

# CITY OF FORT SCOTT

2021 BUDGET & FIVE-YEAR CAPITAL PLAN

2021



123 S. Main Street, Fort Scott, KS 66701  
620.223.0550

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To: Mayor & Commissioners  
From: Susan E. Bancroft, Finance Director

The Nation has been faced with unprecedeted times during 2020 with the announcement of the COVID-19 pandemic. While preparing the 2021 budget, leaders were faced with navigating unknown financial shifts in revenues and expenditures due to the outbreak and individual spending behaviors.

Measures were taken early in 2020 to limit expenditures and closely monitor revenues each month. Today and in the future, economic swings are still possible as COVID -19 outbreaks continue to harm our community. However, the budget for the City of Fort Scott was built based on behaviors and statistics for the past 12 months. In the event there is a drastic decrease in revenues, the Commission will be informed timely to adjust the budget as needed.

Providing public safety, quality services and improved infrastructure have always been the goals of the City of Fort Scott administration. However, providing these essential services without increasing taxes continues to be challenging. The amount of property tax levied for 2021 is at the same level as it was for 2010. As an organization striving to provide these services, we have been relying on sales tax revenue and transfers from utility funds to fill the revenue gap to continue with the same funding levels for the past 10 years.

Staff presented a five-year capital plan to the commission illustrating the needs necessary to improve and support infrastructure. In addition, the City of Fort Scott has partnered with Smart Growth America to further guide the future of the City. This partnership will help city officials identify current strengths and weaknesses to achieve smart growth.

Smart Growth teaches communities how to integrate the environment into economic decision making by investing in infrastructure that reduces emissions, waste production, and water use, as well as in building in high-density areas. The vision of doing more with less will be at the core of assessments, encouraging investment partnerships, embracing technology, organizational change, and management of expenditures. This alliance with Smart Growth America will also allow city officials the opportunity to meet with federal agencies to better understand grants available and the timing of application.

Over the next few years, strategic planning and collaboration with Smart Growth America will be important to create a vision for the future of Fort Scott.

The following items are key points of interest for the 2021 budget.

- SPARKS funding for reimbursement and mitigation of COVID-19.
- Sales tax revenues remain stable for the first seven months of 2020 during the COVID-19 pandemic.
- City insurance is forecasted to have a 7.5% increase - \$20 per month will be added to the employer contribution for City health insurance
- Wellness incentives will be suspended for the remaining 2020 budget and 2021 budget.
- City employees will not receive a raise in 2021.
- Cash carryover in the stormwater fund will be allocated to reserve funds for stormwater, water and sewer utilities to support capital projects as illustrated in the five-year capital plan.

- A 3% rate increase for water, sewer and stormwater is being recommended effective January 1, 2021 to support needed capital improvements of these systems unless the rate analysis scheduled to be performed warrants a larger rate increase.
- Renewal of the County Wide 1% Sales Tax used for General Fund purposes that largely funds the street maintenance program.
- Dedicated sales tax proposal for infrastructure in April of 2021 for 10 years to replace the current ½ cent sales tax that is paying off the debt for the Aquatic Center and Buck Run Community Center improvements.
- Significant decline in Transient Guest Tax in the Convention and Visitors Bureau Fund threatening a reduction in the promotion of tourism.
- Loss of tenant in the industrial park building owned by the City of Fort Scott. Rental income from occupancy supports economic development incentives given by the City.

## **Organization of Accounts for the 2021 Budget**

The accounts of the City of Fort Scott are organized on the basis of funds, each of which is considered to be a separate accounting entity. These funds are grouped by type in the financial statements. Within each of these funds/types, departments are designated to further demonstrate transparency of expenditures. The types of funds maintained by the City are as follows:

- **General Fund** – *The Chief operating fund used to account for all resources except those required to be accounted for in another fund.*
  - **Departments**
    - City Commission
    - City Manager
    - City Attorney
    - Finance
    - Human Resources
    - City Clerk
    - Economic Development
    - Municipal Court
    - Information Systems
    - General Government
    - Police
    - Fire
    - Communications
    - Animal Control
    - City Codes
    - Airport
    - Parks
    - LaRoche Complex
    - Aquatic Center
    - Golf Course
    - Buck Run Community Center

- Grand Memorial Hall
  - Transfers
- **Special Purpose Funds** – *Used to account for the proceeds of specific tax levies and other specific revenue sources that are intended for specified purposes.*
  - Special Highway Fund (K.S.A. 12-1,119)
  - Convention and Visitors Bureau Fund (12-1693)
  - Economic Development Fund (K.S.A. 12-1617h)
  - Special Parks and Recreation Fund (K.S.A. 79-41a01)
  - Special Alcohol and Drugs Fund (K.S.A. 79-41a01)
  - E911 Telephone Tax Fund (K.S.A. 12-5375)
  - EMS Fund
  - Landbank Fund (12-5902)
- **Bond and Interest Fund** – *Used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt. (K.S.A. 10-113)*
- **Capital Project Funds** – *Used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.*
  - General Equipment Reserve Fund (12-1,117)
  - General Capital Improvement Fund (12-1,118)
  - Sewer Capital Reserves Fund (12-631o)
  - Water Capital Reserves Fund (12-825d)
  - Stormwater Capital Reserves Fund (12-631o)
- **Business/Enterprise Funds** – *Funds financed in whole or part by fees charged to users of the goods and services.*
  - Water Fund
    - Water Production
    - Water Distribution
    - Water Administration
    - Water Lake Maintenance
    - City Engineer
    - Transfers
  - Sewer Fund
    - Wastewater Plant
    - Wastewater Collections
    - Wastewater Administration
    - City Engineer
    - Transfers
  - Stormwater Fund

- **Trust Funds** – *Funds used to report assets held in trust for the benefit of the municipal financial reporting entity.*
  - Non-budgeted funds
    - CDBG Revolving Loan
    - CDBG Wall & Scott Building
    - KDHE River Intake
    - YAT Ellis Park
    - Hospice
    - Unsung Heroes
    - Pednet Grant
    - Airport Runway Expansion
    - Fisher Park Improvements
    - Fire Grant
    - FAA Electric Vault Grant
    - KDOT Grants – Airport
    - Energy Project
    - Fire Insurance Proceeds
    - 20<sup>th</sup> Century Veterans Memorial
    - GNAT Project
    - Gunn Park Trails
    - Special Law Enforcement Trust
    - S.A.F.E Grant
    - Community Gardens

## **Executive Summary**

The following document represents the City of Fort Scott's annual budget for 2021. The assessment and development of all funds were completed with a detailed review of revenue and expenditure items within the context of the city's mission, goals, and financial commitments. Information for each budgeted fund is provided in this budget document.

It is the administration's responsibility to publish and disseminate budget information to the commission and community. We welcome the opportunity to present and discuss operational plans and related financial impact with all interested parties. Interaction among interested groups consistently leads to operational improvements, which translates to quality opportunities for growth in the City of Fort Scott.

In developing a new budget there are significant issues and considerations which impact the final product. These issues are relevant in helping the city attain stated goals and objectives.

## **Mission Statement**

As elected and appointed representatives of the citizens of Fort Scott, we are charged with the responsibility of planning and guiding the City into the future. We are held responsible, by our constituents, for decisions made which effect the present and future operation and well-being of our community. We are providers of public welfare, safety and protection. We are responsible for preserving, the past, addressing the present, and planning for the future of our Community.

## **Vision Statement**

It is our responsibility, as elected officials, officers, and employees of the City, to maintain and enhance the health, safety, and welfare of all Fort Scott citizens. We do this through the following actions.

1. PROVIDING services in the most efficient manner.
2. PRESERVING and PROTECTING our current assets.
3. PLANNING for the future.
4. PERFORMING in a courteous, respectful, and caring manner towards all citizens while delivering all services in the most professional and cost-effective manner possible.

*Adopted by the Fort Scott City Commission on the 21<sup>st</sup> Day of December 1993*

### **Commission & Staff**

<b>JoLynne Mitchell</b>	<b>Mayor</b>
<b>Kevin Allen</b>	<b>Commissioner</b>
<b>Pete Allen</b>	<b>Commissioner</b>
<b>Randy Nichols</b>	<b>Commissioner</b>
<b>Lindsay Watts</b>	<b>Commissioner</b>
<b>Dave Martin</b>	<b>City Manager</b>
<b>Susan E. Bancroft</b>	<b>Finance Director</b>
<b>Diane K. Clay</b>	<b>City Clerk</b>

## **Reporting Policies**

It is the policy of the City of Fort Scott to record financial data on a budgetary basis of accounting by fund. Regular monthly treasurer's reports are presented to the commission summarizing activity by fund. An independent certified public accounting firm is selected by the commission and they perform annual audits. Their opinion on the city's financial statements is then issued publicly.

## **Budget Development Goals and Process**

The budget process can be disaggregated conceptually into a five-step process that includes: planning, preparation, adoption, implementation, and evaluation. The process is driven by two objectives. The first is to provide public safety and welfare for the community. The second objective is to maximize the use of available resources. Within this framework, the commission attempts to balance the needs of the community and the resources available to the city from local, state, and federal sources. The end product details the revenues and expenditures to support the programs and services for the City of Fort Scott. In addition, the budget provides a road map for past and current values.

## **Planning**

The planning process for the next year's budget starts following the adoption of the current year's budget. The first steps are the review of the budget calendar and goals. The calendar includes all of the important activities in the budgeting process; including the projected dates on which important decisions are scheduled to be made. Once adopted, the calendar represents the guideline for the preparation and adoption of the financial plan of the city.

## **Preparation**

The preparation of the budget is a two-fold process of analyzing projected revenues and anticipated expenditures. Both processes occur simultaneously during the planning stages.

Anticipating expenditures begins with the process of reviewing budget programs for both new considerations and suggestions for deletion of budget issues no longer applicable. In reviewing current programs and services, attention is given to the merits of continuing the program or service in the manner it has traditionally existed. Salaries and benefits constitute 46% of total allocations. Special attention is given to each department to ensure that employee assignments and re-assignments provide sufficient services to the public. When the budget programs have been reviewed, discussions continue with the department directors and City Manager until the final review is presented to the commission. With the priorities of the commissioners in mind, a balance is reached, and preliminary budgets are set forth for the next budget year.

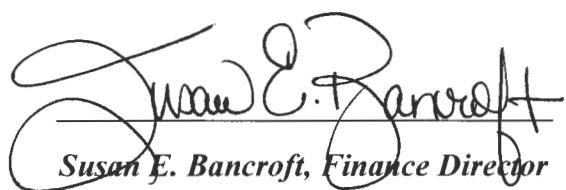
## **Adoption, Implementation, and Evaluation**

Following the calendar set forth during the planning process, the preliminary budget is presented to the commissioners in late June. In July, the commission considers the budget and provides for public input and comment on the financial plan to fund the city's programs and services. Final passage of the budget occurs in August and implementation occurs during the next fiscal year. Each year the budget is evaluated, and results are presented in the annual budget document and audit review.

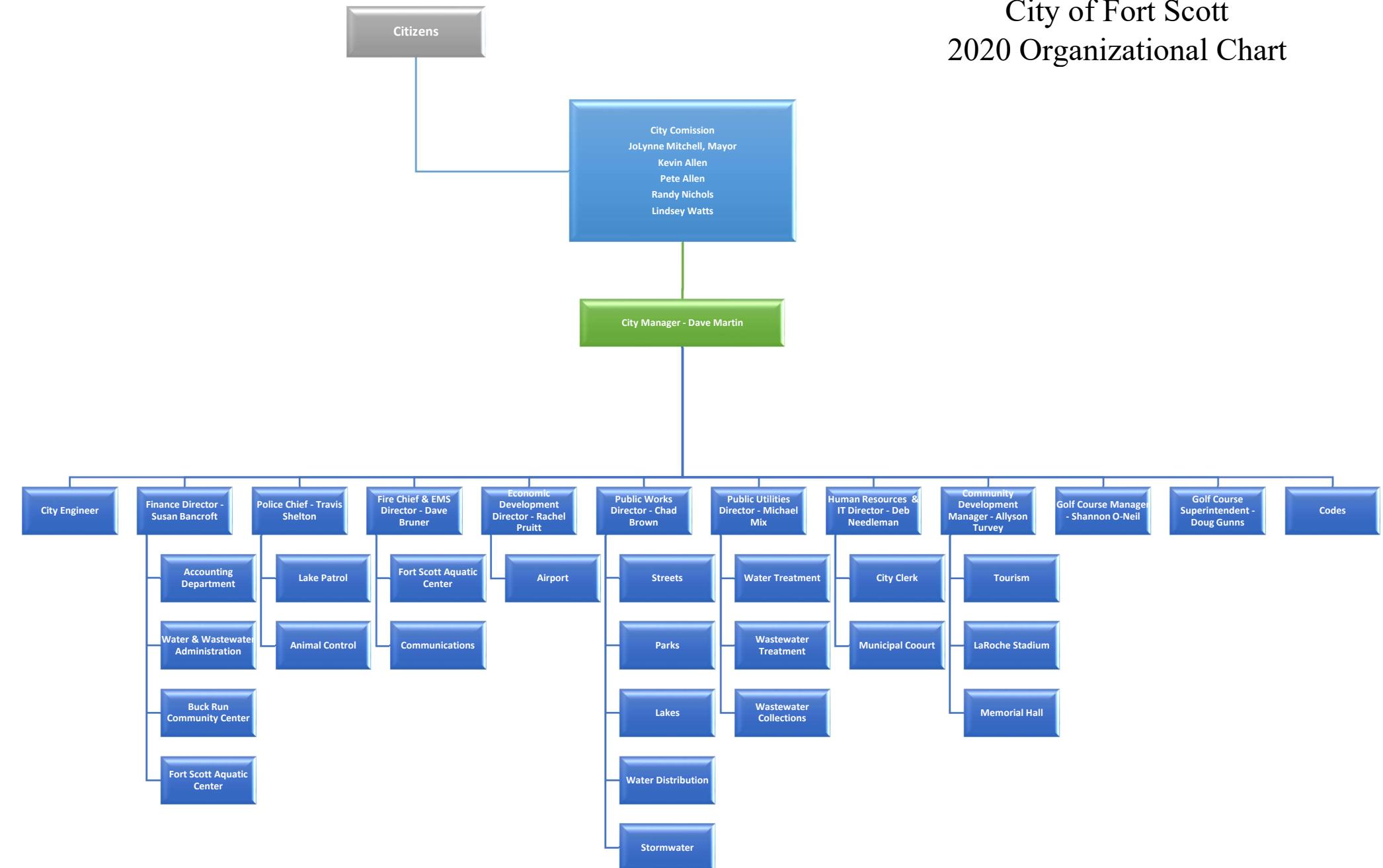
*We would like to thank the citizens, city officials and commission for all their input during the budget process.*

*Respectfully submitted,*

  
\_\_\_\_\_  
Dave Martin, City Manager

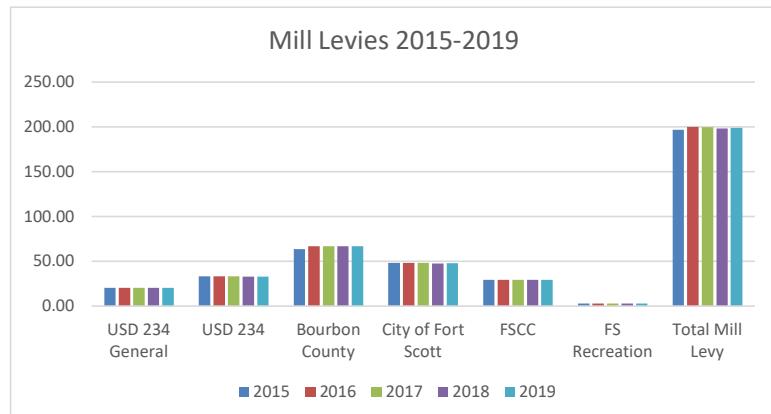
  
\_\_\_\_\_  
Susan E. Bancroft, Finance Director

# City of Fort Scott 2020 Organizational Chart



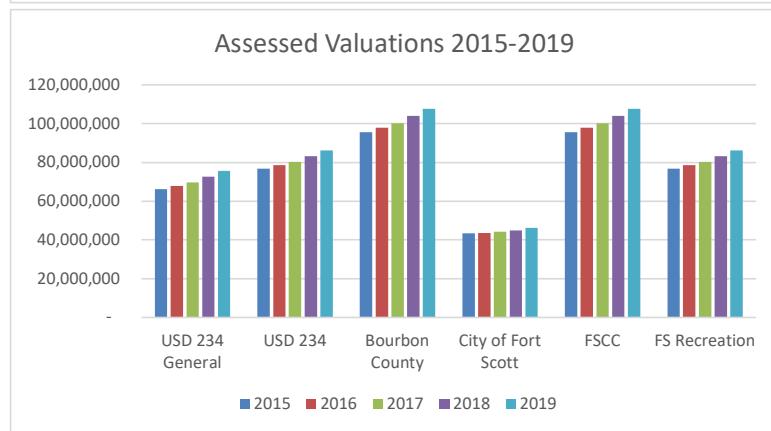
**Mill Levies**  
Five Year Comparison All Taxing Entities

Year	USD 234		Bourbon County	City of Fort Scott		FSCC	FS Recreation	Total Mill Levy
	General	USD 234		Scott	FS			
2015	20.00	33.07	63.65	48.19	29.33	2.61	196.85	
2016	20.00	33.17	66.76	48.19	29.40	2.61	200.13	
2017	20.00	33.08	66.60	48.20	29.39	2.61	199.87	
2018	20.00	32.76	66.57	47.36	29.16	2.59	198.44	
2019	20.00	32.77	66.61	47.70	29.39	2.62	199.09	



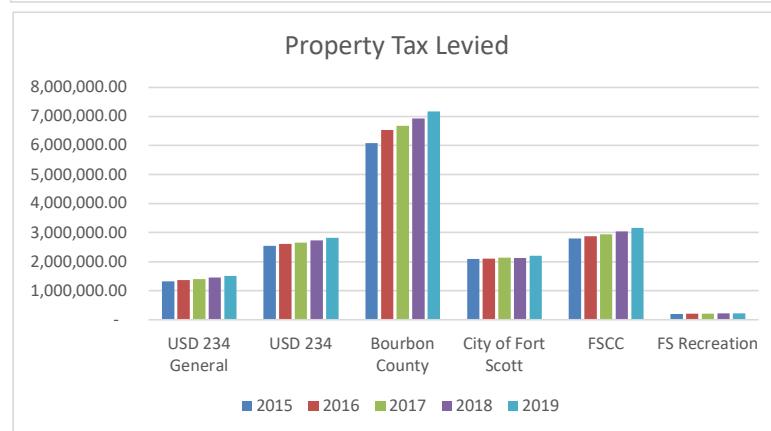
**Assessed Valuations**  
Five Year Comparison All Taxing Entities

Year	USD 234		Bourbon County	City of Fort Scott		FSCC	FS Recreation
	General	USD 234		Scott	FS		
2015	66,131,744	76,761,650	95,629,437	43,378,290	95,629,437	76,761,650	
2016	67,944,159	78,554,779	97,920,240	43,536,290	97,920,240	78,544,779	
2017	69,713,390	80,209,905	100,180,833	44,231,509	100,180,833	80,209,905	
2018	72,707,669	83,196,208	104,096,508	44,888,395	104,096,508	83,196,208	
2019	75,641,170	86,119,846	107,698,260	46,233,586	107,698,260	86,119,846	



**Property Tax Levied**  
Five Year Comparison All Taxing Entities

Year	USD 234		Bourbon County	City of Fort Scott		FSCC	FS
	General	USD 234		Scott	FS		
2015	1,322,634.88	2,538,661.29	6,086,526.78	2,090,486.55	2,804,428.87	200,501.43	
2016	1,358,883.18	2,605,897.68	6,537,448.98	2,097,839.67	2,878,855.06	205,158.96	
2017	1,394,267.80	2,652,942.61	6,672,344.02	2,131,737.58	2,944,214.50	209,508.27	
2018	1,454,153.38	2,725,674.17	6,929,912.73	2,125,914.39	3,034,933.69	215,311.79	
2019	1,512,823.40	2,821,802.87	7,174,104.19	2,205,388.29	3,165,359.56	225,634.00	



**Comparison by Total Levy**  
Among Cities of Comparable Size, Valuation and Demographics

City	2019 Population	Assessed Valuation	Total City Levy	Total Mills Levied by all Units	Community College	Electric Utility	Property Tax Levied
Valley Center	7,313	53,741,900	54.96	151.07			2,953,386.11
Eudora	6,384	47,940,013	39.51	162.42			1,894,061.97
Abiliene	6,300	57,431,278	51.49	168.30			2,957,079.07
Wellington	7,748	44,777,840	59.12	173.68		Yes	2,647,131.57
Augusta	9,342	61,234,324	56.31	174.65		Yes	3,447,982.32
Coffeyville	9,366	49,226,497	53.02	196.12	Yes	Yes	2,610,087.32
Chanute	9,018	62,975,166	41.04	197.75	Yes	Yes	2,584,374.86
Pratt	6,630	42,523,827	52.06	199.33			2,213,620.34
Arkansas City	11,793	56,477,167	69.73	201.24	Yes		3,937,983.42
Fort Scott	7,765	46,233,586	47.70	202.27	Yes		2,205,388.29
Independence	8,598	47,236,904	55.03	203.34	Yes		2,599,541.30
Parsons	9,665	53,948,288	54.60	207.84	Yes		2,945,792.32

**Comparison by City Levy**  
Among Cities of Comparable Size, Valuation and Demographics

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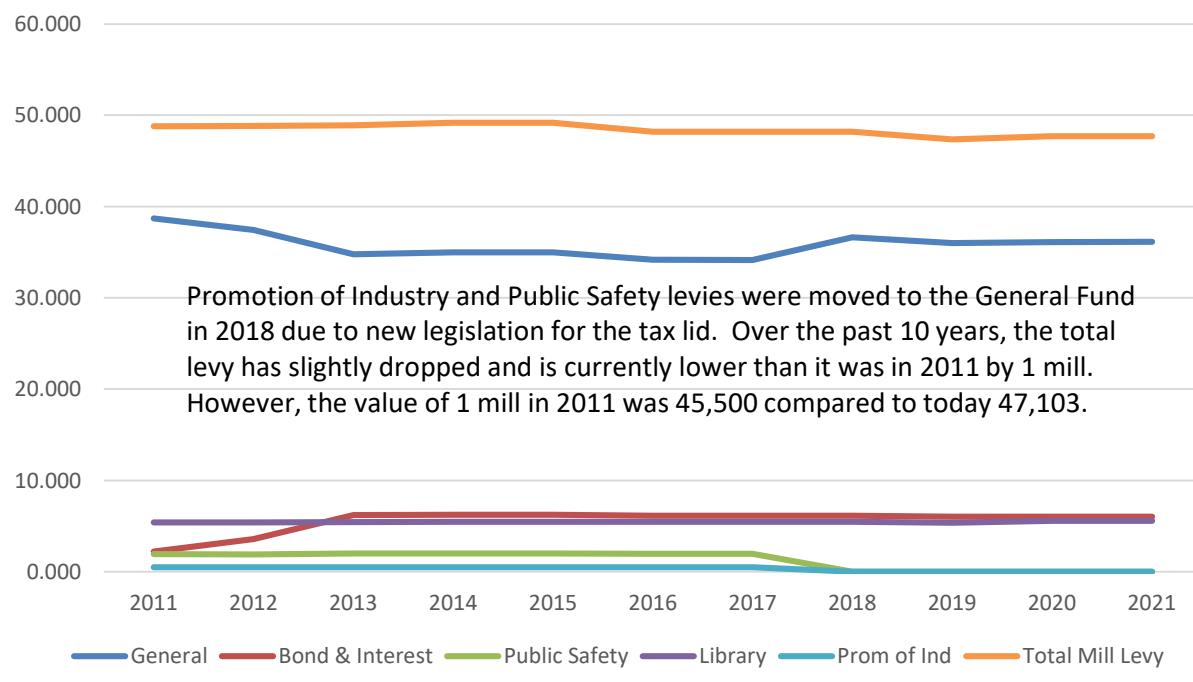
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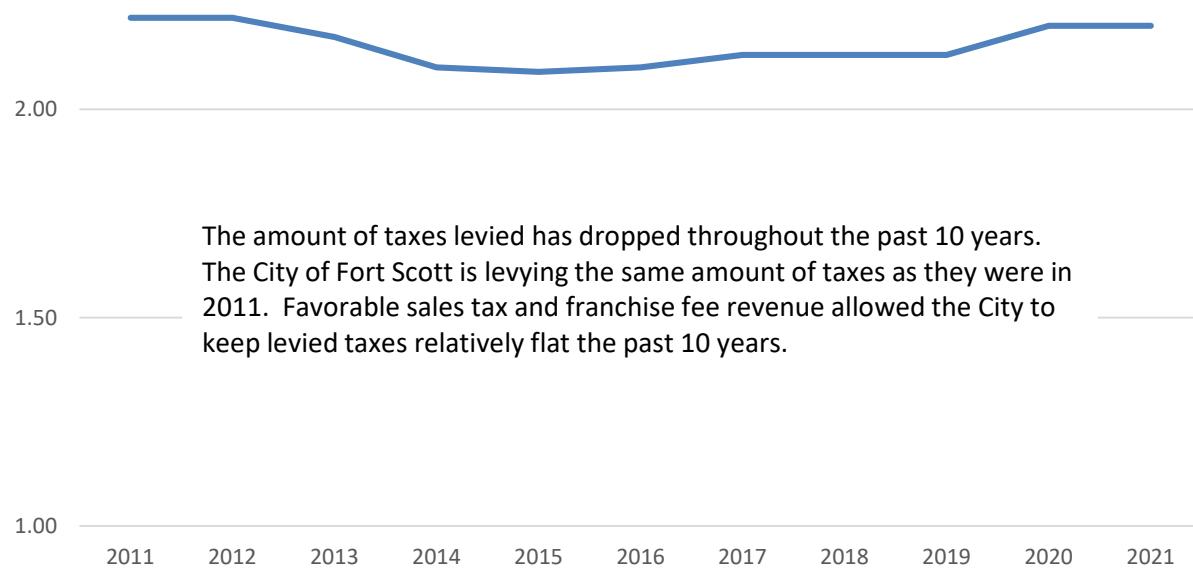
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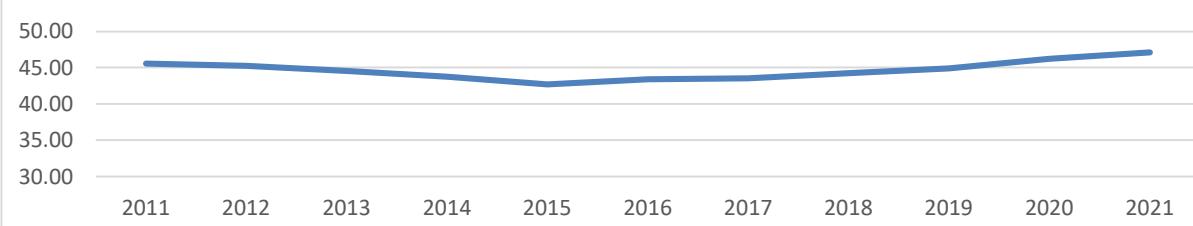
## 2011 - 2021 Mill Levy History by Levied Fund



## Property Tax Levied 2011-2021



## Assessed Valuations 2011-2021



City of Fort Scott - 5 Year Capital Plan					Funding Source																				
					Capital Improvement Funds							Utility Funds			Bonds to be Issued/Lease Purchase	General Fund	Sales Tax	Grants	Special Parks	Seizure Fund	EMS	E911 Funds	Gas Tax/ Special Streets	Econ Dev Fund	Alcohol Tax
Priority	Year	Description	Category	Department	Total Project Dollars	General CI Reserve	General CE Reserve	Water Capital Reserves	Sewer Capital Reserves	Stormwater Capital Reserves	Sewer District #1 Reserves	Sewer	Water	Storm Drain											
	2020	Acquire Land - Airport Runway Extension	Improvements	Airport	\$ 250,000											\$ 25,000		\$ 225,000							
	2020	Olsson Contract Public Hearing/Env Asst.	Improvements	Airport	\$ 45,100											\$ 2,255		\$ 42,845							
	2020	Skidloader (1)	Equipment	All	\$ 69,000			\$ 23,000	\$ 23,000	\$ 23,000															
	2020	Mini Excavator	Equipment	All	\$ 60,000		\$ -	\$ 20,000	\$ 20,000	\$ 20,000															
	2020	Vehicle Diagnostic Computer	Equipment	All	\$ 9,995		\$ 1,999	\$ 1,999	\$ 1,999	\$ 1,999													\$ 1,999		
	2020	4 Post Vehicle Lift	Equipment	All	\$ 30,000		\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000													\$ 6,000		
	2020	Conrad Fire Equipment - Ladder Truck	Equipment	Fire	\$ 1,393,954												\$ 738,651								
	2020	Golf Course Mtce Cart	Equipment	Golf Course	\$ 6,379		\$ 6,379																		
	2020	Fairway Mower	Equipment	Golf Course	\$ 25,000		\$ 25,000																		
	2020	Mobile Data Terminals	Equipment	Police	\$ 25,000												\$ 25,000								
	2020	K9 Car	Equipment	Police	\$ 40,000												\$ 20,000							\$ 20,000	
	2020	Andrick Street 5th - 6th	Improvements	Streets	\$ 35,000												\$ 5,000							\$ 30,000	
	2020	Cooper Street	Improvements	Streets	\$ 370,000																			\$ 370,000	
	2020	Parks Mower	Equipment	Parks	\$ 25,000																			\$ 25,000	
	2020	Park Improvements	Improvements	Parks	\$ 12,617																			\$ 12,617	
	2020	Meter Change Out Program	Equipment	Water Dist.	\$ 75,000												\$ 75,000								
	2020	Raise Dam Elevation & Add 2 weep tubes	Improvements	Water Lake	\$ 50,000				\$ 50,000																
	2020	Replaced Truck - Fire Damage (needs new motor)	Equipment	Water Prod.	\$ 16,000				\$ 6,000								\$ 10,000								
	2020	River Intake Complete Phase I & II	Improvements	Water Prod.	\$ 4,925,000												\$ 4,925,000								
	2020	Hire City Engineer	Personnel	Water/WW	\$ 100,000												\$ 50,000	\$ 50,000							
	2020	Midland GIS Services - Manhole Inspections	Improvements	WW Collections	\$ 71,889												\$ 71,889								
	2020	1.4 Miles CIP Lining	Improvements	WW Collections	\$ 190,315												\$ 190,315								
	2020	Inspection of Gravity Sewer Mains	Improvements	WW Collections	\$ 120,000												\$ 120,000								
	2020	WW Treatment TPO Roof	Improvements	WW Plant	\$ 20,000												\$ 20,000								
	2020	UV evaluation and repair	Improvements	WW Plant	\$ 4,000												\$ 4,000								
	2020	Computer changeout program	Equipment	IT	\$ 15,000		\$ 15,000																		
					\$ 7,984,249	\$ -	\$ 54,378	\$ 106,999	\$ 453,203	\$ 50,999	\$ -	\$ 54,000	\$ 140,000	\$ -	\$ 5,663,651	\$ 72,255	\$ -	\$ 923,148	\$ 37,617	\$ -	\$ 7,999	\$ -	\$ 400,000	\$ -	\$ 20,000
					Budgeted	\$ 55,129	\$ 107,750	\$ 454,000	\$ 100,000				\$ 54,000	\$ 140,000										\$ 400,000	\$ 40,000
	2021	Rehabilitate Runway	Improvements	Airport	\$ 320,000												\$ 32,000		\$ 288,000						
	2021	Rehabilitate Taxiway	Improvements	Airport	\$ 190,000													\$ 19,000		\$ 171,000					
	2021	Rehabilitate Apron Asphalt	Improvements	Airport	\$ 10,000													\$ 1,000		\$ 9,000					
	2021	Fuel Pedestal M4000 Model	Equipment	Airport	\$ 20,000		\$ 20,000																		
	2021	Pool Surface Sandblasting/Repainting	Improvements	Aquatic Center	\$ 100,000	\$ 100,000																			
	2021	EMS Unit Replacement	Equipment	EMS	\$ 175,000																			\$ 175,000	
	2021	Building Renovations (Roof/Canopy/Driveway)	Equipment	EMS	\$ 50,000																			\$ 50,000	
	2021	Concrete Drive Replacement (8 Sections)	Improvements	Fire	\$ 10,000													\$ 10,000							
	2021	Golf Course Lease Renewal	Equipment	Golf Course	\$ 16,360													\$ 16,360							
	2021	Bunker Rake	Equipment	Golf Course	\$ 15,000		\$ 15,000																		
	2021	Tuff Cut Deck for Ventrac Mower	Equipment	Golf Course	\$ 5,000		\$ 5,000																		
	2021	Grounds Mower	Equipment	LaRoche	\$ 25,000		\$ 25,000																		
	2021	2 New Squad Cars	Equipment	Police	\$ 80,000													\$ 80,000							
	2021	Server upgrade for body camera video	Equipment	Police	\$ -																				
	2021	Boat Dock/Lift	Improvements	Police/Lake	\$ 10,000			\$ 10,000																	
	2021	Horton/6th Street & Sidewalks	Improvements	Streets	\$ 1,439,605													\$ 290,325		\$ 1,149,280					
	2021	Sidewalks Margrave	Improvements	Street	\$ 380,000																				

City of Fort Scott - 5 Year Capital Plan					Funding Source																						
					Capital Improvement Funds							Utility Funds			Bonds to be Issued/Lease Purchase	General Fund	Sales Tax	Grants	Special Parks	Seizure Fund	EMS	E911 Funds	Gas Tax/ Special Streets	Econ Dev Fund	Alcohol Tax		
Priority	Year	Description	Category	Department	Total Project Dollars	General CI Reserve	General CE Reserve	Water Capital Reserves	Sewer Capital Reserves	Stormwater Capital Reserves	Sewer District #1 Reserves	Sewer	Water	Storm Drain													
	2022	Mower - Zero Turn	Equipment	Airport	\$ 10,000		\$ 10,000																				
	2022	Concrete Replacement	Improvements	Aquatic Center	\$ 25,000	\$ 25,000																					
	2022	CPR Assisted Device	Equipment	EMS	\$ 30,000																			\$ 30,000			
	2022	Training Tower/Burn Cell	Improvements	Fire	\$ 10,000	\$ 10,000																					
	2022	Replace Staff Vehicle (2009 Chevrolet)	Equipment	Fire	\$ 10,000		\$ 10,000																				
	2022	Golf Course Lease Renewal	Equipment	Golf Course	\$ 16,360												\$ 16,360										
	2022	Greens Mower	Equipment	Golf Course	\$ 25,000		\$ 25,000																				
	2022	Tee Mower	Equipment	Golf Course	\$ 25,000		\$ 25,000																				
	2022	Parks Mower	Equipment	Parks	\$ 24,000		\$ 12,000																				
	2022	2 New Squad Cars	Equipment	Police	\$ 80,000												\$ 80,000										
	2022	Surveillance Equipment	Equipment	Police	\$ 3,000																			\$ 3,000			
	2022	Police Department/Evidence & Records	Improvements	Police	\$ 300,000												\$ 150,000										
	2022	Designate Server Room w/ long term Plan	Improvements	Police	\$ 30,000												\$ 30,000										
	2022	TASER Replacement	Equipment	Police	\$ 8,000		\$ 8,000																				
	2022	1 Ton Flatbed w/ Dump Body (1)	Equipment	Streets	\$ 65,000												\$ 65,000										
	2022	Steel Drum Vibratory Roller	Equipment	Streets	\$ 100,000												\$ 100,000										
	2022	Meter Change Out Program	Equipment	Water Dist.	\$ 75,000												\$ 75,000										
	2022	Water Distribution Rehab	Improvements	Water Dist.	\$ 100,000				\$ 100,000																		
	2022	Abandon Old piping High Service Lines	Improvements	Water Prod.	\$ 75,000				\$ 75,000																		
	2022	Replace Truck	Equipment	WW Collections	\$ 15,000												\$ 15,000										
	2022	WW Collections Rehab	Improvements	WW Collections	\$ 100,000												\$ 100,000										
	2022	Annual Street Program (.5 Cent Sales Tax) -	Improvements	Streets	\$ 500,000																			\$ 500,000			
						\$ 4,855,860	\$ 161,000	\$ 117,000	\$ 175,000	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 1,302,650	\$ 96,360	\$ -	\$ 2,268,850	\$ 12,000	\$ 3,000	\$ 30,000	\$ -	\$ 500,000	\$ -	\$ -
						Anticipated Budget	\$ 161,000	\$ 80,000	\$ 200,000	\$ 150,000	\$ 100,000															\$ 200,000	
	2023	Golf Course Lease Renewal	Equipment	Golf Course	\$ 16,360												\$ 16,360										
	2023	Wide Area Rough Mower	Equipment	Golf Course	\$ 40,000				\$ 40,000																		
	2023	Utility Cart	Equipment	Golf Course	\$ 7,000				\$ 7,000																		
	2023	Meter Change Out Program	Equipment	Water Dist.	\$ 75,000												\$ 75,000										
	2023	Mobile/Portable Radios	Equipment	Police	\$ 25,000				\$ 25,000																		
	2023	6 lightbars	Equipment	Police	\$ 12,000				\$ 12,000																		
	2023	Tactical Vehicle	Equipment	Police	\$ 10,000				\$ 10,000																		
	2023	Replace/Remount Rescue Truck	Equipment	Fire	\$ 350,000												\$ 350,000										
	2023	Fire Digital Radio Upgrade	Equipment	Fire	\$ 150,000												\$ 150,000										
	2023	EMS Unit Replacement	Equipment	EMS	\$ 175,000																			\$ 175,000			
	2023	Recirculation Pump Replacement	Improvements	Aquatic Center	\$ 20,000	\$ 20,000																					
	2023	Remodel Terminal Building	Improvements	Airport	\$ 20,000	\$ 20,000																					
	2023	Hydro Excavation/Valve Exerciser	Equipment	Water Dist.	\$ 100,000				\$ 100,000																		
	2023	Water Distribution Rehab	Improvements	Water Dist.	\$ 100,000				\$ 100,000																		
	2023	Parks Mower	Equipment	Parks	\$ 25,000				\$ 25,000																		
	2023	Push Camera	Equipment	WW Collections	\$ 20,000												\$ 20,000										
	2023	WW Collections Rehab	Improvements	WW Collections	\$ 100,000												\$ 100,000										
	2023	Reseal Parking Lot	Improvements	WW Plant	\$ 150,000												\$ 150,000										
	2023	2 New Squad Cars	Equipment	Police	\$ 80,000																						
	2023	Annual Street Program (.5 Cent Sales Tax) -	Improvements	Streets	\$ 500,000																				\$ 500,000		
						\$ 1,975,360	\$ 40,000	\$ 119,000	\$ 200,000	\$ 250,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 500,000	\$ 96,360								

# City of Fort Scott - 5 Year Capital Plan

Funding Source

Priority	Year	Description	Category	Department	Total Project Dollars	Capital Improvement Funds						Utility Funds			Bonds to be Issued/Lease Purchase	General Fund	Sales Tax	Grants	Special Parks	Seizure Fund	EMS	E911 Funds	Gas Tax/ Special Streets	Econ Dev Fund	Alcohol Tax		
						General CI Reserve	General CE Reserve	Water Capital Reserves	Sewer Capital Reserves	Stormwater Capital Reserves	Sewer District #1 Reserves	Sewer	Water	Storm Drain													
	2025	Renew Lease on Golf Carts	Equipment	Golf Course	\$ 16,360											\$ 16,360											
	2025	Tractor/Bush Hog Mower	Equipment	Parks	\$ 100,000		\$ 100,000																				
	2025	Annual Street Program (.5 Cent Sales Tax) -	Improvements	Streets	\$ 500,000																					\$ 500,000	
	2025	Meter Change Out Program	Equipment	Water Dist.	\$ 75,000											\$ 75,000											
	2025	Water Distribution Rehab	Improvements	Water Dist.	\$ 100,000			\$ 100,000																			
	2025	Paint or Remove Alum and lime silos	Improvements	Water Prod.	\$ 160,000				\$ 160,000																		
	2025	Large Water Plant Project	Improvements	Water Prod.																							
		Modify chlorine & Ammonia Feed	Improvements	Water Prod.	\$ 550,000												\$ 550,000										
		Engineering Services Cl2, NH3 Feed	Improvements	Water Prod.	\$ 80,000	Susan Bancroft: Water Debt Rolling off											\$ 80,000										
		Replacement of Filter Anthracite	Improvements	Water Prod.	\$ 150,000												\$ 150,000										
		Addition of Ferric, Co2, Caustic	Improvements	Water Prod.	\$ 950,000												\$ 950,000										
		Repair of Rock Creek Valves	Improvements	Water Prod.	\$ 200,000												\$ 200,000										
		Upgrade of Chemical Feed for flow pacing	Improvements	Water Prod.	\$ 130,000												\$ 130,000										
	2025	WW Collections Rehab	Improvements	WW Collections	\$ 100,000				\$ 100,000																		
	2025	Large WW Project																									
		Vactor Truck	Equipment	WW Collections	\$ 400,000												\$ 200,000						\$ 200,000				
		Davis Emergency Pump Hook UP	Equipment	WW Plant	\$ 100,000												\$ 100,000										
		Davis pump station generator	Equipment	WW Plant	\$ 130,000	Susan Bancroft: Increase Rates to accommodate new debt service											\$ 130,000	Susan Bancroft: 240K per year - 10 yr note									
		New plug valves for Davis Pumps	Improvements	WW Plant	\$ 50,000												\$ 50,000										
		Modify Overflow for Davis Pump Station	Improvements	WW Plant	\$ 30,000												\$ 30,000										
		Submersable mixer for biobasin	Equipment	WW Plant	\$ 500,000												\$ 500,000	rates would have to accommodate or look for grant opportunities									
		UV system update - replace with peracetic acid	Improvements	WW Plant	\$ 500,000												\$ 500,000										
		VFD for Plan reuse pump system	Equipment	WW Plant	\$ 12,000												\$ 12,000										
		Electrical sub metering	Equipment	WW Plant	\$ 20,000												\$ 20,000										
		Metal Building/Temp. Controlled	Improvements	WW Plant	???											???											
		VFD for biobasin mixers and digestor	Equipment	WW Plant	\$ 150,000												\$ 150,000										
					\$ 5,140,360	\$ -	\$ 170,333	\$ 293,333	\$ 133,334	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 3,752,000	\$ 16,360	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -

**CERTIFICATE**

To the Clerk of Bourbon County, State of Kansas

We, the undersigned, officers of

**Fort Scott**

certify that: (1) the hearing mentioned in the attached publication was held;  
(2) after the Budget Hearing this budget was duly approved and adopted as the  
maximum expenditures for the various funds for the year 2021; and  
(3) the Amounts(s) of 2020 Ad Valorem Tax are within statutory limitations.

		Page No.	2021 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	County Clerk's Use Only
<b>Table of Contents:</b>					
Computation to Determine Limit for 2021		2			
Allocation of MVT, RVT, 16/20M Veh Tax		3			
Schedule of Transfers		4			
Statement of Indebtedness		5			
Statement of Lease-Purchases		6			
Computation to Determine State Library Grant		7			
<b>Fund</b>	<b>K.S.A.</b>				
General	12-101a	8	8,382,584	1,701,979	
Debt Service	10-113	10	2,433,327	283,339	
Library	12-1220	10	267,743	261,578	
Special Highway		11	717,850		
Convention & Visitors Bureau		11	65,157		
Economic Development		12	93,750		
Special Parks & Recreation		12	18,362		
Special Alcohol & Drugs		13	26,041		
E911 Telephone Tax		13	145,334		
General Equipment Reserve		9	80,000		
General Capital Improvements		9	135,000		
EMS		14	1,098,000		
Landbank		14	11,000		
Stormwater Utility		18	282,797		
Stormwater Capital Reserves		18	212,000		
Sewer Capital Reserves		17	650,000		
Water Capital Reserves		17	347,000		
Sewer District Capital Reserves		19	18,000		
Water Utility		15	3,025,104		
Wastewater Utility		16	1,828,481		
Non-Budgeted Funds-A		20			
Non-Budgeted Funds-B		21			
Non-Budgeted Funds-C		22			
Non-Budgeted Funds-D		23			
<b>Totals</b>		xxxxxx	19,837,530	2,246,896	
					County Clerk's Use Only
Budget Summary		25			
Neighborhood Revitalization Rebate		24			Nov 1, 2020 Total Assessed Valuation

**Tax Lid Limit (from Computation Tab)**  
Does the City need to hold an election?

2,329,214  
NO

Assisted by:

Address:

Email:

Attest: \_\_\_\_\_, 2020

County Clerk

Governing Body

**CPA Summary**

**Computation to Determine Limit for 2021**

1. Total tax levy amount in 2020 budget
2. Library levy in 2020 budget
- Other tax entity levy in 2020 budget
3. Net tax levy

<b>Amount of Levy</b>
+ \$ 2,205,370
- \$ 267,742
- \$ 0
<b>\$ 1,937,628</b>

**Percentage Adjustments**

4. New improvements, remodeling and renovations for 2020 : + 30,526

5. Increase in personal property for 2020 :

5a. Personal property 2020	+ <u>1,902,329</u>
5b. Personal property 2019	- <u>1,935,279</u>

5c. Increase in personal property (5a minus 5b)	+ <u>0</u>
(Use Only if > 0)	

6. Valuation of annexed territory for 2020 :

6a. Real estate	+ <u>0</u>
6b. State assessed	+ <u>0</u>
6c. New improvements	+ <u>0</u>
6d. Total adjustment (sum of 6a, 6b, and 6c)	+ <u>0</u>

7. Valuation of property that has changed in use during 2020 : + 0

8. Expiration of property tax abatements + 0

9. Expiration of TIF, Rural Housing, and NR Districts + 0  
(Incremental assessed value over base)

10. Total valuation adjustment (sum of 4, 5c, 6d, 7, 8 & 9) 30,526

11. Total estimated valuation July 1, 2020 47,103,032

12. Percentage adjustment factor - Line 10 / (Line 11 - Line 10)) 0.0006

13. Percentage adjustment increase (12 times 3) + \$ 1,257

14. Consumer Price Index for all urban consumers for calendar year 2019 (5 year average) 1.80%

15. Consumer Price Index adjustment (Line 3 times Line 14) \$ 34,877

**16. Total Percentage Adjustments** \$ 36,134

**Revenue Adjustments**

17. Property tax revenues for debt service in 2021 budget: + 283,339  
Property tax revenues for debt service in 2020 budget: - 279,050  
Increased property tax revenues spent on debt service 4,289

18. Property tax revenues spent for public building commission and lease payments in the 2021 budget: (Obligations must have been incurred prior to July 1, 2016) (Do not include amounts already reported in debt service levy)	+ _____
Property tax revenues spent for public building commission and lease payments in the 2020 budget: Increase property tax revenues spent on public building commission and lease payments	- _____ 0
19. Property tax revenues spent on special assessments in the 2021 budget: (Do not include amounts already reported in debt service levy)	+ _____
20. Property tax revenues spent on court judgments or settlements and associated legal costs in the 2021 budget:	+ _____ 100,000
21. Property tax revenues spent on Federal or State mandates (effective after June 30, 2015) and loss of funding from Federal sources after January 1, 2017 in the 2021 budget:	+ _____
22. Property tax revenues spent on expenses realted to disaster or Federal Emergency in the 2021 budget:	+ _____
23. Law enforcement expenses - 2021 budget: Law enforcement expenses - 2020 budget: CPI adjustment Increased law enforcement expenses in 2021 budget: (Do not include building construction or remodeling costs)	+ 1,650,634 - 1,505,470 1.80% 27,098 + 118,066
24. Fire protection expenses - 2021 budget: Fire protection expenses - 2020 budget: CPI adjustment Increased fire protection expense in 2021 budget: (Do not include building construction or remodeling costs)	+ 1,103,609 - 1,168,552 1.80% 21,034 + 0
25. Emergency medical expenses - 2021 budget: Emergency medical expenses - 2020 budget: CPI adjustment Increased emergency medical expenses in 2021 budget: (Do not include building construction or remodeling costs)	+ 1,089,014 - 939,014 1.80% 16,902 + 133,098
<b>26. Total Revenue Adjustments</b>	<b>355,452</b>
<b>Levies on Behalf of Another Political or Governmental Subdivision</b>	
27. Library Levy - 2021 budget: Other tax entity levy - 2021 budget: Other tax entity levy - 2021 budget:	+ _____ + _____ + _____
<b>28. Total Levies on Behalf of Another Political or Governmental Subdivision</b>	<b>0</b>
29. Levy for Dissolved Taxing Entity (Only Use the First Year After Dissolved)	+ _____
<b>30. Total Computed Tax Levy</b>	<b>2,329,214</b>

## Fort Scott

2021

## Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

County Treas Motor Vehicle Estimate 239,290

County Treas 16/20M Vehicle Estimate 1,297

County Treas Commercial Vehicle Tax Estimate 6,092

County Treas Watercraft Tax Estimate 729

Motor Vehicle Factor 0.10850

Recreational Vehicle Factor 0.10830 0.00079

16/20M Vehicle Factor 0.00059

Commercial Vehicle Factor 0.00276

Watercraft Factor 0.00033

## Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2019	Current Amount for 2020	Proposed Amount for 2021	Transfers Authorized by Statute
General Fund	Spec. Streets & Highway	500,000	500,000	500,000	12-1,119
Water Utility	Debt Service	796,615	817,201	817,959	12-825d
Wastewater Utility	Debt Service	447,525	349,058	345,925	14-568
Stormwater Utility	Debt Service	68,192	59,375	57,625	13-1055b
General Fund	Debt Service	735,378	309,020	602,000	**1
CVB	Debt Service	14,396	-	-	**1
General Fund	General Equip. Reserve	-	100,000	36,000	12-1-117
General Fund	General Cap Imp. Reser	-	-	135,000	12-1-118
Stormwater Utility	Stormwater Cap Rsv.	-	850,000	164,000	12-825d
Wastewater Utility	Sewer Cap. Reserve	-	550,000	350,000	12-631o
Wastewater Utility	General Fund	137,500	-	-	14-568
Water Utility	Water Cap. Reserve	-	200,000	200,000	12-825d
Water Utility	General Fund	240,000	150,000	150,000	12-825d
<b>Totals</b>		2,939,606	3,884,654	3,358,509	
<b>Adjustments</b>			950,000	250,000	
<b>Adjusted Totals</b>		2,939,606	2,934,654	3,108,509	

\*Note: Adjustments are required only if the transfer is being made in 2020 and/or 2021 from a non-budgeted fund.

*\*\*1 These scheduled transfers are to transfer dollars to centralize all debt service payments to the Debt Service Fund*

## Adjustments:

Sewer Capital Reserves	General	-	200,000	200,000
Stormwater Capital Reserve	Water Capital Reserves	-	290,000	-
Stormwater Capital Reserve	Sewer Capital Reserves	-	410,000	-
Stormwater Capital Reserve	General	-	50,000	50,000
		-	950,000	250,000

Fort Scott

2021

**STATEMENT OF INDEBTEDNESS**

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1,2020	Date Due		Amount Due 2020		Amount Due 2021	
						Interest	Principal	Interest	Principal	Interest	Principal
<b>General Obligation:</b>											
Series 2009 (Water)	6/1/2009	10/1/2024	1.9-4.2	1,465,000	600,000	4/1, 10/1	10/1	23,395	110,000	19,380	115,000
Series 2010 A (Storm Sewer)	4/1/2010	10/1/2024	1.75-3.75	615,000	260,000	4/1, 10/1	10/1	9,375	50,000	7,625	50,000
Series 2011 A (Streets)	3/1/2011	10/1/2021	1.5-3.35	620,000	148,000	4/1, 10/1	10/1	4,958	72,000	2,546	76,000
Series 2011 A (Sewer)	3/1/2011	10/1/2021	1.5-3.35	155,000	37,000	4/1, 10/1	10/1	1,240	18,000	637	19,000
Series 2011 B (Aquatic Center/BRCC)	12/1/2011	10/1/2021	1.25-2.05	3,900,000	885,000	4/1, 10/1	10/1	17,490	435,000	9,225	450,000
Series 2012 A (Water)	3/6/2012	8/1/2025	2-2.25	5,620,000	2,685,000	2/1, 8/1	8/1	55,335	425,000	46,835	430,000
Series 2012 B (Water)	8/7/2012	10/1/2022	1-1.75	295,000	95,000	4/1/, 10/1	10/1	1,513	30,000	1,093	30,000
Series 2012 B (Streets)	8/7/2012	10/1/2022	1-1.75	1,075,000	350,000	4/1/, 10/1	10/1	5,543	115,000	3,933	120,000
Series 2012 B (Sewer)	8/7/2012	10/1/2022	1-1.75	425,000	140,000	4/1/, 10/1	10/1	2,225	45,000	1,595	45,000
Series 2016 (Sewer)	6/27/2016	10/1/1945	2-3.125	5,135,000	4,765,000	4/1/, 10/1	10/1	137,594	145,000	134,694	145,000
2019 Temp Notes - River Intake	12/19/2019	6/1/2022	1.50	4,925,000	4,925,000	6/1, 12/1	6/1	70,181	0	73,875	0
<b>Total G.O. Bonds</b>					<b>14,890,000</b>			<b>328,848</b>	<b>1,445,000</b>	<b>301,436</b>	<b>1,480,000</b>
<b>Revolving Loan:</b>											
KDHE WTP C20134402	3/8/2001	2/1/2026	3.49	6,788,070	241,646	3/1, 9/1	3/1, 9/1	7,619	94,158	4,304	97,473
KDOT Brick Streets/Sidewalks TR0076	5/6/2008	8/1/2027	4.00	395,811	100,207	2/1, 8/1	8/1	3,768	10,936	3,357	11,374
<b>Total Revolving Loans</b>					<b>341,853</b>			<b>11,387</b>	<b>105,094</b>	<b>7,661</b>	<b>108,847</b>
<b>Other:</b>											
<b>Total Other</b>					<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Indebtedness</b>					<b>15,231,853</b>			<b>340,234</b>	<b>1,550,094</b>	<b>309,097</b>	<b>1,588,847</b>

	2020	2021
Water	\$ 817,201	\$ 817,959
WW	\$ 349,058	\$ 345,925
General	\$ 212,204	\$ 217,209
Sales Tax	\$ 452,490	\$ 459,225
Storm Drain	\$ 59,375	\$ 57,625
	<b>\$ 1,890,328</b>	<b>\$ 1,897,944</b>
Leases (General)	<b>\$ 227,827</b>	<b>\$ 235,383</b>

City of Fort Scott Debt Service Schedule (Budget Forecasting)

## Fort Scott

2021

**STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION\***

\*\*\*If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

## Other Lease Obligations

Golf Cart Equipment 2/1/2017 60 3.07 132,835 82,484 19,346 16,359

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND  
REGIONAL LIBRARY SYSTEMS**

**Budgeted Year: 2021**

Library found in: Fort Scott  
Bourbon County

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

**First test:**

	<b>Current Year</b> <u>2020</u>	<b>Proposed Year</b> <u>2021</u>
Ad Valorem	\$257,797	\$261,578
Delinquent Tax	\$9,945	\$0
Motor Vehicle Tax	\$0	\$27,972
Recreational Vehicle Tax	\$0	\$204
16/20M Vehicle Tax	\$0	\$152
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
<b>TOTAL TAXES</b>	<b>\$267,742</b>	<b>\$289,906</b>
Difference in Total Taxes:	\$22,164	
Qualify for grant:	Qualify	

**Second test:**

Assessed Valuation	\$46,233,586	\$47,103,032
Did Assessed Valuation Decrease?	No	
Levy Rate	5.576	5.553
Difference in Levy Rate:	(0.023)	
Qualify for grant:	Not Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget <b>General (100)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	852,972	859,445	1,186,039
Receipts:			
Ad Valorem Tax	1,436,809	1,668,523	xxxxxxxxxxxxxxxx
Delinquent Tax	66,004	23,215	50,000
Motor Vehicle Tax	191,521	184,045	181,040
Recreational Vehicle Tax		1,344	1,321
16/20M Vehicle Tax		971	981
Commercial Vehicle Tax		3,159	4,609
Watercraft Tax		582	552
Gross Earning (Intangible) Tax			0
LAVTR			0
City and County Revenue Sharing			0
Special Assessments	8,553	10,000	10,000
Mineral Production Tax			
Local Alcoholic Liquor	31,200	12,850	18,362
Compensating Use Tax			
Local Sales Tax	3,185,810	3,074,780	3,150,000
Franchise Tax	886,575	839,066	850,000
Licenses	20,648	15,000	20,000
Grants	1,506	5,000	5,000
Other Fees	1,834	2,000	2,000
Municipal Court Fines	100,071	50,000	130,000
Shelter House/Camping Fees	10,495	6,000	10,000
Memorial Hall	1,000	0	1,000
Lease Income	360	0	0
Aquatic Center	49,520	9,000	60,000
LaRoche Complex	41,013	10,000	50,000
Woodland Hills	241,153	127,246	200,000
Buck Run Community Center	41,228	24,556	40,000
Airport	168,966	166,784	200,000
Sparks COVID Reimbursement		100,000	0
Sale of Property	11,441	60,000	20,000
Reimbursed Expenses	28,732	40,000	50,000
LaRoche Complex Reimbursed Exp USD2	29,051	50,000	40,000
Dispatching Services	102,525	100,000	100,000
Transfer from Water	240,000	150,000	150,000
Transfer from Sewer Reserves	137,500	200,000	200,000
Transfer from Stormwater Reserves	0	50,000	50,000
In Lieu of Taxes (IRB)	31,076	32,972	33,000
Interest on Idle Funds	1,301	1,000	1,000
Neighborhood Revitalization Rebate		-80,712	-82,266
Miscellaneous	10,983	15,000	15,000
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>7,076,875</b>	<b>6,952,381</b>	<b>5,561,599</b>
<b>Resources Available:</b>	<b>7,929,847</b>	<b>7,811,826</b>	<b>6,747,638</b>

## FUND PAGE - GENERAL

Adopted Budget General (100)	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
<b>Resources Available:</b>	7,929,847	7,811,826	6,747,638
Expenditures:			
City Commission (100)	2,321	3,750	3,200
City Manager (110)	72,516	62,300	66,900
City Attorney (120)	56,436	200,900	201,000
Finance (130)	107,555	124,183	127,010
Human Resources (140)	52,434	52,355	55,235
City Clerk (150)	44,098	45,390	40,200
Economic Development (160)	216,565	156,726	174,133
Municipal Court (170)	60,514	59,713	61,700
Information Systems (180)	114,151	83,500	93,011
General Government (190)	405,780	321,900	340,000
Police (200)	1,519,382	1,481,260	1,575,300
Fire (210)	980,713	1,026,475	982,000
Communications (220)	475,550	536,800	542,100
Animal Control (230)	50,051	50,486	53,770
City Codes (240)	293,937	282,780	293,360
Airport (310)	303,613	224,452	266,678
Parks (400)	230,176	211,931	214,038
LaRoche Complex (405)	100,417	118,540	159,100
Aquatic Center (410)	106,833	74,350	120,300
Golf Course (420)	392,679	376,048	388,500
Buck Run Community Center (430)	160,941	160,477	159,290
Grand Memorial Hall (440)	39,386	15,850	15,850
Golf Carts 4 Year Lease - New lease 2021 Renews 2024	0	19,346	16,359
Transfer to Special Streets & Hwys.	500,000	500,000	500,000
Transfer to Debt Service	735,378	309,020	602,000
Transfer to Fire Grant	4,976	0	0
Transfer to FAA Grant Match	36,000	27,255	52,000
Transfer to KDOT Grant Match	8,000	0	0
Transfer to Capital Equipment	0	100,000	36,000
Transfer to Capital Improvements	0	0	135,000
Cash Forward (2021 column)			1,108,550
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>7,070,402</b>	<b>6,625,787</b>	<b>8,382,584</b>
Unencumbered Cash Balance Dec 31	859,445	1,186,039	XXXXXXXXXXXXXXXX
2019/2020/2021 Budget Authority Amount	8,338,209	7,980,725	8,382,584
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		
	Tax Required		
Delinquent Comp Rate:	4.1%		67,033
	Amount of 2020 Ad Valorem Tax		
	1,701,979		

Adopted Budget <b>General Fund - Detail Page 1</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Expenditures:			
City Commission (100)			
Salaries			0
Contractual	1,451	50	1,200
Commodities	870	3,700	2,000
Capital Outlay			
Total	<b>2,321</b>	<b>3,750</b>	<b>3,200</b>
City Manager (110)			
Salaries	56,837	56,900	56,900
Contractual	13,470	4,400	6,500
Commodities	2,209	1,000	3,500
Capital Outlay	0	0	0
Total	<b>72,516</b>	<b>62,300</b>	<b>66,900</b>
City Attorney (120)			
Salaries	39,330	400	0
Contractual	16,553	200,000	200,000
Commodities	553	500	1,000
Capital Outlay	0	0	0
Total	<b>56,436</b>	<b>200,900</b>	<b>201,000</b>
Finance (130)			
Salaries	86,697	108,000	108,510
Contractual	16,137	12,833	15,000
Commodities	3,225	2,950	3,500
Capital Outlay	1,496	400	0
Total	<b>107,555</b>	<b>124,183</b>	<b>127,010</b>
Human Resources (140)			
Salaries	33,304	34,155	34,035
Contractual	18,353	17,000	20,000
Commodities	777	1,200	1,200
Capital Outlay	0	0	0
Total	<b>52,434</b>	<b>52,355</b>	<b>55,235</b>
City Clerk (150)			
Salaries	38,887	41,500	34,100
Contractual	2,978	2,450	3,500
Commodities	1,604	1,400	2,600
Capital Outlay	629	40	0
Total	<b>44,098</b>	<b>45,390</b>	<b>40,200</b>
Economic Development (160)			
Salaries	134,740	118,526	122,133
Contractual	80,168	37,200	50,000
Commodities	1,657	1,000	2,000
Capital Outlay	0	0	0
Total	<b>216,565</b>	<b>156,726</b>	<b>174,133</b>
Municipal Court (170)			
Salaries	55,339	55,558	56,000
Contractual	5,050	4,105	5,500
Commodities	125	50	200
Capital Outlay	0		
Total	<b>60,514</b>	<b>59,713</b>	<b>61,700</b>
Page 8b - Total	<b>612,439</b>	<b>705,317</b>	<b>729,378</b>

Adopted Budget <b>General Fund - Detail Page 2</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Expenditures:			
Information Systems (180)			
Salaries	60,057	59,500	62,011
Contractual	24,876	23,900	30,000
Commodities	0	100	1,000
Capital Outlay	29,218	0	0
Total	<b>114,151</b>	<b>83,500</b>	<b>93,011</b>
General Government (190)			
Salaries			
Contractual	323,384	301,000	320,000
Commodities	25,169	20,600	20,000
Capital Outlay	57,227	300	0
Total	<b>405,780</b>	<b>321,900</b>	<b>340,000</b>
Police (200)			
Salaries	1,269,714	1,277,860	1,335,300
Contractual	91,920	81,600	80,000
Commodities	92,519	75,800	80,000
Capital Outlay	65,229	46,000	80,000
Total	<b>1,519,382</b>	<b>1,481,260</b>	<b>1,575,300</b>
Fire (210)			
Salaries	821,320	883,000	832,000
Contractual	65,347	55,675	70,000
Commodities	74,192	72,800	70,000
Capital Outlay	19,854	15,000	10,000
Total	<b>980,713</b>	<b>1,026,475</b>	<b>982,000</b>
Communications (220)			
Salaries	454,319	522,100	522,100
Contractual	14,135	11,000	15,000
Commodities	6,180	3,600	5,000
Capital Outlay	916	100	
Total	<b>475,550</b>	<b>536,800</b>	<b>542,100</b>
Animal Control (230)			
Salaries	42,770	42,786	44,770
Contractual	4,525	4,100	5,000
Commodities	2,756	3,600	4,000
Capital Outlay	0	0	
Total	<b>50,051</b>	<b>50,486</b>	<b>53,770</b>
City Codes (240)			
Salaries	177,549	208,905	172,360
Contractual	108,368	63,375	110,000
Commodities	8,020	10,500	11,000
Capital Outlay	0	0	0
Total	<b>293,937</b>	<b>282,780</b>	<b>293,360</b>
Airport (310)			
Salaries	109,118	70,992	76,678
Contractual	42,457	33,260	40,000
Commodities	149,582	120,200	150,000
Capital Outlay	2,456	0	0
Total	<b>303,613</b>	<b>224,452</b>	<b>266,678</b>
Page 8c- Total	<b>4,143,177</b>	<b>4,007,653</b>	<b>4,146,219</b>

Adopted Budget General Fund - Detail Page 3	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Expenditures:			
Parks (400)			
Salaries	134,485	121,831	124,138
Contractual	46,542	40,000	40,000
Commodities	49,149	49,900	49,900
Capital Outlay	0	200	0
Total	<b>230,176</b>	<b>211,931</b>	<b>214,038</b>
LaRoche Complex (405)			
Salaries	41,765	43,940	44,000
Contractual	36,610	37,300	65,100
Commodities	20,445	17,300	30,000
Capital Outlay	1,597	20,000	20,000
Total	<b>100,417</b>	<b>118,540</b>	<b>159,100</b>
Aquatic Center (410)			
Salaries	66,353	35,100	66,300
Contractual	16,881	15,300	17,000
Commodities	21,647	19,700	27,000
Capital Outlay	1,952	4,250	10,000
Total	<b>106,833</b>	<b>74,350</b>	<b>120,300</b>
Golf Course (420)			
Salaries	258,474	246,246	248,000
Contractual	38,002	36,620	45,000
Commodities	95,121	92,675	95,500
Capital Outlay	1,082	507	0
Total	<b>392,679</b>	<b>376,048</b>	<b>388,500</b>
Buck Run Community Center (430)			
Salaries	23,832	20,047	22,190
Contractual	117,488	119,400	119,600
Commodities	18,020	17,030	17,500
Capital Outlay	1,601	4,000	0
Total	<b>160,941</b>	<b>160,477</b>	<b>159,290</b>
Grand Memorial Hall (440)			
Salaries	0	0	0
Contractual	14,064	14,250	14,250
Commodities	4,391	1,600	1,600
Capital Outlay	20,931	0	0
Total	<b>39,386</b>	<b>15,850</b>	<b>15,850</b>
Other			
Golf Carts Lease	0	19,346	16,359
Cash Reserves	0	0	1,108,550
Total	<b>0</b>	<b>19,346</b>	<b>1,124,909</b>
Transfers (999)			
Transfer to Special Streets & Hwys.	500,000	500,000	500,000
Transfer to Debt Service	735,378	309,020	602,000
Transfer to Capital Equipment	0	100,000	36,000
Transfer to Capital Improvements	0	0	135,000
Transfer to Fire Grant	4,976		
Transfer to FAA Grant Match	36,000	27,255	52,000
Transfer to KDOT Grant Match	8,000		
Total	<b>1,284,354</b>	<b>936,275</b>	<b>1,325,000</b>
Page 8d - Total	2,314,786	1,912,817	3,506,987
Page 8c -Total	4,143,177	4,007,653	4,146,219
Page 8b -Total	612,439	705,317	729,378
Grand Total	<b>7,070,402</b>	<b>6,625,787</b>	<b>8,382,584</b>

(Note: Should agree with general sub-totals.)

## **GENERAL FUND**

### **CITY COMMISSION**

The five elected commissioners of the City of Fort Scott are responsible for policymaking and direction in providing quality services to the citizens. In addition, the commission is responsible for providing comprehensive legislation, ensuring the safe and efficient operations of city government, and providing for the general health, welfare, and safety for the citizens of Fort Scott. Their main objective is to ensure funds are appropriated wisely to provide essential services to the citizens of Fort Scott.

### **CITY MANAGER – (.33 FTE)**

The City Manager's office provides professional administration of policies, ordinances, resolutions, and services to meet the goals established by the Commission. Leadership and direction to city departments to deliver essential services, address the health, welfare, safety, economic opportunity, and quality of life for citizens is the main priority of the City Manager's office.

### **CITY ATTORNEY**

The mission of the City Attorney is to provide quality legal and related services to the City of Fort Scott. The City Attorney provides legal opinions for elected officials and department heads, handles all litigation against the City, reviews and prepares contracts, and drafts and reviews ordinances and resolutions. The City currently contracts with a legal firm to fulfill the duties of City Attorney.

### **FINANCE – (1.66 FTE)**

Finance administration works collaboratively with each department to accomplish the financial policies and goals set forth by the commission. Administration provides oversight and guidance to the accounting, budget, investment of idle funds and treasury functions. The department is also responsible for ensuring changes are effectively and efficiently implemented concerning the finance and budget software. The official budget document is prepared and distributed within this department. Along side the budget document, long term capital plans and debt financing strategies are developed and processed as departments are assisted in strategic financial planning and execution.

The Finance Director performs management supervision for the Aquatic Center, Buck Run Community Center, utility office, and the accounting department.

### **HUMAN RESOURCES – (.34 FTE)**

The Human Resources Department enriches the organization by planning, implementing, and evaluating employee relations and human resources policies, programs, and practices. Job requirements and job descriptions for all positions are updated regularly. Programs are developed for recruiting, testing, and interviewing; counseling managers on candidate selection; conducting and analyzing exit interviews; and recommending changes to supervisors.

In addition, employee orientation, training, pay surveys and structure, appraisals, grievances, unemployment hearings and benefit programs are administered by this department.

The Human Resources department also oversees all custodial contracts, safety programs, drug and alcohol testing for workman compensation claims and risk management.

#### **CITY CLERK – (.5 FTE)**

The City Clerk assumes numerous responsibilities with emphasis to serve the citizens of Fort Scott. The Clerk's primary function revolves around city commission meetings. The Clerk works closely with the City Manager, department heads, and other city staff to coordinate and assemble the city commission meeting agendas twice a month. All commission action proceedings and follow-up correspondence are recorded by the Clerk and filed.

The City Clerk is the designated Freedom of Information Officer processing all open records requests. All public records, documents, contracts, etc. deemed to have historical value or retained as a result of state law are recorded and filed in the City Clerk's office. Required Licenses are also issued through the City Clerk and are as follows: Cereal Malt Beverage, Drinking Establishment, Plumbing, Electrical, Taxi, Public Dance, Fireworks, Solicitor and Trash Collection.

#### **ECONOMIC DEVELOPMENT – (1 FTE)**

The Mission of the Economic Development Department is to retain, grow, and attract businesses, to create a more diversified, sustainable economy, to broaden the tax contribution of business and industry and to increase employment opportunity in the City of Fort Scott. The City takes pride in fostering and maintaining strong relationships within our local community, providing outreach to meet the needs of our local businesses, and encouraging entrepreneurial investment.

The City's commitment reflects a strong economic foundation for long-term prosperity and quality of life for all citizens. In addition, providing a strategic vision to the City's development efforts and operational leadership within the community's network of business and civic leaders remains a priority for City leaders.

The Director of Economic Development oversees the management and operations of economic development programs and initiatives within the City; and is responsible for establishing relationships with and among economic development partners and building public/private partnerships, trust and credibility throughout the business and development community. The director is responsible for providing leadership in the development of innovative economic development programs and implementation strategies to promote and support the growth, expansion, and retention of business within the City, creating an entrepreneurial climate, and increasing the tax base in a significant manner.

## **MUNICIPAL COURT – (1.5 FTE)**

The City Clerk also serves as the Municipal Court Clerk in which handles and has authority over traffic tickets, nuisance complaints, animal control and any violations of the City's law. Municipal Court is held the 1<sup>st</sup> & 3rd Thursday at 3:00 p.m. each month. in the City Hall Commission Room. The City also employees a prosecuting attorney and judge to prosecute all municipal violations for Municipal Court.

## **INFORMATION SYSTEMS – (1 FTE)**

The IT department employs one help desk support employee. Responsibilities include helping end users and employees efficiently use IT hardware and software and address issues or challenges that may arise from using them. In addition, they are tasked with identifying, researching, and resolving computer problems.

The IT help desk support staff installs, configures, tests, maintains, monitors, and troubleshoots end-user workstations and related hardware and software in order to deliver required desktop service levels. They also work collaboratively with LAN technicians/network administrators to ensure efficient operation of the company's desktop computing environment; and liaise with third-party support and PC equipment vendors where necessary.

Support staff also performs cyber security through monitoring mobile device management systems; managing security policies and password settings; monitoring anti-virus applications and iOS updates, resetting passwords, and modifying Office 365 email accounts.

## **GENERAL GOVERNMENT**

General Government Department is created to maintain expenditures for the operations of City Hall. Examples include: workman compensation and liability insurance, utilities, internet/network contracts, insurance consultants, custodial supplies and contracts, donations to public service events, lobbying activities, copier agreements, postage, telephone, advertising, legal publications, trash service, dues and subscriptions, bank and credit card fees, pest control, building maintenance, street lights, and contractual services for strategic planning.

## **POLICE – (21 FTE \$8,000 allocated for PT)**

The mission of the Fort Scott Police Department is to preserve and enhance the quality of life for residents and visitors of Fort Scott. The police department is charged with maintaining law and order, protecting persons and property, apprehending persons suspected of crime, directing and controlling traffic, investigating traffic accidents, and enforcing all state and city criminal laws. To fulfill our mission, officers of the police department work in partnership with the community as we strive to make the community a safe place to live, work and play.

The Department is made up of four divisions: Patrol, Investigations, Animal Control Communications (Dispatch) and Administration.

The Patrol Division is responsible for the day-to-day operations of the police department. The men and women assigned to patrol are the first responders whose primary focus is to protect life and property, prevent and suppress crime, and to preserve the public order, all in an effort to maintain and enhance the quality of life in Fort Scott.

The Investigation Division is charged with following up on all major crimes and crimes against persons and narcotics investigations. The men and women of the investigation division are committed to maintaining the quality of life of Fort Scott by investigating all crimes thoroughly and completely.

The Administrative Division is responsible for all the records that are generated by the department. The men and women of this division, disseminate, file, store and make sure all reports are sent to the proper federal, state and local authorities, for a final disposition. The administrative division is also charged with animal control, request for open records, over seeing supplies needed in the day-to-day operations and meeting and greeting the public. Staff is committed to supporting the day-to-day operations of the department and seeing that the community receives the professional service that they require and have come to expect.

#### **FIRE – (14 FTE \$17,000 allocated for PT)**

The Fort Scott Fire Department is responsible for the preservation of life, health, and property from the ravages of fire. In addition, public safety personnel respond to all hazardous materials incidents within the City of Fort Scott and, upon request, in Bourbon County. This department operates out of 2 fire stations, staffing 4 primary apparatus seven days a week, 24 hours each day. Personnel from the department respond to all structure fires, emergency medical calls, heavy rescue calls and other specialized calls for service. The department is comprised of several sub-categories: emergency response, training, fire prevention, fire inspection and regional response.

#### **COMMUNICATIONS – (9 FTE \$12,329 allocated for PT)**

The Communications Division is responsible for all calls for service that are generated by the public and emergency service personnel. The men and women of this division are the first point of contact for the public. They are charged with sorting out the calls for service as they come in and then sending the proper authorities to handle the problem. They are the lifeline for the community and officers alike. They field calls from the public requesting emergency and non-emergency help while simultaneously listening to the radios as officers request information and assistance

#### **ANIMAL CONTROL – (1 FTE)**

Animal control is responsible for the enforcement of state laws and city ordinances as related to the care, and humane treatment of domesticated, wild and exotic animals. The Animal Control Officer works with the citizens of the community to humanely capture

and control nuisance, injured, or infected animals. The officer also oversees the public animal shelter which houses stray, abandoned, or nuisance animals.

## **CITY CODES – (3.25 FTE)**

This department has many different functions to perform in which is described in the following paragraphs: Code Enforcement, Demolition, Building Inspection, Planning & Zoning and Floodplain Management.

### **Code Enforcement**

Code Enforcement educates the public and enforces the ordinances of the City of Fort Scott regarding property maintenance standards of both residential and commercial buildings, as well as zoning regulations and floodplain management. Code Enforcement works with other City of Fort Scott departments to enforce the Municipal Code, the International Property Maintenance Code, the Residential Code, International Electric, Plumbing and HVAC, and Zoning Ordinances.

### **Building Inspection**

The purpose of Building Inspection is to ensure the public's safety by assuring structures are built and remodeled to a quality standard and to promote a high quality of life through the encouragement of sound building practices. Staff is responsible for approving plans; issuing all construction permits and enforcing mechanical, plumbing and electrical codes; investigating complaints; and enforcing building safety codes, as adopted, using standard code guidelines. The department provides prompt, efficient service to all developers, homeowners, and businesses when inspecting or evaluating construction plans. Additionally, staff serves as a general resource to the community on building code requirements and construction practices and methods.

### **Demolition**

The Demolition program promotes the safety of the community through razing blighted structures that are hazardous, abandoned or structurally not sound. It is the intention of the demolition program to promote rehabilitation of the structures by holding hearings with the owner to promote accountability of the structure but, at the same time, set reasonable deadlines and raze the properties if no action has been taken by the owner after due diligence.

### **Planning and Zoning**

Planning and Zoning promotes the long-term value and livability of the community by: administering land use and development ordinances: advising the public, appointed and elected officials on planning issues. Staff serves as the technical staff for the Planning and Zoning Board, the Board of Zoning Appeals, and the Design Review Board. In addition, staff helps to prepare and implement the city's master plan and its various elements.

## **AIRPORT – (1 FTE \$9,000 allocated for PT)**

The Fort Scott Municipal Airport was initially developed during the 1940's and included a turf runway, maintenance facility and clear span hanger. In 1963, a paved 300' by 500' apron, as well as a connector taxiway, T-hanger, runway lighting, airport beacon and

wind cone were all developed during the expansion. During the 1970's additional development including installation of a non-directional beacon and construction of the Ellis hanger took place. During the 1980's the main runway was extended to 4,400' while the runway lighting was improved to include medium intensity runway lighting. The Airport is a public owned, public use facility that is owned and operated by the City of Fort Scott. The city commission appoints the Airport Advisory Board to provide insight and suggestions to better utilize airport facilities, usages, operations, direction and overall customer satisfaction. Fixed base operation services include fuel, tie-downs, hanger lease agreements, pilot supplies, airfield maintenance and courtesy transportation.

#### **PARKS – (2.75 FTE \$12,000 allocated for PT)**

Supervised by the Public Works Director the Parks Department has many functions: caretaking of parks, snow removal, refuse pick-up throughout the city, mowing of many different locations in town in addition to Fort Scott Lake, Rock Creek Lake, Gunn Park, and codes issued nuisance notices. This department also must respond to public emergencies and natural disasters within the city limits. Further responsibilities include stocking rearing ponds at the lake as well as feeding the fish. The department also works with the Bourbon County Extension Service and State Forestry in planting trees throughout the city.

#### **LAROCHE COMPLEX – (.25 FTE \$21,000 allocated for PT)**

Adam and Jennifer LaRoche, the City of Fort Scott and USD 234 partner to provide LaRoche Baseball Complex, a state-of-the-art baseball complex in Fort Scott. There is no baseball facility that compares to Dave Regan Stadium inside the LaRoche Baseball Complex. 500 stadium seats, 500 bleacher seats, and room for 2500 on the grassy berms. An artificial turf infield gives way to a natural grass outfield, home & away bull pens, air-conditioned indoor training facility with batting cages and pitching mounds, on-field professional batting cage, full scale, air-conditioned press box, concession stand and restrooms. 330 in left, 390 in center, and 325 in right. A facility of this magnitude draws spectators and players from the four-state area that stimulates the local economy for Fort Scott. In addition, there is now a facility that the Tigers can call home for high school baseball.

#### **AQUATIC CENTER – (\$60,000 allocated for PT)**

The Fort Scott Aquatic Center provides a quality of life activity for citizens within the community. Operations start in late May and run through the middle of August.

In 2011, construction began to demolish the original structure built in 1936. The project was funded through a ½ cent sales tax passed by voters in 2011 that expires in 2021. The facility was complete and ready to open by May 2012. The facility averages 200 patrons per day.

#### **GOLF COURSE – (3.75 FTE \$30,000 allocated for PT)**

Woodland hills started as Fort Scott County Club in 1919 with nine holes to clay based relatively flat small greens. An additional 9 holes were added in 1997 by architect Greg

Todd. The course is a combination of zoisa and Bermuda fairways with bent greens. The 18-hole "Woodland Hills" course at the Woodland Hills Golf Course facility in Fort Scott, Kansas features 6,156 yards of golf from the longest tees for a par of 71. The course rating is 67.6 and it has a slope rating of 116 on Bermuda grass. Named one of the best municipal courses in Kansas, Woodland Hills is a parkland-style course winding through beautiful scenery, with elevation changes and some of the best views in Bourbon County.

The City gained ownership in the spring of 2011, with the help of generous donations from the community.

#### **BUCK RUN COMMUNITY CENTER – (\$20,000 allocated for PT)**

The City of Fort Scott contracts with Fort Scott Recreation Commission to provide the management of Buck Run Community Center (BRCC).

The Buck Run Community Center is a home to a friendly staff that is proud to serve Fort Scott with high quality recreation opportunities to enhance one's life experience. The community is fortunate to have a well maintained, air controlled facility that has various rooms to rent for parties and/or meetings, a keyless entry fitness room with up to date equipment to assure the safety of patrons, multi-purpose room with kitchen and full size gymnasium.

In the fall of 2011, construction began to renovate Buck Run Community Center after the passage of a ½ cent sales tax. The addition to the facility allowed handicap accessibility to a large open fitness room with shower facilities. A racquetball court was also included in the new addition as well as a nice facelift to the original building.

#### **GRAND MEMORIAL HALL**

Memorial Hall is a multi-purpose building housing the Old Fort Genealogical Society of Southeast Kansas, the Molly Foster Berry Chapter DAR, and the American Legion Auxiliary. On occasion, live musical entertainment programs are conducted in the auditorium, as well as, other community concerts, programs and events.

In 1925, Memorial Hall was constructed and dedicated to "*Those men and women who gave their lives serving our country in World War I*". In 2001, Memorial Hall was re-dedicated to "*All of the men and women, who have served, are now serving or will serve in the Armed Forces of the United States of American*". After the re-location of city hall in 2011, the codes department remained in memorial hall.

Fort Scott

2021

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>General Equipment Reserve (213)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	0	0	44,871
Receipts:			
Lease Proceeds	462,405	738,651	0
Transfer From General		100,000	36,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>462,405</b>	<b>838,651</b>	<b>36,000</b>
<b>Resources Available:</b>	<b>462,405</b>	<b>838,651</b>	<b>80,871</b>
Expenditures:			
Capital Outlay			
Lease Proceeds - Fire Equipment	462,405	738,651	
Equipment Streets		8,750	
Equipment Golf Course		31,379	20,000
Equipment LaRoche			25,000
Equipment Airport			20,000
Equipment Aquatic Center			
Equipment Parks			
Equipment IT		15,000	15,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>462,405</b>	<b>793,780</b>	<b>80,000</b>
Unencumbered Cash Balance Dec 31	0	44,871	871
2019/2020/2021 Budget Authority Amount	462,405	793,780	80,000

Adopted Budget

Adopted Budget <b>General Capital Improvements (214)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Transfer From General	0	0	135,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>135,000</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>135,000</b>
Expenditures:			
Capital Outlay	0	0	
Memorial Hall			35,000
Aquatic Center			100,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>135,000</b>
Unencumbered Cash Balance Dec 31	0	0	0
2019/2020/2021 Budget Authority Amount	0	0	135,000

## **GENERAL EQUIPMENT & CAPITAL IMPROVEMENT RESERVE FUNDS**

### **K.S.A. 12-1,117**

Municipal equipment reserve fund; purpose; investment and transfer of moneys in fund.

(a) The governing body of any city may provide, by adoption of an ordinance, for a municipal equipment reserve fund to finance the acquisition of equipment. Moneys may be budgeted and transferred to such fund from any source which may be lawfully utilized for such purposes, including equipment use charges on the various departments and agencies of the city to finance new and replacement equipment. For the purposes of this act, equipment shall include machinery, vehicles and any other equipment or personal property including, but not limited to, computer hardware and software, which the city is authorized to purchase for municipal purposes.

(b) Moneys credited to such fund from annually budgeted transfers shall not thereafter be subject to the provisions of K.S.A. 79-2925 to 79-2937, inclusive, and amendments thereto. In making the budgets of such city, the amounts credited to, and the amount on hand in, such equipment reserve fund and the amount expended therefrom shall be shown thereon for the information of the taxpayers of such city. Moneys in such fund may be invested in accordance with the provisions of K.S.A. 10-131, and amendments thereto, with interest thereon credited to such fund.

(c) If the governing body of any city determines that money which has been credited to such fund or any part thereof is not needed for the purposes for which so budgeted or transferred, the governing body may transfer, by adoption of a resolution, such amount not needed to the fund from which it came and such retransfer and expenditure thereof shall be subject to the budget requirement provisions of K.S.A. 79-2925 to 79-2937, inclusive, and amendments thereto.

### **K.S.A. 12-1,118**

Multi-year capital improvement fund; purpose; investment and transfer of moneys in fund.

(a) The governing body of any city, which has formally approved a multi-year capital improvement plan setting forth the public improvement and infrastructure needs of the city on a prioritized basis, may establish, by adoption of an ordinance, a capital improvements fund. The ordinance establishing such fund, and any amendments thereto, may provide for the budgeted transfer of moneys from other city funds lawfully available for improvement purposes to the capital improvements fund, including moneys in the city's federal general revenue sharing fund and general fund. Any general property tax specifically levied for the use of such fund shall be authorized by ordinance adopted under the provisions of section 5 of article 12 of the Kansas constitution.

(b) Moneys in such capital improvements fund may be used to finance, in whole or in part, any public improvement need set forth in the adopted capital improvement plan, including the repair, restoration and rehabilitation of existing public facilities. The ordinance may provide that disbursements from such fund may be made for engineering and other advance public improvement plans and studies and that reimbursements may be made to the fund from bond proceeds, special assessments or state or federal aid available for the completed project.

(c) Except for such reimbursed expenses, no moneys shall be credited to such special fund except as may be budgeted annually, or transferred by the annual budget

from other funds. Such fund shall not thereafter be subject to the provisions of K.S.A. 79-2925 to 79-2937, inclusive, and amendments thereto. In making the budgets of such cities, the amounts credited to, and the amount on hand in, such special fund and the amount expended therefrom shall be shown thereon for the information of the taxpayers of such cities. Moneys in such fund may be invested in accordance with the provisions of K.S.A. 10-131, and amendments thereto, with interest thereon credited to such fund.

(d) If the governing body of any city determines that money which has been transferred to such special fund or any part thereof is not needed for the purposes for which so transferred, the governing body, by adoption of a resolution, may transfer such amount not needed to the general or other fund from which it was derived and such transfer and expenditure thereof shall be subject to the budget requirement provisions of K.S.A. 79-2925 to 79-2937, inclusive, and amendments thereto.

## FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget <b>Debt Service</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	357,967	624,275	319,823
Receipts:			
Ad Valorem Tax	239,940	279,050	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	11,007		
Motor Vehicle Tax	31,979		30,278
Recreational Vehicle Tax			221
16/20M Vehicle Tax			164
Commercial Vehicle Tax			771
Watercraft Tax			92
Transfer from General	735,378	309,020	602,000
Transfer from CVB	14,396	0	0
Transfer from Water Utility	796,615	817,201	817,959
Transfer from Wastewater Utility	447,525	349,058	345,925
Transfer from Stormwater Utility	68,192	59,375	57,625
Interest on Idle Funds			
Neighborhood Revitalization Rebate			-13,711
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>2,345,032</b>	<b>1,813,704</b>	<b>1,841,324</b>
<b>Resources Available:</b>	<b>2,702,999</b>	<b>2,437,979</b>	<b>2,161,147</b>
Expenditures:			
General Obligations	1,836,669	1,773,848	1,781,436
Revolving Loans	135,712	116,481	116,508
Lease Purchase	106,343	227,827	235,383
Cash Basis Reserve (2021 column)			300,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>2,078,724</b>	<b>2,118,156</b>	<b>2,433,327</b>
Unencumbered Cash Balance Dec 31	624,275	319,823	xxxxxxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount	2,505,155	2,412,365	2,433,327
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			2,433,327
Tax Required			272,180
Delinquent Comp Rate:	4.1%		11,159
Amount of 2020 Ad Valorem Tax			283,339

Adopted Budget <b>Library (200)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax	214,030	257,797	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	9,776	9,945	
Motor Vehicle Tax	28,524		27,972
Recreational Vehicle Tax			204
16/20M Vehicle Tax			152
Commercial Vehicle Tax			712
Watercraft Tax			85
Other Appropriations			
Donations			
Fines			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			-12,658
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>252,330</b>	<b>267,742</b>	<b>16,467</b>
<b>Resources Available:</b>	<b>252,330</b>	<b>267,742</b>	<b>16,467</b>
Expenditures:			
Appropriations to Library	252,330	267,742	267,743
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>252,330</b>	<b>267,742</b>	<b>267,743</b>
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount	258,966	267,742	267,743
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			267,743
Tax Required			251,276
Delinquent Comp Rate:	4.1%		10,302
Amount of 2020 Ad Valorem Tax			261,578

## **DEBT SERVICE**

K.S.A. 10-113 allows for cities to levy for general obligation bond payments. Per K.S.A. 10-114, whenever the governing body of any city shall issue internal improvement bonds to pay for the costs of any improvement the cost of which is chargeable against specific property, they shall apportion such cost by special assessments in installments, and the apportionment contained in the special assessment ordinance shall hold good for all the installments that are to be collected from the specific property chargeable with the costs of said improvement.

## **LIBRARY**

The City of Fort Scott Library Board operates the City's public library. Acquisition or disposition of real property by the Board must be approved by the City. Bond issuances must also be approved by the City. The Library is not subject to the budgetary statutes applicable to Cities in the State of Kansas.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Special Highway (204)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	161,651	321,003	121,428
Receipts:			
State of Kansas Gas Tax	213,327	200,310	176,590
County Transfers Gas	9,879	7,765	0
Transfer from General	500,000	500,000	500,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>723,206</b>	<b>708,075</b>	<b>676,590</b>
<b>Resources Available:</b>	<b>884,857</b>	<b>1,029,078</b>	<b>798,018</b>
Expenditures:			
Personnel Services	326,885	379,000	389,000
Contractual Services	27,259	34,800	35,000
Commodities and Supplies	90,811	93,850	93,850
Capital Outlay	118,899	400,000	200,000
Debt Service	0		
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>563,854</b>	<b>907,650</b>	<b>717,850</b>
Unencumbered Cash Balance Dec 31	321,003	121,428	80,168
2019/2020/2021 Budget Authority Amoun	777,696	1,113,442	717,850

## Adopted Budget

Adopted Budget <b>Convention &amp; Visitors Bureau (208)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	12,142	0	157
Receipts:			
State Guest Tax	141,241	85,000	65,000
Interest on Idle Funds			
Miscellaneous	15,338		
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>156,579</b>	<b>85,000</b>	<b>65,000</b>
<b>Resources Available:</b>	<b>168,721</b>	<b>85,000</b>	<b>65,157</b>
Expenditures:			
Personnel Services	92,814	59,343	38,000
Contractual Services	54,205	22,150	20,000
Commodities & Supplies	7,306	3,350	7,157
Capital Outlay	0		
Transfer to Debt Service	14,396	0	0
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>168,721</b>	<b>84,843</b>	<b>65,157</b>
Unencumbered Cash Balance Dec 31	0	157	0
2019/2020/2021 Budget Authority Amoun	186,375	152,767	65,157

### **SPECIAL HIGHWAY – (7 FTE \$20,000 allocated for PT)**

The Public Works Director oversees the Street Department in which is responsible for many tasks including: street maintenance, snow removal, storm drain maintenance, tree trimming, town-wide clean up, traffic light repair, roadside mowing, maintaining waterways, general upkeep of street signs and traffic markings and response to public emergency (ie: storms, ice, floods and/or other natural disasters). In addition, the Public Works Director administers fleet maintenance. The City employees two (2) full-time mechanics to perform service and preventative maintenance on all city-owned vehicles, equipment and heavy equipment.

This fund is governed by K.S.A. 79-3425c and allows for cities to receive directly from the state treasurer certain highway aid payments distributed on a per capita basis. These funds come from the state's special city and county highway fund (SCCH). The SCCH collects these dollars from a percentage of motor fuel tax collections and also from the property tax on motor carriers. The city must establish a separate fund for the accounting of revenues and expenditures. In addition, the revenues can only be used for construction, reconstruction, alteration, repair and maintenance of streets and highways.

Highway aid connecting links funds are also received by this fund. Cities that maintain state highway connecting links will receive a specified amount per lane mile. Per K.S.A. 68-416 the money is to be credited to the special highway fund and used solely for the maintenance of city connecting links.

K.S.A. 12-1,119 Allows the governing body of any city to annually budget the transfer of moneys in the general or other operating funds of the city budgeted for street and highway purposes to the consolidated street and highway fund. Moneys in such fund shall be used solely for street and highway purposes. Moneys received pursuant to subsection (a) of K.S.A. 68-416, and amendments thereto, and credited to such fund shall be used solely for the maintenance of streets and highways in the city designated by the secretary of transportation as city connecting links.

### **CONVENTION AND VISITORS BUREAU – (.5 FTE)**

With a budget made up primarily of income from Transient Guest Tax, the Fort Scott Convention and Visitor Bureau provides information about Fort Scott's rich history to our tourists and locals.

Combined with money raised through special events, trolley tours and retail sales the transient guest tax funds allow the tourism manager to promote Fort Scott by attending consumer travel shows, paying visitor center staff and sending visitor guides to interested individuals. Fact sheets, direct mailings, professional photos, drone videos, brochures, postcards, pay per click advertising Google, Facebook & Yelp) are all resources used to promote Fort Scott.

Dolly the Trolley is our unofficial ambassador and a favorite attraction for tourists. Regular tours, charter tours, and special event tours are provided.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Economic Development (203)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	425,860	0	49,250
Receipts:			
Delinquent Taxes	16	0	
Lease Income	168,000	168,000	44,500
Interest on Idle Funds			
Miscellaneous	3,797		
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>171,813</b>	<b>168,000</b>	<b>44,500</b>
<b>Resources Available:</b>	<b>597,673</b>	<b>168,000</b>	<b>93,750</b>
Expenditures:			
Contractual Services	158,364	33,750	33,750
Commodities & Supplies	22,347	85,000	60,000
Capital Outlay	416,962		
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>597,673</b>	<b>118,750</b>	<b>93,750</b>
Unencumbered Cash Balance Dec 31	0	49,250	0
2019/2020/2021 Budget Authority Amoun	597,673	162,166	93,750

## Adopted Budget

Adopted Budget <b>Special Parks &amp; Recreation (205)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	11,252	24,767	0
Receipts:			
Special Alcohol Tax	31,200	12,850	18,362
Grant Proceeds	28,164		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>59,364</b>	<b>12,850</b>	<b>18,362</b>
<b>Resources Available:</b>	<b>70,616</b>	<b>37,617</b>	<b>18,362</b>
Expenditures:			
Contractual Services	5,000	12,617	18,362
Capital Outlay	40,849	25,000	0
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>45,849</b>	<b>37,617</b>	<b>18,362</b>
Unencumbered Cash Balance Dec 31	24,767	0	0
2019/2020/2021 Budget Authority Amoun	55,070	37,617	18,362

## **ECONOMIC DEVELOPMENT**

K.S.A. 12-1617h allows cities to levy taxes for the purpose of creating a fund to be used in securing or retaining industries or manufacturing institutions for such city or near its environs. The statute also allows the payment of a portion of principal and interest on bonds issued under K.S.A. 12-1774. The maximum mill levy the City of Fort Scott can issue is .5 mills. At this time, the city does not levy additional taxes for the purpose of promoting industry.

Lease proceeds from property owned by the City of Fort Scott in the industrial park are also paid into this fund. Proceeds are used to maintain the leasehold and further stimulate economic development.

## **SPECIAL PARKS & RECREATION**

K.S.A. 79-41a01 et seq., as amended, levies 10% gross receipts tax on the sale of any drink containing alcoholic liquor, sold by a club, caterer, or drinking establishment. The state receives 30% of the revenue and sends 70% to cities and counties where the tax is collected. The city share must be allocated as follows: 1/3 to the general fund, 1/3 to special parks and recreation fund, and 1/3 to a special alcohol and drugs program fund.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
<b>Special Alcohol &amp; Drugs (206)</b>			
Unencumbered Cash Balance Jan 1	9,879	34,829	7,679
Receipts:			
Special Alcohol Tax	31,200	12,850	18,362
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>31,200</b>	<b>12,850</b>	<b>18,362</b>
<b>Resources Available:</b>	<b>41,079</b>	<b>47,679</b>	<b>26,041</b>
Expenditures:			
Contractual Services	6,250	20,000	26,041
Capital Equipment		20,000	
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>6,250</b>	<b>40,000</b>	<b>26,041</b>
Unencumbered Cash Balance Dec 31	34,829	7,679	0
2019/2020/2021 Budget Authority Amoun	12,850	47,679	26,041

Adopted Budget

Adopted Budget	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
<b>E911 Telephone Tax (207)</b>			
Unencumbered Cash Balance Jan 1	64,935	59,334	62,334
Receipts:			
Special Telephone Tax	82,121	83,000	83,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>82,121</b>	<b>83,000</b>	<b>83,000</b>
<b>Resources Available:</b>	<b>147,056</b>	<b>142,334</b>	<b>145,334</b>
Expenditures:			
Contractual Services	66,411	70,000	80,000
Capital Outlay	21,311	10,000	65,334
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>87,722</b>	<b>80,000</b>	<b>145,334</b>
Unencumbered Cash Balance Dec 31	59,334	62,334	0
2019/2020/2021 Budget Authority Amoun	135,513	140,333	145,334

## **SPECIAL ALCOHOL & DRUGS**

As with the Special Parks & Recreation Fund, this fund was established from K.S.A. 79-41a01 et seq., as amended, in which levies 10% gross receipts tax on the sale of any drink containing alcoholic liquor, sold by a club, caterer, or drinking establishment. The state receives 30% of the revenue and sends 70% to cities and counties where the tax is collected. The city share must be allocated as follows: 1/3 to the general fund, 1/3 to special parks and recreation fund, and 1/3 to a special alcohol and drugs program fund.

## **E911 TELEPHONE TAX**

911 funds received from taxes imposed for communication services are administered by the Fire Chief.

K.S.A.12-5375. 911 fee moneys; approved uses. (a) The proceeds of the 911 fees imposed pursuant to this act, and any interest earned on revenue derived from such fee, shall be used only for necessary and reasonable costs incurred or to be incurred by PSAPs for: (1) Implementation of 911 services; (2) purchase of 911 equipment and upgrades; (3) maintenance and license fees for 911 equipment; (4) training of personnel; (5) monthly recurring charges billed by service suppliers; (6) installation, service establishment and nonrecurring start-up charges billed by the service supplier; (7) charges for capital improvements and equipment or other physical enhancements to the 911 system; or (8) the original acquisition and installation of road signs designed to aid in the delivery of emergency service. Such costs shall not include expenditures to lease, construct, expand, acquire, remodel, renovate, repair, furnish or make improvements to buildings or similar facilities. Such costs shall also not include expenditures to purchase subscriber radio equipment.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>EMS (217)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	0	180,019	205,253
Receipts:			
Bourbon County Appropriations	747,580	964,248	964,248
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>747,580</b>	<b>964,248</b>	<b>964,248</b>
<b>Resources Available:</b>	<b>747,580</b>	<b>1,144,267</b>	<b>1,169,501</b>
Expenditures:			
Personnel Services	518,325	846,014	853,000
Contractual Services	15,247	18,000	20,000
Commodities & Supplies	32,791	75,000	75,000
Capital Outlay	1,198	0	150,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>567,561</b>	<b>939,014</b>	<b>1,098,000</b>
Unencumbered Cash Balance Dec 31	180,019	205,253	71,501
2019/2020/2021 Budget Authority Amoun	993,242	939,014	1,098,000

Adopted Budget

Landbank (215)	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	1,000	1,000	1,000
Receipts:			
Sale of Property			10,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>Resources Available:</b>	<b>1,000</b>	<b>1,000</b>	<b>11,000</b>
Expenditures:			
Contractual Services			11,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>11,000</b>
Unencumbered Cash Balance Dec 31	1,000	1,000	0
2019/2020/2021 Budget Authority Amoun	0	0	11,000

## **EMS – (11 FTE & 12 PT)**

The City of Fort Scott has agreed to administer Emergency Management Services for Bourbon County through an interlocal agreement. EMS is administered by the Fort Scot Fire Chief.

This fund is authorized under K.S.A 65-6112, 6113(d). In the case of a county, the board of county commissioners shall not provide ambulance service under the provisions of this act in any part of the county which receives ambulance service, but the county shall reimburse any taxing district which on the effective date of this act provides ambulance services to such district with its proportionate share of the county general fund or special tax levy fund budgeted for ambulance services within the county. Such reimbursement shall be based on the amount that the assessed tangible taxable valuation of the taxing district bears to the total taxable tangible valuation of the county, but in no event shall such taxing district receive from the county more than the district's cost of furnishing such ambulance services. Any taxing district establishing ambulance service in any part of a county under the provisions of this act on or after the effective date of this act shall not be entitled to receive reimbursement pursuant to this subsection until a final order of the emergency medical services board ordering such reimbursement is issued following the furnishing of notice and an opportunity for a hearing to the interested parties. No order for reimbursement shall be issued unless the emergency medical service board finds that such establishment shall enhance or improve ambulance service provided to the residents of such taxing district as determined in accordance with criteria established by rules and regulations adopted by the board.

## **LANDBANK**

Established under K.S.A. 12-5902.

- (a) The governing body may establish a city land bank by adoption of an ordinance.
- (b) The bank shall be governed by a board of trustees. The governing body may appoint the board. City governing body members may serve on or as the board of trustees. Vacancies on the board shall be filled by appointment for the unexpired term.
- (c) The governing body may advance operating funds to the bank to pay expenses of the board of trustees and the bank. Members of the board of trustees shall receive no compensation, but shall be paid their actual and necessary expenses in attending meetings and in carrying out their duties as members of the board.
- (d) The bank may be dissolved by ordinance of the governing body. In such case, all property of the bank shall be transferred to and held by the city and may be disposed of as otherwise provided by law.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
<b>Water Utility (711)</b>			
Unencumbered Cash Balance Jan 1	1,178,586	1,154,179	931,925
Receipts:			
Charges for Services	2,527,934	2,621,900	2,750,557
Other Charges	32,481	54,100	55,000
Fishing/Boating/Camping Fees	35,108	35,000	35,000
Reimbursed Expenses River Intake	316,300	0	0
Insurance Proceeds		139,000	
Interest on Idle Funds			
Miscellaneous	10,308		
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>2,922,131</b>	<b>2,850,000</b>	<b>2,840,557</b>
<b>Resources Available:</b>	<b>4,100,717</b>	<b>4,004,179</b>	<b>3,772,482</b>
Expenditures:			
Water Production (500)			
Personnel Services	320,586	328,000	340,238
Contractual Services	218,282	226,900	225,400
Commodities & Supplies	237,052	378,100	225,600
Capital Outlay	262,090	0	0
Water Distribution (510)			
Personnel Services	270,731	272,583	284,707
Contractual Services	19,906	17,130	49,700
Commodities & Supplies	114,672	182,000	191,000
Capital Outlay	13,319	0	0
Water Administration (520)			
Personnel Services	178,534	189,300	191,650
Contractual Services	164,898	175,250	176,250
Commodities & Supplies	3,426	2,000	2,500
Capital Outlay	22,496	160	0
Water Lake Maintenance (530)			
Personnel Services	52,987	69,780	70,000
Contractual Services	16,355	20,000	20,000
Commodities & Supplies	13,349	11,850	12,100
Capital Outlay	1,240	0	0
City Engineer (570)			
Personnel Services	0	30,000	58,000
Contractual Services	0	1,000	5,000
Commodities & Supplies	0	1,000	5,000
Capital Outlay	0	0	0
Transfers			
Transfer to Debt Service	796,615	817,201	817,959
Transfer to Water Capital Reserves		200,000	200,000
Transfer to General	240,000	150,000	150,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>2,946,538</b>	<b>3,072,254</b>	<b>3,025,104</b>
Unencumbered Cash Balance Dec 31	1,154,179	931,925	747,378
2019/2020/2021 Budget Authority Amount:	4,064,674	3,377,221	3,025,104

## **WATER UTILITY**

### **Water Treatment – (6.33 FTE \$5,000 allocated for PT)**

The mission of the Water Production division is to provide the best quality of water possible while maintaining our assets and continually planning for the future. Providing treatment of surface water in order to supply customers with a clean, safe and efficient water supply is priority.

### **Water Distribution – (5.50 FTE \$10,000 allocated for PT)**

The Water Distribution division maintains the cities utility system by means of maintenance, repair, or installation. Duties include: customer service call-outs, repair of water main breaks and system defects, upgrades/installation of water mains, fire hydrant maintenance/installation/repair, new water service installation, maintenance of existing water meters and meter reading. The department must find ways to address old cast iron mains and undersized galvanized water mains with limited resources.

### **Lake – (1.5 FTE \$37,000 allocated for PT)**

Employees provide caretaking of the grounds, lake patrol and refuse pickup at Fort Scott City Lake and Rock Creek Lake. In collaboration with Kansas Department of Wildlife and Parks, the city receives CFAP funding to defer charging citizens a license fee to fish.

### **Water Administration – (1.33 FTE)**

Administered by the Finance Director, clerks will record, bill, and collect information regarding the city's water utility for 3,400 customers. In addition to utility functions, the clerks act as centralized cashiers and customer service representatives for all city departments.

### **City Engineer – (.5 FTE \$3,000 allocated for PT)**

During 2020, the commission approved the employment of a City Engineer to assist departments with technical specifications on civil projects. The City engineer will present progress of projects during all phases of construction and also provide field support for city projects.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Wastewater Utility (712)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	980,672	789,283	611,085
Receipts:			
Charges for Services	1,115,497	1,156,000	1,190,680
Lease Income	15,500	0	10,000
ADM Fees	616,908	650,000	650,000
Other Charges	29,815	30,000	30,000
Interest on Idle Funds			
Miscellaneous	352		
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>1,778,072</b>	<b>1,836,000</b>	<b>1,880,680</b>
<b>Resources Available:</b>	<b>2,758,744</b>	<b>2,625,283</b>	<b>2,491,765</b>
Expenditures:			
Wastewater Plant (540)			
Personnel Services	203,239	216,156	217,656
Contractual Services	253,295	228,800	230,500
Commodities & Supplies	99,870	42,600	44,100
Capital Outlay	55,957	15,658	0
Wastewater Collections (550)			
Personnel Services	134,296	135,000	138,000
Contractual Services	23,767	70,000	70,000
Commodities & Supplies	37,432	76,666	65,700
Capital Outlay	261,973	0	0
Wastewater Administration (555)			
Personnel Services	159,727	157,000	157,500
Contractual Services	132,330	136,600	136,600
Commodities & Supplies	3,743	4,500	4,500
Capital Outlay	18,807	160	0
City Engineer (570)			
Personnel Services	0	30,000	58,000
Contractual Services	0	1,000	5,000
Commodities & Supplies	0	1,000	5,000
Capital Outlay	0	0	0
Transfers			
Transfer to Debt Service	447,525	349,058	345,925
Transfer to Sewer Capital Reserves		550,000	350,000
Transfer to General	137,500		
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>1,969,461</b>	<b>2,014,198</b>	<b>1,828,481</b>
Unencumbered Cash Balance Dec 31	789,283	611,085	663,284
2019/2020/2021 Budget Authority Amount:	2,934,605	2,192,297	1,828,481

## **WASTEWATER UTILITY**

K.S.A. 12-630a permits cities to establish a sewage treatment system.

The wastewater utility is comprised of four departments: Wastewater Treatment, Wastewater Collections, Wastewater Administration and Engineering.

### **Wastewater Treatment – (3.33 FTE \$3,000 allocated for PT)**

The Wastewater Treatment division's primary function is the treatment of wastewater. This includes the following: Maintenance of buildings and equipment, lab processes, bio solids handling and application to City owned farmland, and record keeping of test results for KDHE and the EPA.

### **Wastewater Collections – (2.34 FTE \$3,000 allocated for PT)**

The Wastewater Collection division maintains the sanitary sewer system by means of maintenance, repair or new installation. Customer service calls, repair of main breaks and system defects, flushing and upgrading/installation of mains, and maintenance to lift stations challenge staff to keep the system working efficiently and effectively. This department must also find ways to address clay tile sewer mains that are causing inflow/infiltration problems with limited resources.

### **Wastewater Administration – (1.33 FTE)**

Administered by the Finance Director, clerks will record, bill, and collect information regarding the city's wastewater utility for 3,400 customers. In addition to utility functions, the clerks act as centralized cashiers and customer service representatives for all city departments.

### **City Engineer – (.5 FTE \$3,000 allocated for PT)**

During 2020, the commission approved the employment of a City Engineer to assist departments with technical specifications on civil projects. The City engineer will present progress of projects during all phases of construction and also provide field support for city projects.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Wastewater Capital Reserves (707)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1		0	306,000
Receipts:			
Transfer from Stormwater Reserves	0	410,000	0
Transfer from Sewer Utility		550,000	350,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>960,000</b>	<b>350,000</b>
<b>Resources Available:</b>	<b>0</b>	<b>960,000</b>	<b>656,000</b>
Expenditures:			
Capital Improvements		402,000	278,000
Capital Equipment		52,000	172,000
Transfer to General		200,000	200,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>654,000</b>	<b>650,000</b>
Unencumbered Cash Balance Dec 31	0	306,000	6,000
2019/2020/2021 Budget Authority Amoun	0	700,000	650,000

## Adopted Budget

Adopted Budget <b>Water Capital Reserves (708)</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1		0	382,250
Receipts:			
Transfer from Stormwater Reserves	0	290,000	0
Transfer from Water Utility		200,000	200,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>490,000</b>	<b>200,000</b>
<b>Resources Available:</b>	<b>0</b>	<b>490,000</b>	<b>582,250</b>
Expenditures:			
Capital Improvements		50,000	230,000
Capital Equipment		57,750	117,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>107,750</b>	<b>347,000</b>
Unencumbered Cash Balance Dec 31	0	382,250	235,250
2019/2020/2021 Budget Authority Amoun	0	550,000	347,000

## SEWER & WATER CAPITAL RESERVES

K.S.A. 12-631o. Any municipality, by resolution of the governing body thereof, may establish one or more reserve funds for the future maintenance and operation of its sewerage system and for the construction of improvements and expansions to such system. Such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any moneys budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body. Any portion of a capital contribution in aid of construction received by a municipality from industrial or other large system users, under the provisions of P.L. 92-500 or under contractual agreements with such municipality, which money has not been credited to a construction or bond payment fund for such sewerage system, or paid to the federal government under the provisions of P.L. 92-500, may be paid to or transferred to such reserve funds.

K.S.A. 12-825d. Except as otherwise hereinafter provided, in any city of the first, second or third class owning a waterworks, fuel, power or lighting plant, the revenue derived from the sale and consumption of water, fuel, power or light shall not be paid out or disbursed except for the purpose of operating, renewing or extending the plant or distribution system from which such revenue was derived, the payment of interest on outstanding bonds issued for the construction, extension or purchase thereof, and the payment of the salaries of the employees. At any time that there may be a surplus of such fund, it shall, if needed to redeem bonds, be quarterly placed in a sinking fund, which shall only be used for the purpose of redeeming bonds that may have been issued for acquiring, renewing or extending said plant or distribution system, or making renewals or extensions thereto. When any surplus of either the operating fund or sinking fund is not needed for any of the above stated purposes, said surpluses:

- (a) May be transferred and merged into the city general revenue fund or any other fund or funds of such city.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
<b>Stormwater Utility (719)</b>			
Unencumbered Cash Balance Jan 1	621,991	749,154	49,724
Receipts:			
Charges for Services	255,141	264,509	272,444
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>255,141</b>	<b>264,509</b>	<b>272,444</b>
<b>Resources Available:</b>	<b>877,132</b>	<b>1,013,663</b>	<b>322,169</b>
Expenditures:			
Personnel Services	24,082	34,204	36,172
Contractual Services	17,340	5,360	10,000
Commodities & Supplies	10,928	15,000	15,000
Capital Outlay	7,436	0	
Transfer to Debt Service	68,192	59,375	57,625
Transfer to Stormwater Capital Reserves		850,000	164,000
			0
			0
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>127,978</b>	<b>963,939</b>	<b>282,797</b>
Unencumbered Cash Balance Dec 31	749,154	49,724	39,372
2019/2020/2021 Budget Authority Amoun	780,846	979,375	282,797

## Adopted Budget

Adopted Budget	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
<b>Stormwater Capital Reserves (709)</b>			
Unencumbered Cash Balance Jan 1		0	48,000
Receipts:			
Transfer from Stormwater Utility	0	850,000	164,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>850,000</b>	<b>164,000</b>
<b>Resources Available:</b>	<b>0</b>	<b>850,000</b>	<b>212,000</b>
Expenditures:			
Capital Equipment		52,000	162,000
Transfer to Water Capital		290,000	
Transfer to Sewer Capital		410,000	
Transfer to General Fund		50,000	50,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>802,000</b>	<b>212,000</b>
Unencumbered Cash Balance Dec 31	0	48,000	0
2019/2020/2021 Budget Authority Amoun	0	802,000	212,000

## **STORMWATER UTILITY – 1 FTE**

The City of Fort Scott imposes a waterworks and sewer system surcharge, more commonly known as the stormwater utility fee per city ordinance 3553. This fee is collected and placed in the stormwater utility fund. The municipalities street sweeper salaries and benefits are charged to the fund helping which aides in controlling obstructions in the stormwater system. In addition, maintenance or construction of stormwater systems are funded through the revenues received through the surcharge.

## **STORMWATER CAPITAL RESERVES**

In 2016, administration closed a fund labeled as the Rate Stabilization fund and placed any cash reserves into the stormwater utility fund. For 2020, these excess funds will be transferred to the Stormwater Capital Reserve Fund which will be distributed to the Capital reserve funds for the Water Utility, Sewer Utility and the General Fund to support the expenditures as noted in the five-year capital plan.

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Sewer District Capital Reserves</b>	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Fees	0	18,000	18,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>
<b>Resources Available:</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>
Expenditures:			
		18,000	18,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>
Unencumbered Cash Balance Dec 31	0	0	0
2019/2020/2021 Budget Authority Amount:	0	20,000	18,000

## **SEWER DISTRICT CAPITAL RESERVES**

The interlocal agreement with Sewer District #1, Bourbon County Commission, requires new installation of grinder pumps, for properties that were exempt from the installation when the district was created or anyone adding to the system, to be charged an installation fee. These fees will be placed in a separate sewer district capital reserve fund for future maintenance of the system.

Fort Scott

2021

**NON-BUDGETED FUNDS (A)***(Only the actual budget year for 2019 is to be shown)*

## Non-Budgeted Funds-A

(1) Fund Name:

(2) Fund Name:

(3) Fund Name:

(4) Fund Name:

(5) Fund Name:

<b>CDBG Revolving Loan</b>		<b>DBG Wall &amp; Scott Buildi</b>		<b>KDHE River Intake</b>		<b>YAT Ellis Park</b>		<b>Hospice</b>		<b>Total</b>
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	265,709	Cash Balance Jan 1	1,235	Cash Balance Jan 1	0	Cash Balance Jan 1	63,408	Cash Balance Jan 1	0	330,352
Receipts:										
		Federal Grant	16,650	Temp. Notes Proceeds	4,925,936	Miscellaneous	254	Miscellaneous	28,141	
Total Receipts	0	Total Receipts	16,650	Total Receipts	4,925,936	Total Receipts	254	Total Receipts	28,141	4,970,981
Resources Available:	265,709	Resources Available:	17,885	Resources Available:	4,925,936	Resources Available:	63,662	Resources Available:	28,141	5,301,333
Expenditures:										
		Capital Outlay	17,258	Contractual Services	2,622,502	Contractual Services	1,189	Contractual Services	19	
								Commodities	505	
Total Expenditures	0	Total Expenditures	17,258	Total Expenditures	2,622,502	Total Expenditures	1,189	Total Expenditures	524	2,641,473
Cash Balance Dec 31	265,709	Cash Balance Dec 31	627	Cash Balance Dec 31	2,303,434	Cash Balance Dec 31	62,473	Cash Balance Dec 31	27,617	2,659,860
										2,659,860

\*\*Note: These two block figures should agree.

Fort Scott

**NON-BUDGETED FUNDS (B)**  
*(Only the actual budget year for 2019 is to be shown)*

2021

## Non-Budgeted Funds-B

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

<b>Unsung Heroes</b>		<b>Pednet Grant</b>		<b>irport Runway Expansid</b>		<b>isher Park Improvement</b>		<b>Fire Grant</b>		<b>Total</b>
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	31,564	Cash Balance Jan 1	1,100	Cash Balance Jan 1	15,693	Cash Balance Jan 1	5,740	Cash Balance Jan 1	0	54,097

Receipts: Receipts: Receipts: Receipts: Receipts:

Miscellaneous	25,000			Deposit in Transit	60,386	Miscellaneous	2,750	Transfer from General	4,976	
								Deposit in Transit	88,960	
Total Receipts	25,000	Total Receipts	0	Total Receipts	60,386	Total Receipts	2,750	Total Receipts	93,936	182,072
Resources Available:	56,564	Resources Available:	1,100	Resources Available:	76,079	Resources Available:	8,490	Resources Available:	93,936	236,169

Expenditures: Expenditures: Expenditures: Expenditures: Expenditures:

Capital Outlay	56,211			Capital Outlay	76,079	Capital Outlay	3,985	Capital Outlay	93,936	
Total Expenditures	56,211	Total Expenditures	0	Total Expenditures	76,079	Total Expenditures	3,985	Total Expenditures	93,936	230,211
Cash Balance Dec 31	353	Cash Balance Dec 31	1,100	Cash Balance Dec 31	0	Cash Balance Dec 31	4,505	Cash Balance Dec 31	0	5,958
										5,958

\*\*Note: These two block figures should agree.

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Fort Scott

2021

**NON-BUDGETED FUNDS (C)**  
*(Only the actual budget year for 2019 is to be shown)*

## Non-Budgeted Funds-C

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

FAA Electric Vault Gran		KDOT Grants - Airport		Energy Project		Fire Insurance Proceeds		0th Century Veterans Men		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	13,753	13,753

Receipts: Receipts: Receipts: Receipts: Receipts:

Transfer from General	36,000	Transfer from General	39,836	Proceeds from Lease	1,534,077	Insurance Proceeds	12,319	Donations	280	
Deposit in Transit	16,122	Deposit in Transit	25,293							
Total Receipts	52,122	Total Receipts	65,129	Total Receipts	1,534,077	Total Receipts	12,319	Total Receipts	280	1,663,927
Resources Available:	52,122	Resources Available:	65,129	Resources Available:	1,534,077	Resources Available:	12,319	Resources Available:	14,033	1,677,680

Expenditures: Expenditures: Expenditures: Expenditures: Expenditures:

Capital Outlay	52,122	Capital Outlay	33,293	Contractual Services	1,510,500	Contractual Services	12,169	Contractual Services	1,975	
Total Expenditures	52,122	Total Expenditures	33,293	Total Expenditures	1,510,500	Total Expenditures	12,169	Total Expenditures	1,975	1,610,059
Cash Balance Dec 31	0	Cash Balance Dec 31	31,836	Cash Balance Dec 31	23,577	Cash Balance Dec 31	150	Cash Balance Dec 31	12,058	67,621
										67,621

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\*\*Note: These two block figures should agree.

**NON-BUDGETED FUNDS (D)**  
*(Only the actual budget year for 2019 is to be shown)*

## Non-Budgeted Funds-D

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

<b>GNAT Project</b>		<b>Gunn Park Trails</b>		<b>Special Law Enf. Trust</b>		<b>S.A.F.E. Grant</b>		<b>Community Gardens</b>		<b>Total</b>
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	5,883	Cash Balance Jan 1	4,375	Cash Balance Jan 1	13,358	Cash Balance Jan 1	2,083	Cash Balance Jan 1	567	26,266

Receipts: Receipts: Receipts: Receipts: Receipts:

Miscellaneous	200	Miscellaneous	5,487	Miscellaneous	5,484	State Grant	1,100			
Total Receipts	200	Total Receipts	5,487	Total Receipts	5,484	Total Receipts	1,100	Total Receipts	0	12,271
Resources Available:	6,083	Resources Available:	9,862	Resources Available:	18,842	Resources Available:	3,183	Resources Available:	567	38,537

Expenditures: Expenditures: Expenditures: Expenditures: Expenditures:

Capital Outlay	112	Capital Outlay	3,801	Capital Outlay	2,657	Commodities & Supplies	478			
Total Expenditures	112	Total Expenditures	3,801	Total Expenditures	2,657	Total Expenditures	478	Total Expenditures	0	7,048
Cash Balance Dec 31	5,971	Cash Balance Dec 31	6,061	Cash Balance Dec 31	16,185	Cash Balance Dec 31	2,705	Cash Balance Dec 31	567	31,489
										31,489

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\*\*Note: The two bold yellow figures should agree.

**2021 Neighborhood Revitalization Rebate**

Budgeted Funds for 2021	2020 Ad Valorem before Rebate**	2020 Mil Rate before Rebate	Estimate 2021 NR Rebate
General (100)	1,614,390	34.274	82,266
Debt Service (600)	269,065	5.712	13,711
Library (200)	248,401	5.274	12,658
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	2,131,856	45.259	108,635

2020 July 1 Valuation: 47,103,032Valuation Factor: 47,103.032Neighborhood Revitalization Subj to Rebate: 2,400,262Neighborhood Revitalization factor: 2,400.262

\*\*This information comes from the 2021 Budget Summary page. See instructions tab #13 for completing the Neighborhood Revitalization Rebate table.

## **NOTICE OF BUDGET HEARING**

2021

### The governing body of

## Fort Scott

will meet on August 18, 2020 at 6:00 P.M. at City Hall, 123 S. Main Street for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall, 123 S. Main Street and will be available at this hearing.

## BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

\*Tax rates are expressed in mills

Susan E. Bancroft  
City Official Title: Finance Director

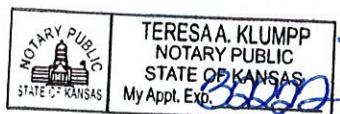
## Proof of Publication

STATE of KANSAS, BOURBON COUNTY, ss.

I, Andy LaSota, being first duly sworn on oath, deposes and says: That he is the Advertising Consultant of the Fort Scott Tribune, a twice weekly Newspaper printed and published in the City of Fort Scott, County of Bourbon, State of Kansas, which said newspaper has been published for more than five years prior to this date at least fifty times a year during said period, and is and has been entered in the Post Office of Fort Scott, Kansas as second mail matter, and has a general paid circulation on a monthly basis in Bourbon County, Kansas and is not a trade, religious or fraternal publication; and he further stated that the annexed copy was published in said newspaper once a week for one consecutive week first publication there of being on the 8 day of August, 2020.

Andy LaSota

Subscribed and sworn to before me this 10 day  
August of, 2020.



TERESA A. KLUMPP  
NOTARY PUBLIC  
STATE OF KANSAS  
My Appt. Exp. 08/22/2022

Teresa A. Klumpp

Notary Public

My Commission expires March 22, 2022

Publisher's Fee \$246.72

**NOTICE OF BUDGET HEARING**

The governing body of  
**Fort Scott**

State of Kansas  
City  
2021

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FUND	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021				
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Estimate Tax Rate*
General	7,070,402	35.989	6,625,787	36.089	8,382,584	1,701,979	36.133
Debt Service	2,078,724	6.010	2,118,156	6.036	2,433,327	283,339	6.015
Library	252,330	5.361	267,742	5.576	267,743	261,578	5.553
Special Highway	563,854		907,650		717,850		
Convention & Visitors Bureau	168,721		84,843		65,157		
Economic Development	597,673		118,750		93,750		
Special Parks & Recreation	45,849		37,617		18,362		
Special Alcohol & Drugs	6,250		40,000		26,041		
E911 Telephone Tax	87,722		80,000		145,334		
General Equipment Reserve	462,405		793,780		80,000		
General Capital Improvement					135,000		
EMS	567,561		939,014		1,098,000		
Landbank					11,000		
Stormwater Utility	127,978		963,939		282,797		
Stormwater Capital Reserves			802,000		212,000		
Sewer Capital Reserves			654,000		650,000		
Water Capital Reserves			107,750		347,000		
Sewer District Capital Reserv			18,000		18,000		
Water Utility	2,946,538		3,072,254		3,025,104		
Wastewater Utility	1,969,461		2,014,198		1,828,481		
Non-Budgeted Funds-A	2,641,473						
Non-Budgeted Funds-B	230,211						
Non-Budgeted Funds-C	1,610,059						
Non-Budgeted Funds-D	7,048						
Totals	21,434,259	47.360	19,645,480	47.701	19,837,530	2,246,896	47.701
Less: Transfers	2,939,606		2,934,654		3,108,509		
Net Expenditure	18,494,653		16,710,826		16,729,021		
Total Tax Levied	2,125,839		2,205,370		XXXXXXXXXXXXXXXXXX		
Assessed Valuation	44,888,395		46,233,586		47,103,032		
Outstanding Indebtedness,							
January 1,		2018		2019		2020	
G.O. Bonds	13,015,000		11,510,000		14,890,000		
Revolving Loan:	577,122		461,573		341,853		
Other	0		0		0		
Lease Purchase Principal	348,572		296,157		2,115,273		
Total	13,940,694		12,267,730		17,347,126		

\*Tax rates are expressed in mills

Susan E. Bancroft

City Official Title: Finance Director

Publication Date: August 8, 2020