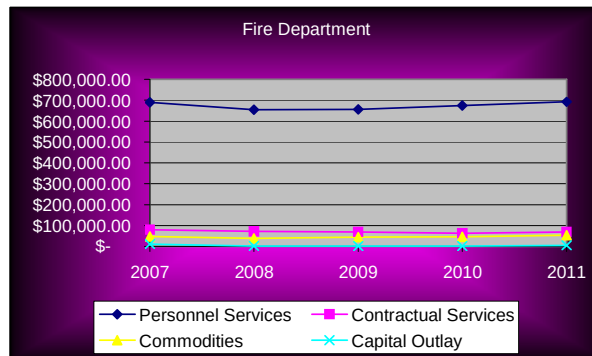
Contact Information:

Travis Shelton Police Lieutenant tshelton@fscity.org

Phone: (620) 223-1700 Fax: (620) 223-8110

Fire Department

Total personnel for this budgeted category is twelve (12) full-time firemen, 7 reserve fireman and one (1) fire chief. Proposed 2013 budget is \$879,625.



Department Overview:

The Fort Scott Fire Department is responsible for the preservation of life, health, and property from the ravages of fire. In addition, public safety personnel respond to all hazardous materials incident within the City of Fort Scott and, upon request, in Bourbon County. This department operates out of 2 fire stations, staffing 4 primary apparatus seven days a week, 24 hours each day. Personnel from the department respond to all structure fires, emergency medical calls, heavy rescue calls and other specialized calls for service. The department is comprised of several sub-categories: emergency response, training, fire prevention, fire inspection and regional response.

Important Issues

- Continued dedication to prompt and efficient response times for all emergencies
- Participation in community activities including Middle School Safety Day, Public Safety Day for local businesses, Fire Prevention Month and all other public service opportunities
- Keeping pace with new technology to increase the level of service delivered to the residents of Fort Scott
- Continue effort to reduce maintenance cost through scheduling equipment replacement.
- Ladder #1 (Year 1993- apply for grant 2012)

Fire Department

- Engine #2 (Year 1992- apply for grant 2017)
- Engine #1 (Year 1997- apply for grant 2022)
- ISO evaluation completed 2011 lowering rating from 5 to a 4
- Overall awareness of safety in regard to operating emergency vehicles and scene safety

Fire Safety Inspections:

- Fire prevention Inspectors are responsible for enforcing the laws, ordinances, rules, and state statues regarding fire prevention, the storage of explosives and flammable materials, the installation and maintenance of fire extinguishing equipment and the means of adequacy of exits in all places of assembly in cases of fire. Fire inspections include these functions: fire prevention, arson investigation and public information and education.
- Inspection of all schools, day care centers, high-rises and any other place of assembly
- Fire personnel performed 100 fire safety inspections 2011
- State Fire inspection program started in February 2010
- Fire personnel have performed 50 state inspections 2011
- Inspection of all businesses storing and/or utilizing hazardous chemicals
- Increased visibility of public education efforts
- Inspected and flow tested 565 fire hydrants in the city
- Painted 75 fire hydrants

Emergency Response:

- In 2011, the department responded to 1071 emergency calls including 38 structure fires, 6 vehicle fires and all other related fires (7.84%), 473.48.66%), 48 Hazards Conditions (4.48%), 28 Service Calls (2.61%), 72 Good Intent (6.72%), 38 False Alarms or False Calls (3.54%) and 4 Special Incidents (0.37%)
- Responded to 694 EMS calls in 2011
- In 2011, the department continued its participation in the development of regional response teams

Training:

- Fire personnel had 850 hours of training in 2011
- 2 personnel certified as Firefighter I in 2011
- 2 personnel certified as Swift Water Rescue Technician I, May 2011
- 1 personnel attended training in Boat Safety and Rescue, June 2011

Fire Department

Fire Prevention:

- In 2011, fire personnel interacted with over 1250 kids from pre-school to 5th grade to educate them on fire prevention activities
- Fire personnel were involved with multiple public speaking/training opportunities to further educated homeowners and businesses on fire safety
- Continue Smoke Detector program which is a free program that offers one (1) smoke detector per floor per home
- Continue with highest possible public education in fire prevention through public speaking engagements

Highlights

- 5 years of service—Michael Miles and Zach Russell
- Received free jet ski to use at no cost through Kawasaki dealer in Eldorado, Kansas. Program runs from May through October

New Initiatives:

- Applied for fire truck grant through FEMA
- Fort Scott Fire Department is a member of the new Bourbon County Explore Group.

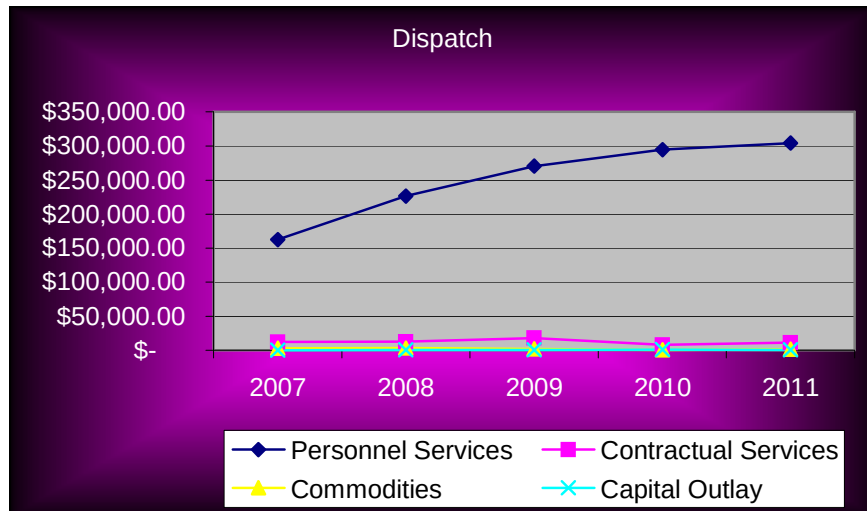
Contact Information:

Paul Ballou Fire Chief pballou@fscity.org

Phone: (620) 223-1700 Fax: (620) 223-8110

Dispatch

Total personnel for this budgeted category are seven (7) full-time and two (2) part-time positions. Proposed 2013 budget is \$349,820.



Department Overview:

The Communications Division is responsible for all calls for service that are generated by the public and emergency service personnel. The men and women of this division are the first point of contact for the public. They are charged with sorting out the calls for service as they come in and then sending the proper authorities to handle the problem. They are the lifeline for the community and officers alike. They field calls from the public requesting emergency and non-emergency help while simultaneously listening to the radios as officers request information and assistance.

Important Issues:

- Collaboration with Bourbon County for county wide CAD & RMS
- Reduction in turnover
- Need for a disaster proof facility

New Initiatives:

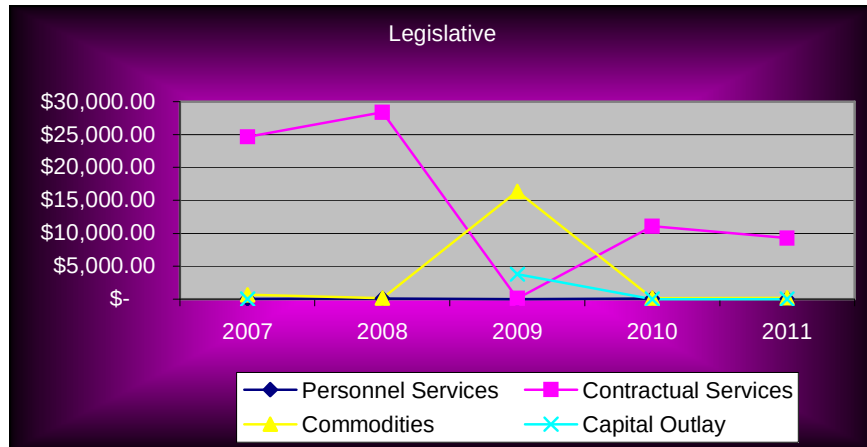
- Received grant for 5 storm sirens
- Implement Ergonomic workstations for dispatchers (12 hour shifts)

Contact Information:

Shaun West Police Lieutenant swest@fscity.org
Phone: (620) 223-1700 Fax: (620) 223-8110

Legislative (Mayor & Commissioners)

Proposed 2013 budget is \$13,100.



Department Overview:

The Mayor and four (4) commissioners of the City of Fort Scott are responsible for policy-making and direction in providing quality services to the citizens. In addition, they provide responsible legislation, ensure the safe and efficient operations of city government and provide for the general health, welfare and safety of the City of Fort Scott. Their primary focus is setting the priorities for the city which are reflected in the budget document ensuring financial welfare. Through strategic planning, goals and objectives that address issues within the organization are evaluated. Their main objective is to ensure funds are appropriated wisely to provide essential services to the citizens of Fort Scott.

Important Issues:

- Strive to maintain or reduce property taxes during tough economic times and funding cuts by the State of Kansas
- Long-range financial and strategic planning
- Economic development and declining population
- Continue to support downtown program
- Support City Manager on Employee Salary Schedule initiatives
- Continue aggressive Street Program

Legislative (Mayor & Commissioners)

New Initiatives:

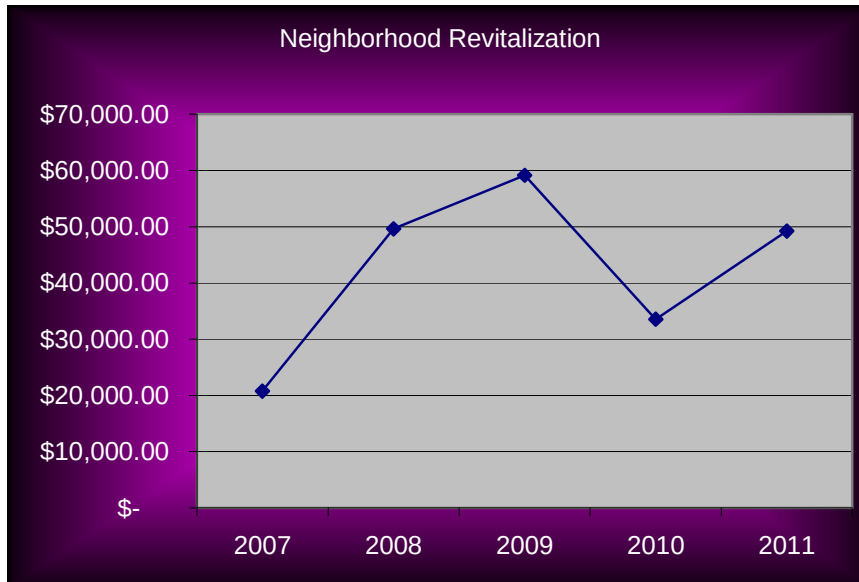
- Collaboration with other governmental entities to cut spending and increase efficiency
- Continued involvement in Community Visioning process

Contact Information:

Gary Bukowski	Commissioner
Cindy Bartelsmeyer	Commissioner
Jim Adams	Mayor
Sam Mason	Commissioner
Jeanie Parker	Commissioner

Neighborhood Revitalization

Proposed 2013 budget is \$65,000.



Department Overview:

The City of Fort Scott, USD 234, Bourbon County, and Fort Scott Community College have adopted a tax rebate program for businesses and residents within the contiguous city limits of Fort Scott. The program allows those who improve their property and increase the property value by greater than 15%, to receive a rebate of some portion of the increase in property taxes that results.

Properties that qualify, may receive a rebate that may be anywhere from 70% to 100% of the increase in taxes for a term of 3-5 years. The rebate amount and term are based on a points system that puts emphasis on improving properties that are blighted and vacant. The county appraiser makes the final determination on whether or not the property qualifies for the rebate. The increased taxes must be paid in full before a rebate can be made. The process is begun when a building permit or revitalization certificate is issued and an application is presented to the Economic Development Manager. All construction must meet local codes.

Rebate funding is derived from the incremental property taxes paid by the property owners

Contact Information:

Macy Cullison, Economic Development, Business Recruitment and Retention Manager
mcullision@fscity.org Phone: 223-0550 Fax: 223-8100

City of Fort Scott

2013

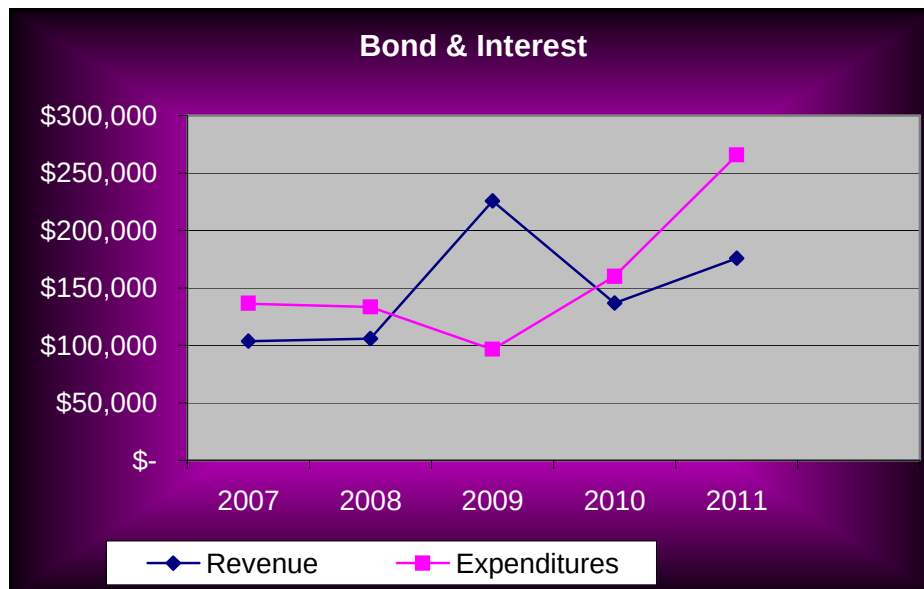
FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	133,775	44,001	207,407
Receipts:			
Ad Valorem Tax	94,899	157,078	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	814		
Motor Vehicle Tax	1,928	9,283	17,397
Recreational Vehicle Tax		30	150
16/20M Vehicle Tax		122	201
Special Assessment (FSMS)	78,259	0	
2011 Bond Proceeds		216,469	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	175,900	382,982	17,748
Resources Available:	309,675	426,983	225,155
Expenditures:			
G.O. Bonds			
Principal	219,197	165,000	227,794
Interest	46,477	54,576	56,675
Payment on Bonds			216,469
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	265,674	219,576	500,938
Unencumbered Cash Balance Dec 31	44,001	207,407	xxxxxxxxxxxxxxxxxxxx
2011/2012 Budget Authority Amount:	265,674	219,659	xxxxxxxxxxxxxxxxxxxx
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			500,938
Tax Required			275,783
Delinquent Comp Rate: 0.0%			0
Amount of 2012 Ad Valorem Tax			275,783

Adopted Budget Library	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax	202,778	215,617	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	9,285		
Motor Vehicle Tax	22,987	19,801	23,880
Recreational Vehicle Tax		171	206
16/20M Vehicle Tax		260	276
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	235,050	235,849	24,362
Resources Available:	235,050	235,849	24,362
Expenditures:			
Appropriations to Library	235,050	235,849	227,945
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	235,050	235,849	227,945
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxx
2011/2012 Budget Authority Amount:	242,327	243,000	xxxxxxxxxxxxxxxxxxxx
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			227,945
Tax Required			203,583
Delinquent Comp Rate: 0.0%			0
Amount of 2012 Ad Valorem Tax			203,583

Bond & Interest

Proposed 2013 budget is \$500,938.



Department Overview:

K.S.A. 10-113 allows for cities to levy for general obligation bond payments. Per K.S.A. 10-114, whenever the governing body of any city shall issue internal improvement bonds to pay for the costs of any improvement the cost of which is chargeable against specific property, they shall apportion such cost by special assessments in installments, and the apportionment contained in the special assessment ordinance shall hold good for all the installments that are to be collected from the specific property chargeable with the costs of said improvement.

Highlights:

- Issued \$600,000 in G.O. Bonds for Streets & Sidewalks in (2009, 2010, 2011, 2012)
- 2013 debt will fund the KDOT project on National from 6th to 13th

Current Debt:

- 1999 Pumper Truck – Retires 2014
- Streets & Sidewalks 2009 – Retires 2024
- Streets & Sidewalks 2010 – Retires 2024
- Streets & Sidewalks 2011 – Retires 2026
- Streets & Sidewalks 2012 – Retires 2027

Contact Information:

Susan E. Brown Assistant City Manager sbrown@fscity.org
Phone: (620) 223-0550 Fax: (620) 223-8100

City of Fort Scott

2013

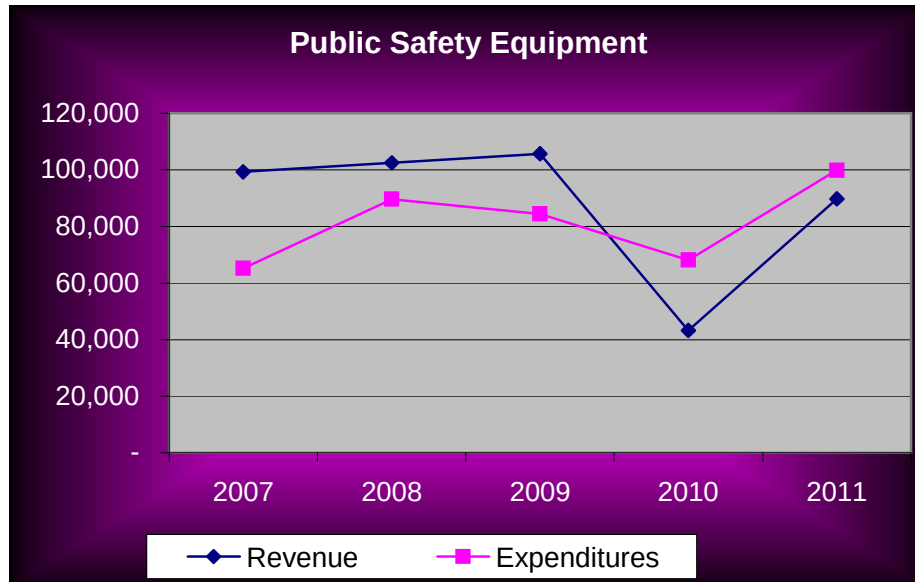
FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Library Employee Benefits	Actual for 2011	Estimate for 2012	Year for 2013
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax	27,270	21,308	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	1,148		
Motor Vehicle Tax	2,908	2,663	2,360
Recreational Vehicle Tax		23	20
16/20M Vehicle Tax		35	27
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	31,326	24,029	2,407
Resources Available:	31,326	24,029	2,407
Expenditures:			
Appropriations to Library	31,326	24,029	39,791
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	31,326	24,029	39,791
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxxxx
2011/2012 Budget Authority Amount:	32,441	24,736	xxxxxxxxxxxxxxxxxxxxxx
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	39,791
		Tax Required	37,384
Delinquent Comp Rate:	0.0%		0
		Amount of 2012 Ad Valorem Tax	37,384

Adopted Budget	Prior Year	Current Year	Proposed Budget
Public Safety Equipment	Actual for 2011	Estimate for 2012	Year for 2013
Unencumbered Cash Balance Jan 1	160,284	150,185	33,591
Receipts:			
Ad Valorem Tax	82,116	82,754	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	2,576		
Motor Vehicle Tax	5,080		9,165
Recreational Vehicle Tax			79
16/20M Vehicle Tax			106
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	89,772	82,754	9,350
Resources Available:	250,056	232,939	42,941
Expenditures:			
Capital Outlay	49,481	146,389	78,015
Lease Purchase Police Cars	27,910	27,910	27,910
Lease Purchase Fire Truck	22,480	22,480	22,480
Lease Purchase Records Mgmt Software	0	2,569	3,567
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	99,871	199,348	131,972
Unencumbered Cash Balance Dec 31	150,185	33,591	xxxxxxxxxxxxxxxxxxxxxx
2011/2012 Budget Authority Amount:	172,480	202,398	xxxxxxxxxxxxxxxxxxxxxx
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	131,972
		Tax Required	89,031
Delinquent Comp Rate:	0.0%		0
		Amount of 2012 Ad Valorem Tax	89,031

Public Safety Equipment

Proposed 2013 budget is \$131,972.



Department Overview:

K.S.A. 12-110b states the following: “The governing body of any city proclaimed by the governor as a city of the first class not more than five years preceding the effective date of this act or hereafter and the governing body of any city of the second and third class is hereby authorized to make an annual tax levy of not to exceed two (2) mills upon all the taxable tangible property in the city for the purpose of creating and providing a special fund to be used for law enforcement purposes or for the purchase of ambulance equipment or fire-fighting equipment, or both, for such city and to pay a portion of the principal and interest on bonds issued by such city under the authority of K.S.A. 12-1774 and amendments thereto. “

Highlights:

- Lease Purchased Fire Truck – 10 years
- Collaboration with Bourbon County for new RMS
- Lease purchased 3 police cars – 3 years

New Initiatives:

- Replacement of Police detective vehicles
- Replacement of Fire Equipment
- Replacement of radios due to federal mandate
- Replacement of computers at police department

Contact Information:

Paul Ballou Fire Chief
Phone: (620) 223-0550

pballou@fscity.org
Fax: (620) 223-8100

City of Fort Scott

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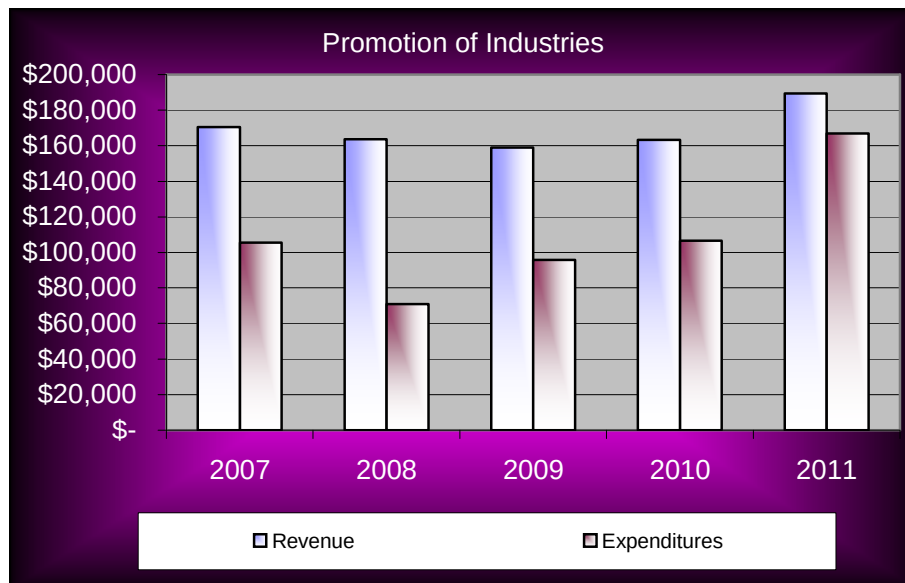
FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Promotion of Industry	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	370,187	392,692	289,103
Receipts:			
Ad Valorem Tax	21,274	21,487	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	1,014		
Motor Vehicle Tax	2,493	2,079	2,380
Recreational Vehicle Tax		18	20
16/20M Vehicle Tax		27	27
Lease Income	141,385	138,000	138,000
Reimb Expense	23,221		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	189,387	161,611	140,427
Resources Available:	559,574	554,303	429,530
Expenditures:			
Contractual Services	158,608	95,200	288,550
Commodities & Supplies	8,274	10,000	33,221
Capital Outlay		50,000	50,000
Lease Purchase Golf Course		25,000	25,000
New Business Incentive		85,000	55,000
Neighborhood Revitalization Rebate			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	166,882	265,200	451,771
Unencumbered Cash Balance Dec 31	392,692	289,103	xxxxxxxxxxxxxxxxxxxxxx
2011/2012 Budget Authority Amount:	425,825	471,000	xxxxxxxxxxxxxxxxxxxxxx
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	451,771
		Tax Required	22,241
	Delinquent Comp Rate:	0.0%	0
	Amount of 2012 Ad Valorem Tax		22,241

Adopted Budget (INTENTIONALLY BLANK)	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxxxx
2011/2012 Budget Authority Amount:	0	0	xxxxxxxxxxxxxxxxxxxxxx
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	0.0%	0
	Amount of 2012 Ad Valorem Tax		0

Promotion of Industry

Proposed 2013 budget is \$451,771.



Department Overview:

K.S.A. 12-1617h allows cities to levy taxes for the purpose of creating a fund to be used in securing or retaining industries or manufacturing institutions for such city or near its environs. The statute also allows the payment of a portion of principal and interest on bonds issued under K.S.A. 12-1774. The maximum mill levy the City of Fort Scott can issue is .5 mills.

Lease proceeds from property owned by the City of Fort Scott in the industrial park are also paid into this fund. Proceeds are used to maintain the leasehold and further stimulate economic development.

Important Issues:

- Replace HVAC units on First Source site as needed (budget for two)
- Creating attractive packages, often in conjunction with BEDCO, to entice growth in industry
- Lease purchase payment on Woodland Hills Golf Course is paid from this fund - \$25,000 a year for 10 years.

Contact Information:

Macy Cullison, Economic Development, Business Recruitment and Retention Manager
mcullision@fscity.org Phone: 223-0550 Fax: 223-8100

City of Fort Scott

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

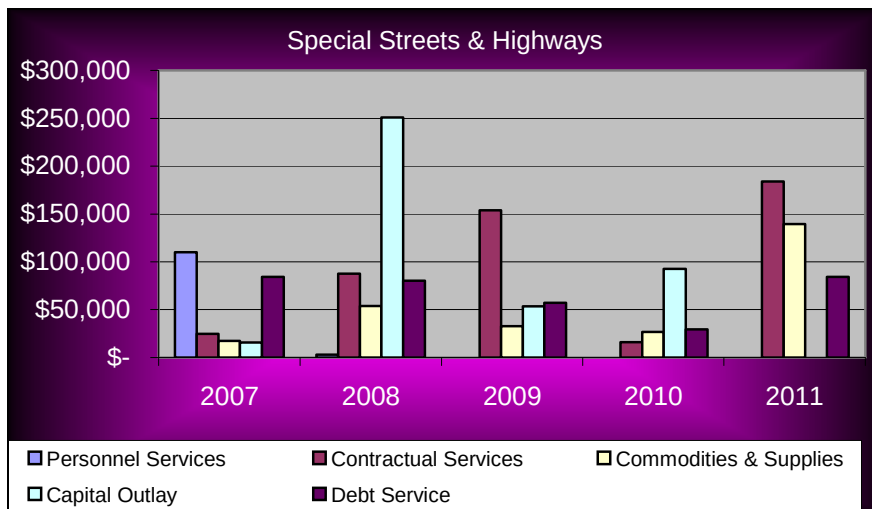
Adopted Budget Special Highway	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	459,698	376,780	263,697
Receipts:			
State of Kansas Gas Tax	209,099	208,880	210,470
County Transfers Gas		0	0
Connecting Links	7,404	7,000	7,000
Reimbursed Expense	25		
PY Enc Canceled	8,100		
Transfer from General	100,000	115,000	115,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	324,628	330,880	332,470
Resources Available:	784,326	707,660	596,167
Expenditures:			
Salaries	0	0	0
Contractual	183,820	133,323	0
Commodities	139,612	0	0
Capital Outlay		281,500	300,000
Lease Purchase	29,629	10,130	17,366
Revolving Loan			
Principal	48,162	13,891	14,447
Interest	4,107	5,119	4,563
G.O. Bonds			
Principal		0	36,322
Interest		0	11,072
Temporary Notes			
Interest	2,216		
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	407,546	443,963	383,770
Unencumbered Cash Balance Dec 31	376,780	263,697	212,397
2011/2012 Budget Authority Amount:	465,544	443,963	

Adopted Budget

	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Tourism & Convention			
Unencumbered Cash Balance Jan 1	20,562	17,049	11,488
Receipts:			
State Guest Tax	31,187	35,000	40,000
PY Enc Canceled	300		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	31,487	35,000	40,000
Resources Available:	52,049	52,049	51,488
Expenditures:			
Contractual Services	35,000	40,561	51,488
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	35,000	40,561	51,488
Unencumbered Cash Balance Dec 31	17,049	11,488	0
2011/2012 Budget Authority Amount:	50,000	40,561	

Special Streets & Highway

Proposed 2013 budget is \$383,770.



Department Overview:

This fund is governed by K.S.A. 79-3425c and allows for cities to receive directly from the state treasurer certain highway aid payments distributed on a per capita basis. These funds come from the state's special city and county highway fund (SCCH). The SCCH collects these dollars from a percentage of motor fuel tax collections and also from the property tax on motor carriers. The city must establish a separate fund for the accounting of revenues and expenditures. In addition, the revenues can only be used for construction, reconstruction, alteration, repair and maintenance of streets and highways.

Highway aid connecting links funds are also received by this fund. Cities that maintain state highway connecting links will receive \$3,000 per lane mile in 2008. Per K.S.A. 68-416 the money is to be credited to the special highway fund and used solely for the maintenance of city connecting links.

The commission and staff propose transferring \$115,000 in 2013 from the General Fund for their annual asphalt program into this fund. K.S.A. 68-590 allows cities to transfer money from the fund that budgets for roads, bridges or streets to a special highway fund. The transfer is limited to 25% of the budget.

Important Issues:

- Funding issues to support overlay program due to General Fund and State of Kansas cuts
- Continued application for grants

Special Streets & Highway

Highlights:

- Adoption of aggressive street/sidewalk program by issuing \$600,000 in G.O. Bonds annually
- U.S. 69 Corridor Study
- Renovation to North National Bridge

New Initiatives:

- Continue with annual programs
 - Brick Streets
 - ADA compliance
 - Sign replacement
 - Crack/Seal program
 - Repairs to Alley's

Special Projects:

- 18th & 23rd street intersection Improvement (Federal Earmark)
- Widening of 69 Highway (Corridor Management Funds/City Funds)
- Signal Coordination on 69 Highway (KDOT grant)
- Riverfront Project – Park loop road (Federal Grant)
- Evaluation of future projects from Corridor Study

Contact Information:

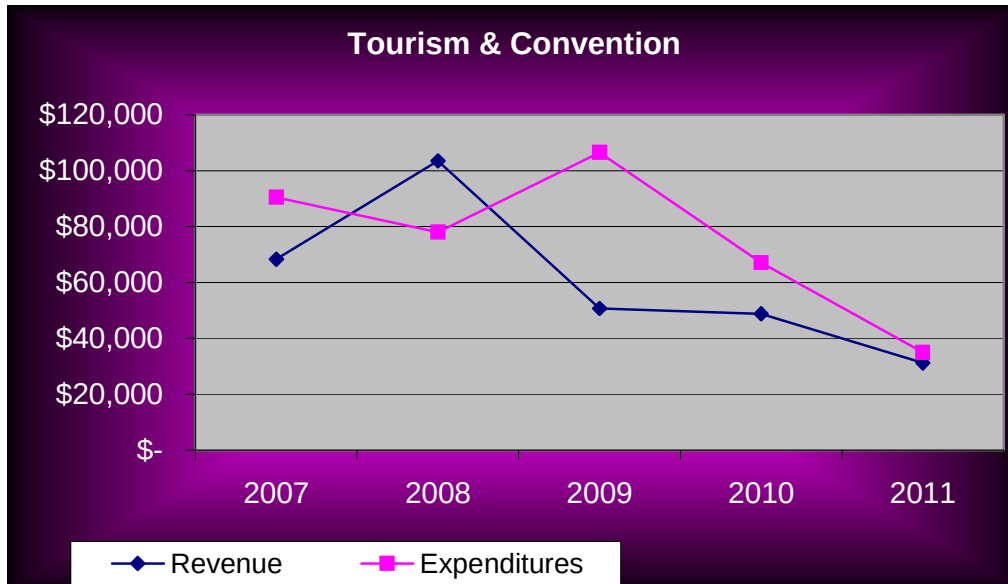
Susan E. Brown	Assistant City Manager	sbrown@fscity.org
Eric Bailey	Public Works Director	ebailey@fscity.org

Phone: (620) 223-0550

Fax: (620) 223-8100

Tourism & Convention

Proposed 2013 budget is \$51,488.



Department Overview:

With a budget made up primarily of income from the 5% Transient Guest Tax, the Fort Scott Visitor Center provides information about Fort Scott's rich history to our tourists and locals.

Service includes clean restrooms, coffee, lemonade and cookies, free maps and visitor information and gifts for purchase. Tourism staff members also assist the Chamber of Commerce with some office duties and in maintaining the building.

Combined with money raised through special events, trolley tours and retail sales the transient guest tax funds allow the tourism director to promote Fort Scott by attending consumer travel shows, paying Visitor Center staff and sending visitor guides to interested individuals and AAA offices. In addition to print advertising, this year we were able to begin advertising on two different websites and several different print media outlets.



Contact Information: fstourism@fortscott.com

Phone: (620) 223-3566

City of Fort Scott

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

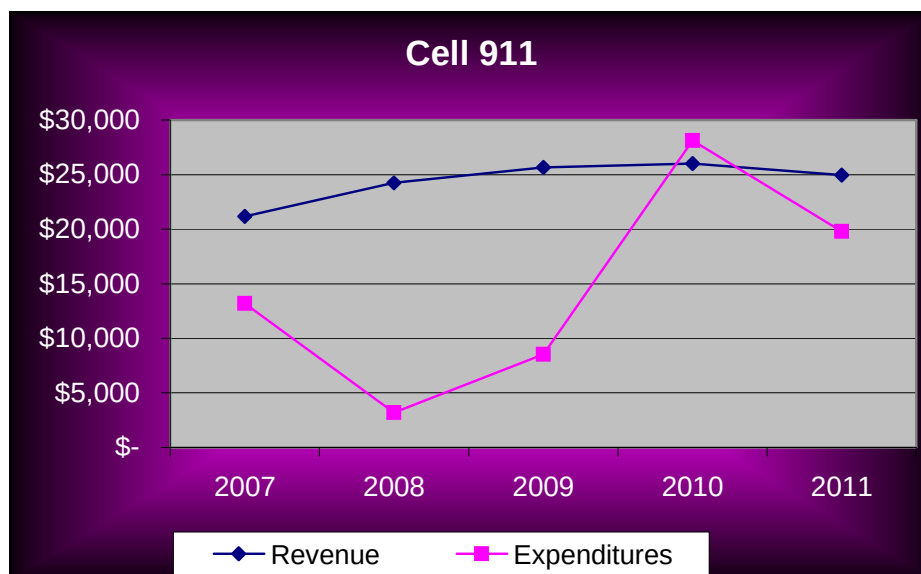
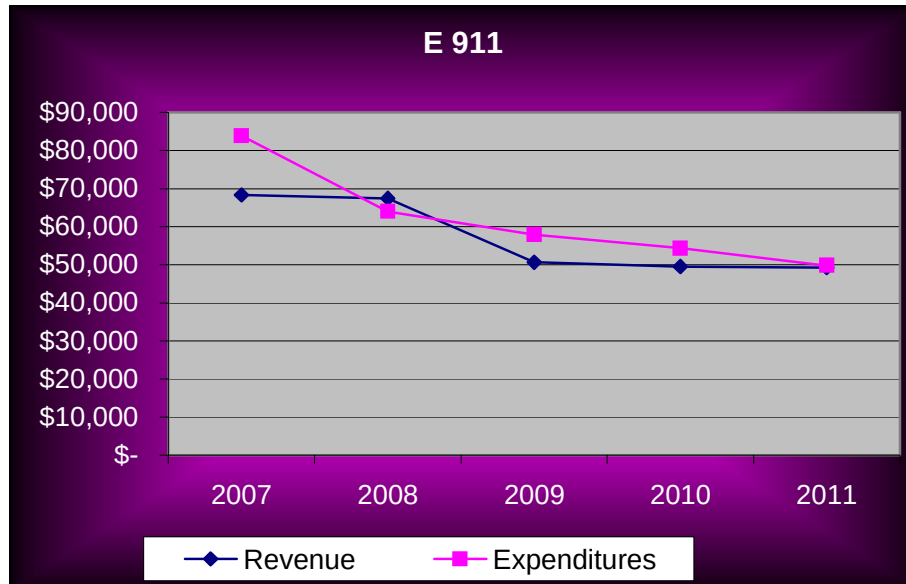
Adopted Budget Cell 911	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	74,367	79,561	0
Receipts:			
Special Telephone Tax	24,980	0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	24,980	0	0
Resources Available:	99,347	79,561	0
Expenditures:			
Contractual Services	18,626		0
Capital Outlay	1,160		
Transfer to 911 Fund		79,561	
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	19,786	79,561	0
Unencumbered Cash Balance Dec 31	79,561	0	0
2011/2012 Budget Authority Amount:	62,112	79,561	

Adopted Budget

E911	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	100,181	99,674	140,527
Receipts:			
Special Telephone Tax	49,283	85,000	85,000
Transfer from Cell 911		79,560	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	49,283	164,560	85,000
Resources Available:	149,464	264,234	225,527
Expenditures:			
Contractual Services	46,306	66,000	114,823
Capital Outlay	3,484	50,000	100,000
Lease Purchase Records Mgmt Software		7,707	10,704
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	49,790	123,707	225,527
Unencumbered Cash Balance Dec 31	99,674	140,527	0
2011/2012 Budget Authority Amount:	63,683	126,498	

E- 911

Proposed 2013 budget is \$225,527.



Cell 911 Funds will be transferred to the E911 fund in 2012 due to the change in statutory requirements. All 911 funding will be in a consolidated fund to aide in emergency response activities.

Department Overview:

911 funds received from taxes imposed for communication services are administered by the fire chief. (Statute **12-5338 - Abolition of grant program; amount of land-line tax and local fee; use.**) On January 1, 2012, the wireless enhanced 911 grant fee shall be

E- 911

discontinued, the advisory board shall be abolished, any unobligated balance of the wireless enhanced 911 grant fund shall be distributed pursuant to subsection (a) of K.S.A. 2011 Supp. 12-5368, and amendments thereto, and the fund shall be abolished. However, Statutes 12-5364-5375 established a new communication service tax.

12-5369.911 fee. (a) There is hereby imposed a 911 fee in the amount of \$.53 per month per subscriber account of any exchange telecommunications service, wireless telecommunications service, VoIP service, or other service capable of contacting a PSAP. Such fee shall not be imposed on prepaid wireless service. It shall be the duty of each exchange telecommunications service provider, wireless telecommunications service provider, VoIP service provider or other service provider to remit such fees to the LCPA as provided in K.S.A. 2011 Supp. 12-5370, and amendments thereto.

Prepaid wireless 911 fee. (a) There is hereby imposed a prepaid wireless 911 fee of 1.06% per retail transaction or, on and after the effective date of an adjusted amount per retail transaction that is established under subsection (f), such adjusted amount.

12-5375.911 fee moneys; approved uses. (a) The proceeds of the 911 fees imposed pursuant to this act, and any interest earned on revenue derived from such fee, shall be used only for necessary and reasonable costs incurred or to be incurred by PSAPs for: (1) Implementation of 911 services; (2) purchase of 911 equipment and upgrades; (3) maintenance and license fees for 911 equipment; (4) training of personnel; (5) monthly recurring charges billed by service suppliers; (6) installation, service establishment and nonrecurring start-up charges billed by the service supplier; (7) charges for capital improvements and equipment or other physical enhancements to the 911 system; or (8) the original acquisition and installation of road signs designed to aid in the delivery of emergency service. Such costs shall not include expenditures to lease, construct, expand, acquire, remodel, renovate, repair, furnish or make improvements to buildings or similar facilities. Such costs shall also not include expenditures to purchase subscriber radio equipment.

Contact Information:

Paul Ballou Fire Chief pballou@fscity.org

Phone: (620) 223-1700 Fax: (620) 223-8110

City of Fort Scott

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

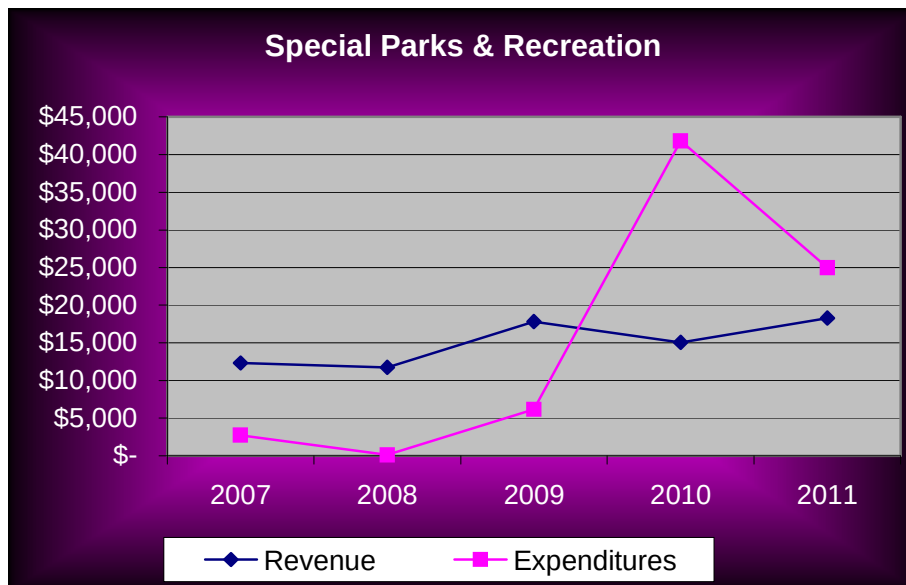
Adopted Budget Special Parks & Recreation	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	40,242	33,528	23,397
Receipts:			
State Special Alcohol Tax	14,286	13,000	13,333
Reimbursed Expenses	4,000	4,000	8,320
..			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	18,286	17,000	21,653
Resources Available:	58,528	50,528	45,050
Expenditures:			
Contractual Services	10,000		
Capital Outlay	15,000	20,831	32,550
Lease Pmt Ball Lights		6,300	12,500
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	25,000	27,131	45,050
Unencumbered Cash Balance Dec 31	33,528	23,397	0
2011/2012 Budget Authority Amount:	42,562	27,131	

Adopted Budget

	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Special Alcohol & Drug			
Unencumbered Cash Balance Jan 1	15,553	17,939	11,978
Receipts:			
Special Alcohol Tax	14,286	13,000	13,333
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	14,286	13,000	13,333
Resources Available:	29,839	30,939	25,311
Expenditures:			
Contractual Services	11,900	18,961	25,311
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	11,900	18,961	25,311
Unencumbered Cash Balance Dec 31	17,939	11,978	0
2011/2012 Budget Authority Amount:	26,043	18,961	

Special Parks & Recreation

Proposed 2013 budget is \$45,050.



Department Overview:

K.S.A. 79-41a01 et seq., as amended, levies 10% gross receipts tax on the sale of any drink containing alcoholic liquor, sold by a club, caterer, or drinking establishment. The state receives 30% of the revenue and sends 70% to cities and counties where the tax is collected. The city share must be allocated as follows: 1/3 to the general fund, 1/3 to special parks and recreation fund, and 1/3 to a special alcohol and drugs program fund.

Highlights:

- Shelter house repairs in Gunn Park
- Gunn Park second lake repairs – FEMA assistance
- Tedesco Skatepark
- Ellis Park – Phase I (YAT funds)
- Ellis Park Lighting (Take Charge Challenge Winner of \$100,000)
- Light upgrades at FSHS gymnasium and Buck Run Community Center Gymnasiums (Take Charge Challenge Winner - \$100,000)
- LED sign Buck Run Community Center (Energy Manager Grant)

New Initiatives:

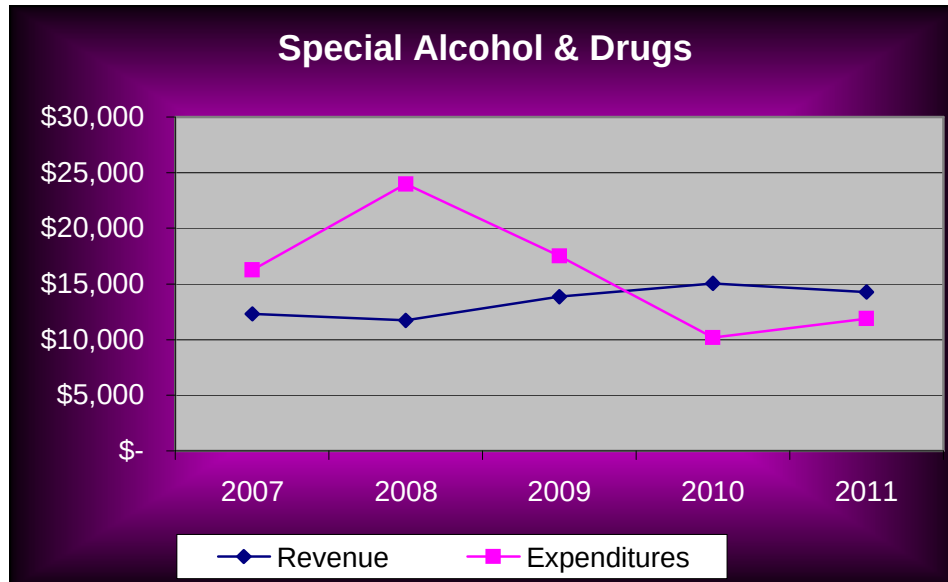
- Gunn Park Road & Shelter Repairs

Contact Information:

Susan E. Brown	Assistant City Manager	sbrown@fscity.org
Eric Bailey	Public Works Director	ebailey@fscity.org
Phone: (620) 223-0550	Fax: (620) 223-8100	

Special Alcohol & Drugs

Proposed 2013 budget is \$25,311.



Department Overview:

As with the Special Parks & Recreation Fund, this fund was established from K.S.A. 79-41a01 et seq., as amended, in which levies 10% gross receipts tax on the sale of any drink containing alcoholic liquor, sold by a club, caterer, or drinking establishment. The state receives 30% of the revenue and sends 70% to cities and counties where the tax is collected. The city share must be allocated as follows: 1/3 to the general fund, 1/3 to special parks and recreation fund, and 1/3 to a special alcohol and drugs program fund.

New Initiatives:

- Every year there are different needs for a variety of groups in our communities. These funds allow for the aide in drug and alcohol education, prevention, intervention, detoxification, and treatment of persons who are in danger of becoming alcoholics or drug abusers

Contact Information:

Susan E. Brown Assistant City Manager sbrown@fscity.org

Phone: (620) 223-0550 Fax: (620) 223-8100

City of Fort Scott

2013

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water Utility	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	606,470	934,438	1,290,504
Receipts:			
Charges for Services	2,488,732	2,500,000	2,575,000
Other Charges	103,793	55,000	50,000
Fishing Boating & Camping Fees	28,887	42,000	28,000
Lake Lot Leases	22,250		22,000
Reimbursed Expenses	7,317	5,000	5,000
PYE Canceled	917		
Miscellaneous	10,626	5,000	5,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,662,522	2,607,000	2,685,000
Resources Available:	3,268,992	3,541,438	3,975,504
Expenditures:			
Water Production	878,955	722,842	770,367
Water Distribution	509,075	665,797	698,465
Water Administration	295,003	356,418	378,620
Water Lake Mtce	64,771	80,249	87,150
Transfer to General	115,000	200,000	200,000
Debt Service			
G.O. Bonds Principal	0	165,000	390,371
G.O. Bonds Interest	0	47,390	117,930
Temp Notes Principal	12,500	12,500	12,500
Temp Notes Interest	2,547	738	369
Revolving Loans Principal	224,556	0	0
Revolving Loans Interest	232,147	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,334,554	2,250,934	2,655,772
Unencumbered Cash Balance Dec 31	934,438	1,290,504	1,319,732
2011/2012 Budget Authority Amount:	2,610,547	2,625,024	

Adopted Budget

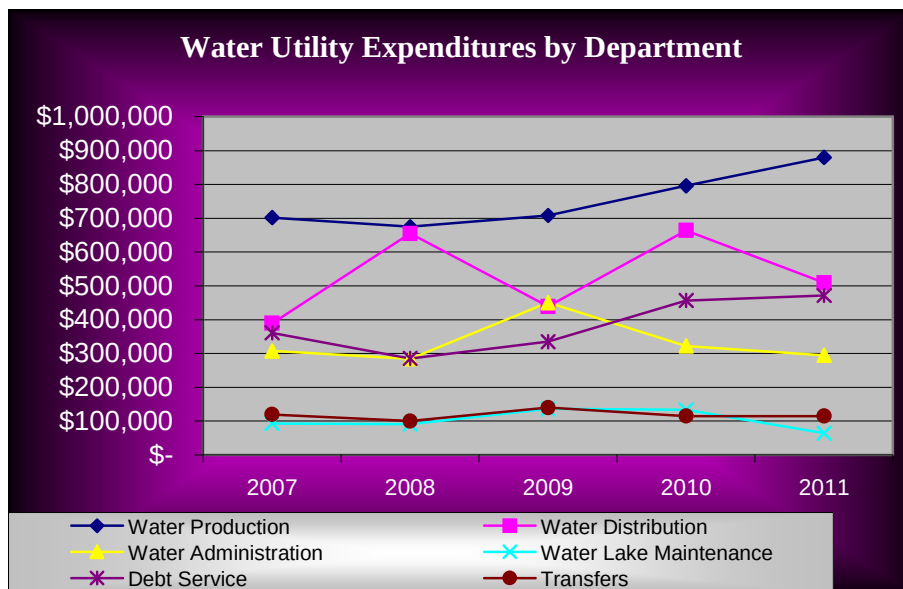
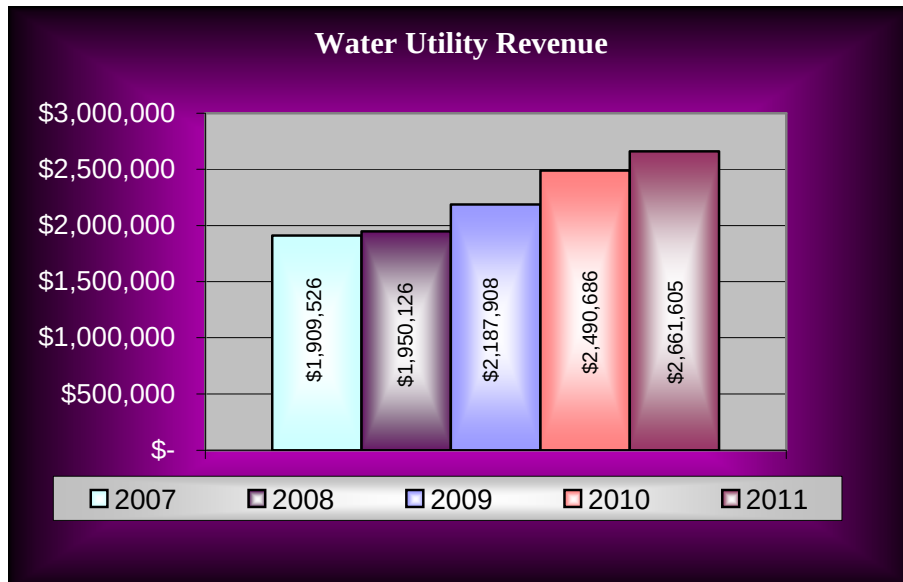
Sewer Utility	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	567,603	589,138	609,043
Receipts:			
Charges for Services	1,013,675	1,037,828	1,037,828
Reimbursed Expenses	1,475		
PYE Canceled	2,045		
ADM & Misc	100,242	100,000	100,000
Transfer in Bonds	20,599		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,138,036	1,137,828	1,137,828
Resources Available:	1,705,639	1,726,966	1,746,871
Expenditures:			
Wastewater Plant	580,713	587,443	652,663
Wastewater Collections	274,698	266,198	291,860
Transfer to General	215,000	130,000	130,000
Transfer to Sewer Bond Reserve	31,044	31,044	31,044
Capital Outlay Projects	0	90,000	0
Debt Service			
Temp Notes Principal	12,500	12,500	12,500
Temp Notes Interest	2,546	738	369
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,116,501	1,117,923	1,118,436
Unencumbered Cash Balance Dec 31	589,138	609,043	628,435
2011/2012 Budget Authority Amount:	1,173,106	1,275,529	

Adopted Budget Water Utility Detail	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Expenditures:			
Water Production			
Salaries	243,006	247,277	265,200
Contractual	243,020	229,565	230,667
Commodities	228,229	198,500	221,000
Capital Outlay	164,700	47,500	53,500
Total	878,955	722,842	770,367
Water Distribution			
Salaries	256,747	267,244	274,865
Contractual	46,810	58,253	59,300
Commodities	72,076	89,300	94,300
Capital Outlay	133,442	251,000	270,000
Total	509,075	665,797	698,465
Water Administration			
Salaries	157,756	166,920	169,220
Contractual	130,237	181,998	172,400
Commodities	6,259	7,000	7,000
Capital Outlay	751	500	30,000
Total	295,003	356,418	378,620
Water Lake Maintenance			
Salaries	44,074	23,649	23,750
Contractual	9,637	16,300	20,200
Commodities	11,060	15,300	18,200
Capital Outlay		25,000	25,000
Total	64,771	80,249	87,150
Transfers			
Transfer to General	115,000	200,000	200,000
Total	115,000	200,000	200,000
Debt Service			
G.O. Bonds Principal	0	165,000	390,371
G.O. Bonds Interest	0	47,390	117,930
Temp Notes Principal	12,500	12,500	12,500
Temp Notes Interest	2,547	738	369
Revolving Loans Principal	224,556	0	0
Revolving Loans Interest	232,147	0	0
Total	471,750	225,628	521,170
Grand Total	2,334,554	2,250,934	2,655,772

Adopted Budget Sewer Utility - Detail	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Expenditures:			
Wastewater Plant			
Salaries	271,492	253,080	285,607
Contractual	253,371	255,663	247,356
Commodities	55,670	78,200	79,700
Capital Outlay	180	500	40,000
Total	580,713	587,443	652,663
Wastewater Collections			
Salaries	125,046	140,060	152,160
Contractual	58,587	35,104	45,700
Commodities	39,868	48,534	34,000
Capital Outlay	51,197	42,500	60,000
Total	274,698	266,198	291,860
Transfers/Capital Projects			
Transfer to General	215,000	130,000	130,000
Transfer to Sewer Bond Reserve	31,044	31,044	31,044
Capital Outlay Projects	0	90,000	0
Total	246,044	251,044	161,044
Debt Service			
Temporary Note Principal	12,500	12,500	12,500
Temporary Note Interest	2,546	738	369
Total	15,046	13,238	12,869
Grand Total	1,116,501	1,117,923	1,118,436

Water Utility

Total personnel for this fund: six (6) Full-time Water Production positions, six (6) Full-time Water Distribution positions, one (1) part-time lake position, two (2) Full-time utility clerks. Proposed 2013 budget is \$2,655,772.



Fund Overview:

The Water Utility is comprised of four (4) departments: Water Production, Water Distribution, Lake and Administration.

Water Utility

Water Production

The mission of the Water Production division is to provide the best quality of water possible while maintaining our assets and continually planning for the future. Providing treatment of surface water in order to supply customers with a clean, safe and efficient water supply is priority.

Water Distribution

The Water Distribution division maintains the cities utility system by means of maintenance, repair or installation. Duties include: customer service call-outs, repair of water main breaks and system defects, upgrades/installation of water mains, fire hydrant maintenance/installation/repair, new water service installation, maintenance of existing water meters and meter reading. The department must find ways to address old cast iron mains and undersized galvanized water mains with limited resources.

Lake

Employees (one (1) Full-time maintenance, one (1) Part-time maintenance, one (1) lake patrol at the lake are charged with the caretaking of the grounds, lake patrol and refuse pickup. In collaboration with Kansas Department of Wildlife and Parks, the city receives CFAP funding to defer charging citizens a license fee to fish.

Water Administration

Administered by the Finance Director, Water Administration employs two (2) utility clerks who record, bill and collect information regarding the cities water utility. The clerks process billings four (4) times a month for an average of 3,400 customers. In addition to utility functions, the clerks act as centralized cashiers and customer service representatives for all city departments.

SPECIAL NOTE: The Water Utility fund is facing several challenges in order to keep the utility “Fiscally Fit” and still address the needs of our aging infrastructure. In tough times capital projects tend to be deferred or eliminated which only leads to future “crisis situations” and magnifies rate increases that are needed - this can deplete fund balances to dangerous levels or increase debt service to high levels. When capital projects are deferred for years there is really not a reasonable rate that can be implemented.

K.S.A. 65-163 permits cities to establish a water supply service approved by the secretary of health and environment.

Per City Ordinance 3373, adopted December 2010, Effective January 1, 2011, water utility rates are as follows for 2011:

Water Utility

- *Minimum Usage – Minimum charge per month for up to 1500 gallons shall be \$9.99.*
- *For the next 36,00 gallons, the charge will be 4.64 per 750 gallons*
- *For the next 75,000 gallons, the charge will be 4.16 per 750 gallons*
- *For each 750 gallons of usage thereafter, the charge will be 2.98*

Important Issues:

- Utility rates remained the same for 13 ½ years – Rate increases of 10-15% have been applied for the past 4 years which equates to a 3.75% increase that should have been applied during those 13 ½ years – the increase covers basic operational increases
- Increased operational costs due to implementation of Ozone which is one of the best resources to produce clean drinking water
- Water meters, which act as the cash register for the utility, must be changed every 7-10 years in order to record accurate readings
- Increased costs due to state mandated testing requirements
- Maintain a state of readiness for quick response time
- Safely and in a timely manner repair water main breaks
- Identify, correct, or report problem issues with the distribution system
- Maintain and read water meters

New Initiatives:

- A 3% increase is being proposed for the 2013 for large infrastructure projects
 - Dam at Lake Fort Scott
 - National waterline project – increase public safety
- Plan and implement water meter change out program
- Plan and implement new distribution system upgrade or renewals
- Fire Hydrant renewals
- Ongoing training in software applications to provide reporting tools and increase efficiency in Water Administration
- Renewals of 50+ year old Fire Hydrants

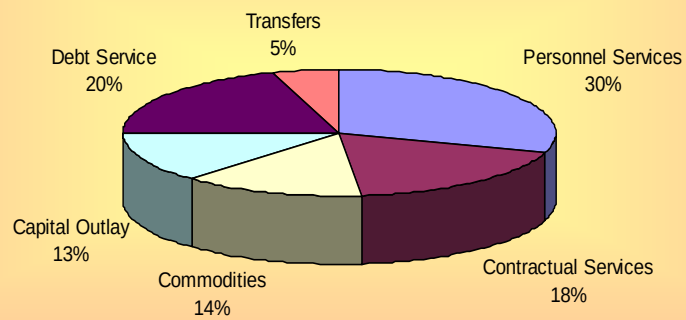
Contact Information:

Richard Cook	Utilities Director	rcook@fscity.org
Susan E. Brown	Assistant City Manager	sbrown@fscity.org

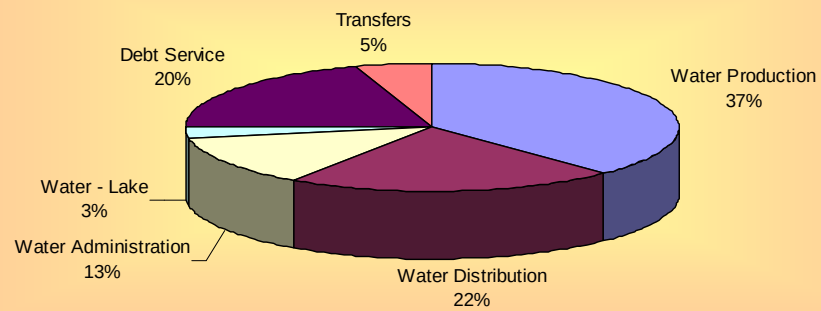
Phone: (620) 223-0550 Fax: (620) 223-8100

Water Utility

2011 Expenditures by Category - Water Utility

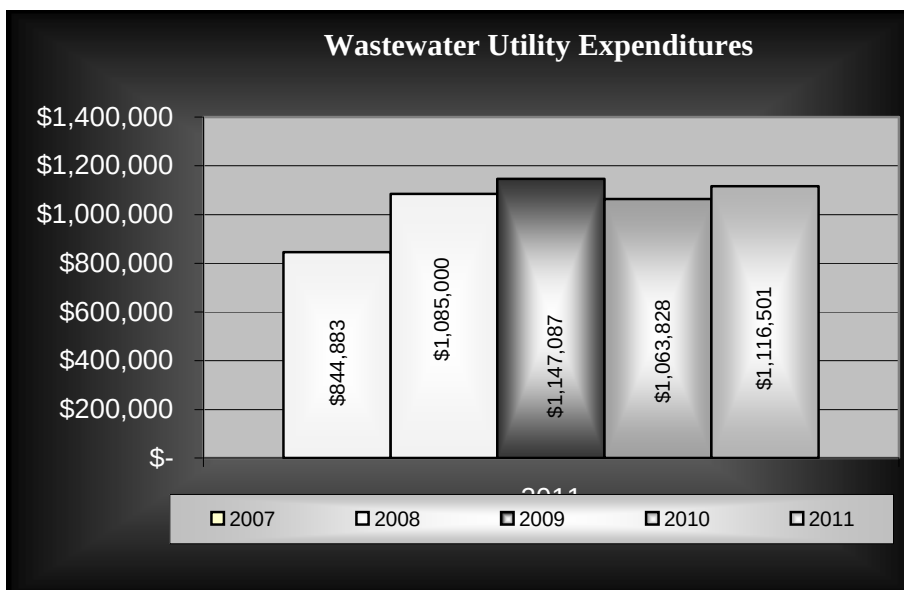
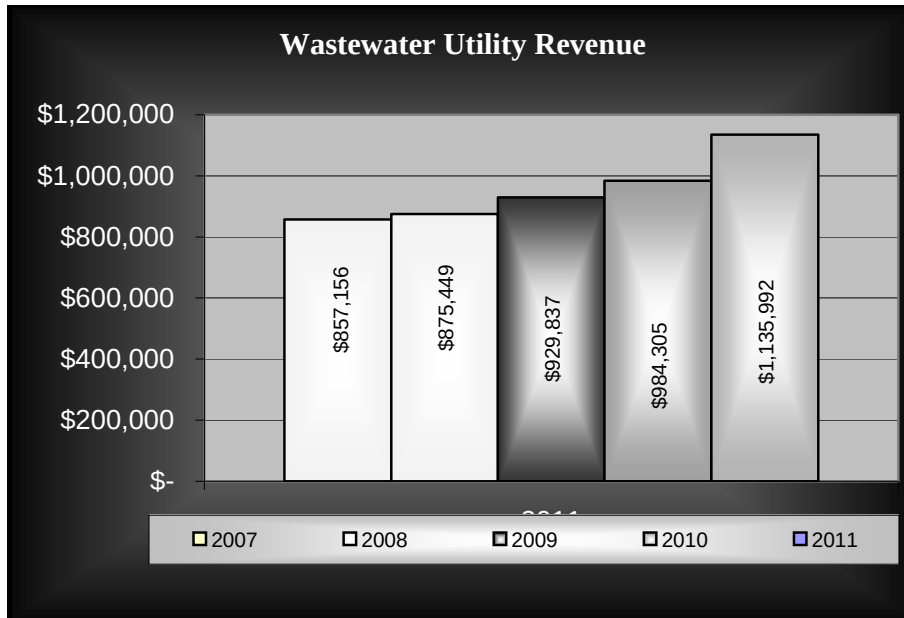


2011 Expenditures by Department - Water Utility



Wastewater Utility

Total personnel for this fund are seven (7) Full-time and two (2) part-time seasonal positions. Proposed 2013 budget is \$1,118,436.



Department Overview:

K.S.A. 12-630a permits cities to establish a sewage treatment system. Per City Ordinance 3374, adopted December 2010, Effective January 1, 2012 sanitary sewer rates are as follows:

Wastewater Utility

Operation and Maintenance – Basic Monthly Charge.

- A. Each contributor shall pay a user charge rate of **\$17.99** per month which will be the minimum base charge per months and include usage up to the first three hundred (300) cubic feet of water metered.
- B. The charge for each one hundred (100) cubic feet of water metered beyond the base rate is **\$1.65** per one hundred (100) cubic feet.

The wastewater utility is comprised of two departments administered by the Director of Utilities: Wastewater Treatment and Wastewater Collections.

The Wastewater Treatment division's primary function is the treatment of wastewater. Maintenance of buildings and equipment, lab processes, bio solids handling and application to City owned farm land, and record keeping of test results for KDHE and the EPA keep staff busy from day to day.

The Wastewater Collection division maintains the sanitary sewer system by means of maintenance, repair or new installation. Customer service calls, repair of main breaks and system defects, flushing and upgrading/installation of mains, and maintenance to lift stations challenge staff to keep the system working efficiently and effectively. This department must also find ways to address clay tile sewer mains that are causing inflow/infiltration problems with limited resources.

Important Issues:

- A 3% increase is being proposed for 2013 for large capital projects
- Concerns with aging infrastructure and deferred maintenance year after year due to budget constraints
- Ongoing training to improve skills for operators
- Additional training needs for computer maintenance programs
- Cross training of all operators
- Succession Planning

Highlights:

- County Wide Sales Tax passed for another 10 years further reducing strain on the wastewater utility fund
- City wide flushing of sanitary sewer mains
- Sludge removal at Wastewater plant
- Sewer Main and removal of liftstation (estimated savings \$20,000 per year)
- Replacement of liftstation
- Lake sewer district completed and billing started 2012

Wastewater Utility

New Initiatives:

- Continuation of operator training
- Planned upgrade of industrial park liftstation
- Continue long term capital planning
- Inspection and flow monitoring to determine defects in system
- Painting of Clarifiers at wastewater plant
- Replacement of concrete piers in holding basins at wastewater plant
- Sewer Line replacement under railroad (1898 line)

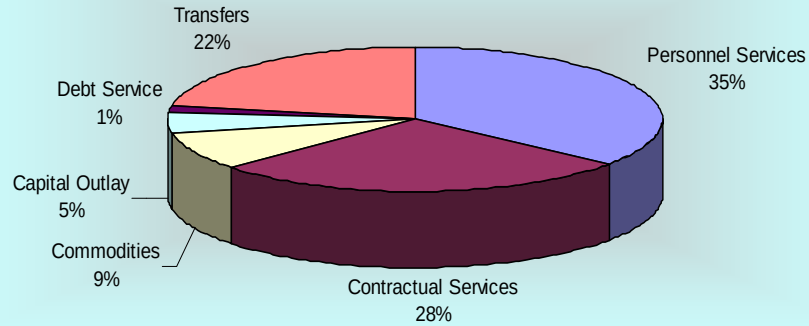
Contact Information:

Richard Cook Utilities Director rcook@fscity.org

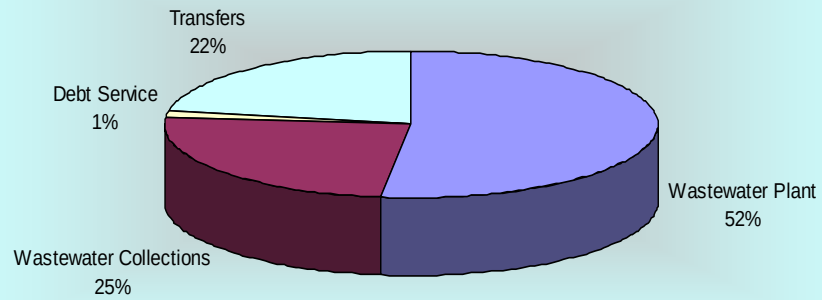
Phone: (620) 223-4360 Fax: (620) 223-8126

Wastewater Utility

2011 Expenditures by Category - Sewer Utility



2011 Expenditures by Department - Sewer Utility



City of Fort Scott

2013

FUND PAGE FOR FUNDS WITH NO TAX LEVY

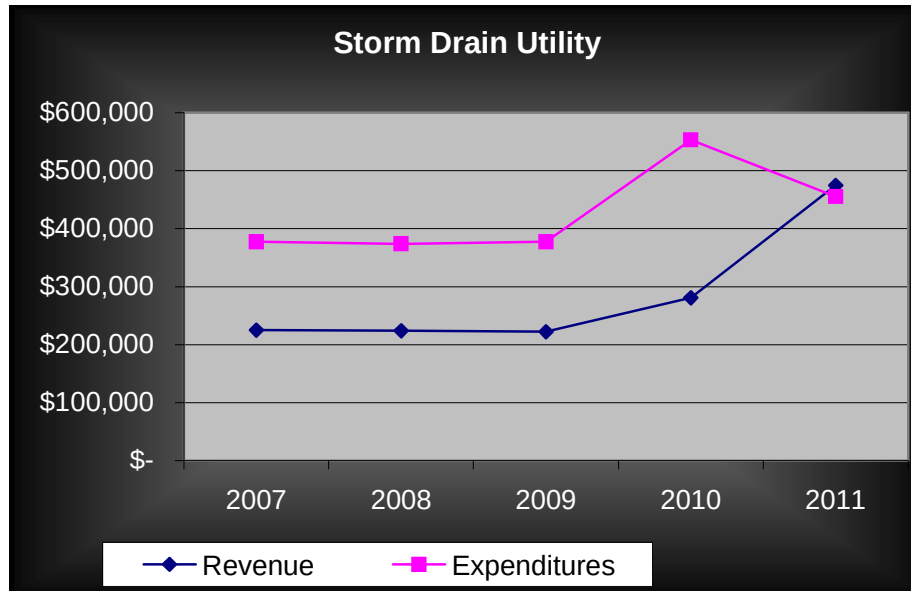
Adopted Budget	Prior Year	Current Year	Proposed Budget
Storm Drain Utility	Actual for 2011	Estimate for 2012	Year for 2013
Unencumbered Cash Balance Jan 1	672,574	691,931	400,481
Receipts:			
Charges for Services	219,378	220,000	220,000
FEMA Reimbursement	7,591		
Special Assessments	1,736		
Bond Proceeds	229,312		
Interest on Idle Funds			
Miscellaneous	16860		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	474,877	220,000	220,000
Resources Available:	1,147,451	911,931	620,481
Expenditures:			
Capital Outlay	26,676	75,000	563,771
Debt Service			
G.O. Bond Principal	375,133	405,000	40,000
G.O. Bond Interest	53,711	31,450	16,710
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	455,520	511,450	620,481
Unencumbered Cash Balance Dec 31	691,931	400,481	0
2011/2012 Budget Authority Amount:	528,844	511,450	

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Rate Stabilization	Actual for 2011	Estimate for 2012	Year for 2013
Unencumbered Cash Balance Jan 1	859,831	923,653	774,521
Receipts:			
Sales Tax	702,627	675,000	675,000
PY Encumbrances Canceled	13,760		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	716,387	675,000	675,000
Resources Available:	1,576,218	1,598,653	1,449,521
Expenditures:			
Capital Outlay	24,786	235,000	54,000
Golf Course Lease	0	23,142	23,142
Debt Service			
Revenue Bonds Principal	73,241	75,660	79,892
Revenue Bonds Interest	237,510	234,242	230,866
G.O. Bonds Principal	75,000	90,000	140,513
G.O. Bonds Interest	47,517	51,073	56,305
Temp Notes Principal	12,500	12,500	12,500
Temp Notes Interest	1,524	738	369
Revolving Loans Principal	147,674	71,392	73,905
Revolving Loans Interest	32,813	30,385	27,872
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	652,565	824,132	699,364
Unencumbered Cash Balance Dec 31	923,653	774,521	750,157
2011/2012 Budget Authority Amount:	677,780	824,132	

Storm Drain Utility

Proposed 2013 budget is \$620,481.



Department Overview:

Per City Ordinance 3050, adopted October 20, 1992, the city imposes a user charge to the waterworks and sewage system to retire waterworks and sewage system general obligation and refunding improvement bonds, series 2004 as follows:

Less than	3,000 sq. feet	of impervious area \$ 4 per month
	3,000 sq. feet - 5,999	of impervious area \$ 9 per month
	6,000 sq. feet - 8,999	of impervious area \$13 per month
	9,000 sq. feet - 11,999	of impervious area \$16 per month
	12,000 sq. feet - 14,999	of impervious area \$19 per month
	15,000 sq. feet - 17,999	of impervious area \$22 per month
	18,000 sq. feet - 20,999	of impervious area \$25 per month
	21,000 sq. feet - 23,999	of impervious area \$28 per month
	24,000 sq. feet - 27,999	of impervious area \$31 per month
	28,000 sq. feet - 33,999	of impervious area \$34 per month
	34,000 sq. feet - 39,999	of impervious area \$37 per month
	40,000 sq. feet - 46,999	of impervious area \$40 per month
	47,000 sq. feet - 69,999	of impervious area \$45 per month
	70,000 sq. feet - 99,999	of impervious area \$55 per month
	100,000 sq. feet - 199,999	of impervious area \$65 per month
	200,000 sq. feet - and up	of impervious area \$75 per month

New Initiatives:

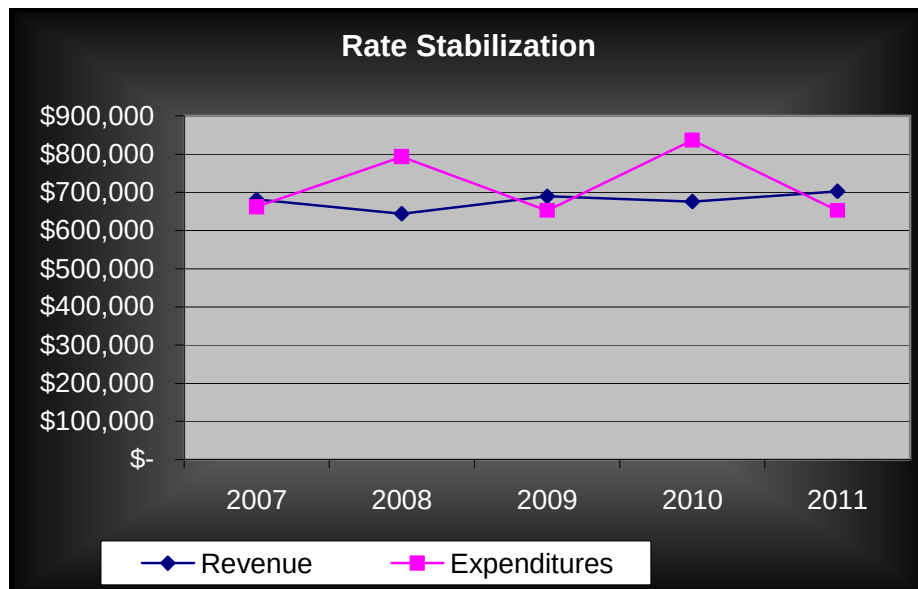
- Storm Drain Study
- Storm Drain Improvements (Crawford and 3rd Street)

Contact Information:

Susan E. Brown Assistant City Manager sbrown@fscity.org
 Phone: (620) 223-0550 Fax: (620) 223-8100

Rate Stabilization

Proposed 2013 budget is \$699,364.



Department Overview:

The City of Fort Scott adopted resolution 8-2007 on February 20, 2007 to conduct major improvements on the Sanitary Sewer System, Waterworks System and other capital improvements. The purpose of the fund is to stabilize large rate increases in our water and sewer utility funds and help offset large capital improvement projects in the General fund to keep taxes low.

Important Issues:

- Currently provides funding for all sewer and some water debt service projects
- Funded overruns from the recreational ½ cent sales tax projects
- Sales Tax Renewed in 2010 – providing relief in the utility funds
- Golf Course Lease Purchase
- Purchase of City Hall Building – Retires 2013

Contact Information:

Susan E. Brown Assistant City Manager sbrown@fscity.org

Phone: (620) 223-0550 Fax: (620) 223-8100

City of Fort Scott

2013

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Community Improvement District	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	801	0	0
Receipts:			
Sales Tax	14,302	50,000	50,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	14,302	50,000	50,000
Resources Available:	15,103	50,000	50,000
Expenditures:			
Contractual Services	15,103	50,000	50,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	15,103	50,000	50,000
Unencumbered Cash Balance Dec 31	0	0	0
2011/2012 Budget Authority Amount:	50,000	150,801	

Adopted Budget

	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Special Sewer District			
Unencumbered Cash Balance Jan 1	0	0	15,000
Receipts:			
Sewer Charges		15,000	30,000
Sewer Assessment		30,000	60,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	45,000	90,000
Resources Available:	0	45,000	105,000
Expenditures:			
Contractual		30,000	60,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	30,000	60,000
Unencumbered Cash Balance Dec 31	0	15,000	45,000
2011/2012 Budget Authority Amount:	0	100,000	

City of Fort Scott

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2011 is to be shown)

2013

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Street Projects		Recreation Projects		Wastewater Projects		Water Projects		Airport Grants		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	-491,661	-491,661
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Bond Proceeds	329,327	Sales Tax	217,213	Bond Proceeds	556,518	Bond Proceeds	151,997	KDOT Grant	2,273	
		Bond Proceeds	3,920,013					Fed Grant	1,994	
								Grant Match	4,110	
								PYE Canceled	3,275	
								Fed Grant	449,048	
								Ant Grant Funds	72,975	
Total Receipts	329,327	Total Receipts	4,137,226	Total Receipts	556,518	Total Receipts	151,997	Total Receipts	533,675	5,708,743
Resources Available:	329,327	Resources Available:	4,137,226	Resources Available:	556,518	Resources Available:	151,997	Resources Available:	42,014	5,217,082
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Capital Outlay	55	Contractual	968,780	Contractual	167,149	Capital Outlay	151,997	Contractual	42,014	
Contractual	250,889	Capital Outlay	2,951,233	Capital Outlay	265,890					
				Bonds to Sewer	20,599					
Total Expenditures	250,944	Total Expenditures	3,920,013	Total Expenditures	453,638	Total Expenditures	151,997	Total Expenditures	42,014	4,818,606
Cash Balance Dec 31	78,383	Cash Balance Dec 31	217,213	Cash Balance Dec 31	102,880	Cash Balance Dec 31	0	Cash Balance Dec 31	0	398,476
										398,476

**Note: These two block figures should agree.

City of Fort Scott

NON-BUDGETED FUNDS (B)
(Only the actual budget year for 2011 is to be shown)

2013

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Municipal Court		Fire Insurance Proceeds		20th Century Vet. Mem.		Medical Reimbursement		Sales Tax		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	0	Cash Balance Jan 1	10,800	Cash Balance Jan 1	13,643	Cash Balance Jan 1	135	Cash Balance Jan 1	0	24,578
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Court Fines	22,469	Ins Proceeds	5,679	Donations	35	Misc.	1,235	Sales Tax	16,888	
Total Receipts	22,469	Total Receipts	5,679	Total Receipts	35	Total Receipts	1,235	Total Receipts	16,888	46,306
Resources Available:	22,469	Resources Available:	16,479	Resources Available:	13,678	Resources Available:	1,370	Resources Available:	16,888	70,884
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Contractual	22,033	Contractual	16,479	Contractual	75	Contractual	1,245	Contractual	16,888	
Total Expenditures	22,033	Total Expenditures	16,479	Total Expenditures	75	Total Expenditures	1,245	Total Expenditures	16,888	56,720
Cash Balance Dec 31	436	Cash Balance Dec 31	0	Cash Balance Dec 31	13,603	Cash Balance Dec 31	125	Cash Balance Dec 31	0	14,164
									14,164	

**Note: These two block figures should agree.

City of Fort Scott

NON-BUDGETED FUNDS (C)
(Only the actual budget year for 2011 is to be shown)

2013

Non-Budgeted Funds-C

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Restricted Donations		Main St. FEMA Project		Police ARRA Grant		911 Grant		CDBG Housing Grant		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	10,323	Cash Balance Jan 1	-206,158	Cash Balance Jan 1	-10,537	Cash Balance Jan 1	-50,709	Cash Balance Jan 1	-85	-257,166
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Grants	600	FEMA	178,928	Fed Grant	16,499	State 911 Grant	60,709	Fed Grant	51,462	
Misc.	51,207	State Emerg.	23,857	Ant Revenue	1,613	Ant Revenue	60,360	Ant Revenue	52,393	
Ant Revenue	7,510	PYE Canceled	3,373							
Total Receipts	59,317	Total Receipts	206,158	Total Receipts	18,112	Total Receipts	121,069	Total Receipts	103,855	508,511
Resources Available:	69,640	Resources Available:	0	Resources Available:	7,575	Resources Available:	70,360	Resources Available:	103,770	251,345
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Contractual	13,907			Contractual	1,613	Capital Outlay	70,360	Contractual	103,770	
Commodities/Supp	259			Commodities/Supp	5,962					
Capital Outlay	55,474									
Total Expenditures	69,640	Total Expenditures	0	Total Expenditures	7,575	Total Expenditures	70,360	Total Expenditures	103,770	251,345
Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	0
										0

**Note: These two block figures should agree.

City of Fort Scott

NON-BUDGETED FUNDS (D)
(Only the actual budget year for 2011 is to be shown)

2013

Non-Budgeted Funds-D

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Bulletproof Vest Grant		Street/Sidewalk Projects		Horton FEMA Project		YAT Ellis Park Project		Phoenix Project		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	-260,039	Cash Balance Jan 1	81,460	Cash Balance Jan 1	25,446	-153,133
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Fed Grant	1,647	Bond Proceeds	620,366	FEMA	194,023	Misc	1,823	PYE Canceled	700	
				State Emerg	25,870					
				Misc.	11,886					
				PYE Canceled	28,260					
Total Receipts	1,647	Total Receipts	620,366	Total Receipts	260,039	Total Receipts	1,823	Total Receipts	700	884,575
Resources Available:	1,647	Resources Available:	620,366	Resources Available:	0	Resources Available:	83,283	Resources Available:	26,146	731,442
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Capital Outlay	1,647	Contractual	404,087			Contractual	4,129	Commodities/Supp	18,647	
						Commodities/Supp	6,719			
Total Expenditures	1,647	Total Expenditures	404,087	Total Expenditures	0	Total Expenditures	10,848	Total Expenditures	18,647	435,229
Cash Balance Dec 31	0	Cash Balance Dec 31	216,279	Cash Balance Dec 31	0	Cash Balance Dec 31	72,435	Cash Balance Dec 31	7,499	296,213
										296,213

**Note: The two bold yellow figures should agree.

NON-BUDGETED FUNDS (E)
(Only the actual budget year for 2011 is to be shown)

Non-Budgeted Funds-E

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
GNAT project		Brick St/Sidewalk Grant		KLINK Grant		Special Law Enf. Trust		7th Nat Storm Drain		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	4,991	Cash Balance Jan 1	-178,279	Cash Balance Jan 1	-350,227	Cash Balance Jan 1	23,217	Cash Balance Jan 1	255,544	-244,754
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Misc	11,645	KDOT Grant	132,091	State Grant	350,227	Misc	324	PYE Canceled	7,514	
		Ant Revenue	46,188							
Total Receipts	11,645	Total Receipts	178,279	Total Receipts	350,227	Total Receipts	324	Total Receipts	7,514	547,989
Resources Available:	16,636	Resources Available:	0	Resources Available:	0	Resources Available:	23,541	Resources Available:	263,058	303,235
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Capital Outlay	6,759							Contractual	19,589	
								Capital Outlay	14,157	
								Bonds to Storm Drain	229,312	
Total Expenditures	6,759	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	263,058	269,817
Cash Balance Dec 31	9,877	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	23,541	Cash Balance Dec 31	0	33,418
										33,418

**Note: The two bold yellow figures should agree.

NON-BUDGETED FUNDS (F)
(Only the actual budget year for 2011 is to be shown)

Non-Budgeted Funds-F

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
SAFE Grant		Skate for Scholars		BRCC YMCA		Energy Mgr. Grant		TCC Grant		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	850	Cash Balance Jan 1	17,393	Cash Balance Jan 1	61,390	Cash Balance Jan 1	0	Cash Balance Jan 1	0	79,633
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
State Grant	1,000	Donations	29,450	Interest	151	Federal Grant	66,398	Federal Grant	16,756	
Misc.	1,715					Interest	47	Misc.	298	
Total Receipts	2,715	Total Receipts	29,450	Total Receipts	151	Total Receipts	66,445	Total Receipts	17,054	115,815
Resources Available:	3,565	Resources Available:	46,843	Resources Available:	61,541	Resources Available:	66,445	Resources Available:	17,054	195,448
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Commodities/Supp	1,114	Contractual	2,500	Capital Outlay	61,541	Capital Outlay	66,398	Contractual	5,499	
		Capital Outlay	3,053					Commodities/Supp	11,555	
Total Expenditures	1,114	Total Expenditures	5,553	Total Expenditures	61,541	Total Expenditures	66,398	Total Expenditures	17,054	151,660
Cash Balance Dec 31	2,451	Cash Balance Dec 31	41,290	Cash Balance Dec 31	0	Cash Balance Dec 31	47	Cash Balance Dec 31	0	43,788
										43,788

**Note: The two bold yellow figures should agree.

NON-BUDGETED FUNDS (G)
(Only the actual budget year for 2011 is to be shown)

Non-Budgeted Funds-G

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Urgent Need Flood		CDBG Rev. Loan		Sewer Bond Reserve		Equipment Reserve		Capital Improvement Fund		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	-14,000	Cash Balance Jan 1	244,587	Cash Balance Jan 1	209,994	Cash Balance Jan 1	109,514	Cash Balance Jan 1	102,722	652,817
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Ant Revenue	117,100	Interest	1,719	Transfer Sewer	31,044	Reimb Exp	13,623	Transfer General	165,000	
		Int on Loan	254			Transfer General	165,000	PYE Canceled	224	
		Princ on Loan	17,521							
Total Receipts	117,100	Total Receipts	19,494	Total Receipts	31,044	Total Receipts	178,623	Total Receipts	165,224	511,485
Resources Available:	103,100	Resources Available:	264,081	Resources Available:	241,038	Resources Available:	288,137	Resources Available:	267,946	1,164,302
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Contractual	103,100					Capital Outlay	74,187	Capital Outlay	27,538	
Total Expenditures	103,100	Total Expenditures	0	Total Expenditures	0	Total Expenditures	74,187	Total Expenditures	27,538	204,825
Cash Balance Dec 31	0	Cash Balance Dec 31	264,081	Cash Balance Dec 31	241,038	Cash Balance Dec 31	213,950	Cash Balance Dec 31	240,408	959,477
										959,477

**Note: The two bold yellow figures should agree.

ADOPTED

NOTICE OF BUDGET HEARING

2013

The governing body of
City of Fort Scott
will meet on 08/07/2012 at 6:00 PM at City Hall for the purpose of hearing and
answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2013 Expenditures and Amount of 2012 Ad Valorem Tax establish the maximum limits of the 2013 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2011		Current Year Estimate for 2012		Proposed Budget Year for 2013		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2012 Ad Valorem Tax	Estimate Tax Rate *
General	5,613,023	38.726	6,104,211	37.441	6,334,248	1,545,159	34.708
Debt Service	265,674	2.234	219,576	3.586	500,938	275,783	6.195
Library	235,050	4.766	235,849	4.923	227,945	203,583	4.573
Library Employee Benefits	31,326	0.641	24,029	0.486	39,791	37,384	0.840
Public Safety Equipment	99,871	1.932	199,348	1.889	131,972	89,031	2.000
Promotion of Industry	166,882	0.500	265,200	0.491	451,771	22,241	0.500
Special Highway	407,546		443,963		383,770		
Tourism & Convention	35,000		40,561		51,488		
Cell 911	19,786		79,561				
E911	49,790		123,707		225,527		
Special Parks & Recreation	25,000		27,131		45,050		
Special Alcohol & Drug	11,900		18,961		25,311		
Water Utility	2,334,554		2,250,934		2,655,772		
Sewer Utility	1,116,501		1,117,923		1,118,436		
Storm Drain Utility	455,520		511,450		620,481		
Rate Stabilization	652,565		824,132		699,364		
Community Improvement District	15,103		50,000		50,000		
Special Sewer District			30,000		60,000		
Non-Budgeted Funds-A	4,818,606						
Non-Budgeted Funds-B	56,720						
Non-Budgeted Funds-C	251,345						
Non-Budgeted Funds-D	435,229						
Non-Budgeted Funds-E	269,817						
Non-Budgeted Funds-F	151,660						
Non-Budgeted Funds-G	204,825						
Totals	17,096,991	48.799	12,566,536	48.816	13,621,864	2,173,181	48.816
Less: Transfers	791,044		1,092,074		796,044		
Net Expenditure	16,305,947		11,474,462		12,825,820		
Total Tax Levied	49		2,209,100		xxxxxxxxxxxxxxxx		
Assessed							
Valuation	45,557,585		45,253,294		44,518,328		
Outstanding Indebtedness, January 1,	2010		2011		2012		
G.O. Bonds	3,272,705		4,808,575		15,440,000		
Revenue Bonds	5,414,331		5,385,331		5,271,571		
Other	8,270,493		7,917,192		1,466,793		
Lease Purchase Principal	80,263		830,465		756,463		
Total	17,037,792		18,941,563		22,934,827		

*Tax rates are expressed in mills

Diane K. Clay
City Official Title: City Clerk

PUBLISHED

NOTICE OF BUDGET HEARING

2013

The governing body of

City of Fort Scott

will meet on 08/07/2012 at 6:00 PM at City Hall for the purpose of hearing and
answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2013 Expenditures and Amount of 2012 Ad Valorem Tax establish the maximum limits of the 2013 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2011		Current Year Estimate for 2012		Proposed Budget Year for 2013		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2012 Ad Valorem Tax	Estimate Tax Rate *
General	5,613,023	38.726	6,119,211	37.441	6,389,698	1,615,609	35.092
Debt Service	265,674	2.234	219,576	3.586	500,938	275,783	5.990
Library	235,050	4.766	235,849	4.923	227,945	203,583	4.422
Library Employee Benefits	31,326	0.641	24,029	0.486	39,791	37,384	0.812
Public Safety Equipment	99,871	1.932	202,398	1.889	131,972	92,081	2.000
Promotion of Industry	166,882	0.500	266,000	0.491	451,771	23,041	0.500
Special Highway	407,546		443,963		383,770		
Tourism & Convention	35,000		40,561		51,488		
Cell 911	19,786		79,561				
E911	49,790		123,707		225,527		
Special Parks & Recreation	25,000		27,131		45,050		
Special Alcohol & Drug	11,900		18,961		25,311		
Water Utility	2,334,554		2,250,934		2,655,772		
Sewer Utility	1,116,501		1,117,923		1,118,436		
Storm Drain Utility	455,520		511,450		620,481		
Rate Stabilization	652,565		824,132		699,364		
Community Improvement Dist	15,103		50,000		50,000		
Special Sewer District			30,000		60,000		
Non-Budgeted Funds-A	4,818,606						
Non-Budgeted Funds-B	56,720						
Non-Budgeted Funds-C	251,345						
Non-Budgeted Funds-D	435,229						
Non-Budgeted Funds-E	269,817						
Non-Budgeted Funds-F	151,660						
Non-Budgeted Funds-G	204,825						
Totals	17,096,991	48.799	12,585,386	48.816	13,677,314	2,247,481	48.816
Less: Transfers	791,044		1,092,074		796,044		
Net Expenditure	16,305,947		11,493,312		12,881,270		
Total Tax Levied	49		2,209,100		xxxxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	45,557,585		45,253,294		46,038,997		
Outstanding Indebtedness, January 1,	2010		2011		2012		
G.O. Bonds	3,272,705		4,808,575		15,440,000		
Revenue Bonds	5,414,331		5,385,331		5,271,571		
Other	8,270,493		7,917,192		1,466,793		
Lease Purchase Principal	80,263		830,465		756,463		
Total	17,037,792		18,941,563		22,934,827		

*Tax rates are expressed in mills

Diane K. Clay

City Official Title: City Clerk

Proof of Publication

STATE of KANSAS, BOURBON COUNTY, ss.

I, Christi Allmond, being first duly sworn on oath, deposes and says: That she is the Circulation Manager of the Fort Scott Tribune, a daily Newspaper printed and published in the City of Fort Scott, County of Bourbon, State of Kansas, which said newspaper has been published for more than five years prior to this date at least fifty times a year during said period, and is and has been entered in the Post Office of Fort Scott, Kansas as second mail matter, and has a general paid circulation on a monthly basis in Bourbon County, Kansas and is not a trade, religious or fraternal publication; and she further stated that the annexed copy was published in said newspaper once a week for one consecutive weeks the first publication there of being on the 27 day of July 2012.

Case no.

Christi Allmond

Subscribed and sworn to before me this 27
of July 2012.



Teresa A. Klumpp
Notary Public

My Commission expires

March 22, 2014

Publisher's Fee \$289.80