

# City of Fort Scott

## Application for Temporary Park Closure

To: The Fort Scott City Commission

The undersigned hereby makes application for a temporary park closure to conduct an event in \_\_\_\_\_ PARK, and

in support of such application make the following statements and representations.

**Name of Event:** \_\_\_\_\_

**Start Date of Event:** \_\_\_\_\_ **Start time of event:** \_\_\_\_\_ AM PM

**End date of event:** \_\_\_\_\_ **End time of event:** \_\_\_\_\_ AM PM

Person in Charge of Event:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Residence address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Resident of Fort Scott: \_\_\_\_\_

Number of people expected to attend: \_\_\_\_\_ Number of vehicles expected: \_\_\_\_\_

Will vehicles be entering and exiting the Park throughout the event? \_\_\_\_\_

Who will be monitoring the event traffic? \_\_\_\_\_

Do you have a contract with a barricade company, or do you plan to provide the necessary cones and barricades?

Yes \_\_\_\_\_ No \_\_\_\_\_ Not Needed \_\_\_\_\_

Will event require temporary street closure? \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Not Needed \_\_\_\_\_

*If a Temporary Street Closure is necessary for the event, a separate Application for Temporary Street Closure must be submitted and approved by the City Commission.*

Will a Fire Permit be required? \_\_\_\_\_ Number of Fire Permits required \_\_\_\_\_

*If fire (anything other than covered BBQ grills, such as campfire, in designated areas of the park) will be used, a Fire Permit is required and a call to the Fire Department for inspection of the area is required before a fire is started.*

Purpose or objective of the Temporary Closure:

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Any additional information:

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Signature of Person Making Application

Date

OFFICE USE ONLY:

Application received by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_