

**CITY OF FORT SCOTT  
CITY COMMISSION MEETING**

**Minutes of May 3<sup>rd</sup>, 2022**

**Regular Meeting #9**

The regular meeting of the Fort Scott City Commission was held May 3<sup>rd</sup>, 2022 at 6:00 p.m. in the City Commission Meeting Room at City Hall, 123 S. Main Street, Fort Scott, Kansas.

**ROLL CALL:**

Commissioners J. Jones, T. Van Hoecke, S. Walker, and M. Wells were present with Mayor K. Allen presiding.

**INVOCATION:** Sergeant Bill Downey, Fort Scott Police Department, said a prayer asking God for guidance for the City, our Government and City officials.

**AUDIENCE IN ATTENDANCE:** Travis Shelton, Jason Dickman, Brad Matkin, Bill Downey, Daniel Kiser, Billie Jo Drake, Tawny Anderson, Sammie Horton, John Woodall, Jackson Tough, Rob Harrington, Tim Harper, Malachi Favor, Leroy Taylor, Sandy Gibbs, Lindsay Madison, Thomas Russell, Jimmy Kemmerer, Billy Willett, Diane Clay, Lisa Lewis and Danny Craig.

**PROCLAMATIONS/RECOGNITIONS:** Daniel Kiser – Presentation of 2021 AAA Kansas Community Traffic Safety Award – Fort Scott Police Department.

Daniel Kaiser announced that the Fort Scott Police Department was one of 35 law enforcement agencies which received the AAA Kansas Community Traffic Safety Awards for their 2021 work to keep roadways in their cities safe through a variety of initiatives and programs. Fort Scott Police Department was awarded the Platinum Award.

**ADDITIONS TO AGENDA:** None

**CONSENT AGENDA:**

- A. Approval of minutes of the regular meeting of April 19<sup>th</sup>, 2022 and special meeting minutes of April 28<sup>th</sup>, 2022.
- B. Approval of Appropriation Ordinance 1311-A totaling \$692,224.68.
- C. Nuss & Farmer – \$1,312.50 - March legal fees
- D. Request to Pay – Nowak Construction Co., Inc. – Manhole 148 - \$123,280.20
- E. Request to Pay #3 – Mid-Continental Restoration Co., Inc. - \$51,988.19 – Sharky’s – Urgent Need Grant
- F. Request to Pay #3 – Mid-Continental Restoration Co., Inc. - \$31,867.70 – Hammon’s – Urgent Need Grant

G. February financials

H. March financials

I. Amended Quarterly Report

T. Van Hoecke moved to approve the Consent Agenda with the removal of Items G & H. J. Jones seconded. All voted aye.

**APPROVED CONSENT AGENDA WITH REMOVAL OF ITEMS G & H.**

**Public Comment:**

(Sign up required. Comments on any topic not on the agenda and limited to 5 minutes per person, at Commission discretion)

Danny Craig – Mr. Craig addressed the Commission regarding Disc Golf at Gunn Park. He stated that an annual one-day tournament is scheduled for September 17<sup>th</sup>, 2022, consisting of approximately 90 professional and amateur participants this year. Participation has grown from 75 last year. He stated that the cost for operating the tournament is approximately \$2,100.00. They currently have \$300.00 and asked the Commission for assistance from the City. He believes expanding the tournament would be beneficial to grow the interest of Disc Golf in Fort Scott and bring in even more participants.

T. Van Hoecke asked if there was an entry fee.

Danny Craig stated that there is a fee to participate but it does not cover the entire cost of the event. He has to solicit private donations as well as contribute his own money to ensure the tournament would happen.

T. Van Hoecke suggested soliciting local businesses in Fort Scott. He stated that they are usually very receptive to local events, and he would help with the effort and stated that Jackson Tough would be able to promote the event on social media.

Mayor Allen stated that he believed it would be a great opportunity for the City and asked that the Commission have a few weeks for consideration.

J. Jones thanked Danny Craig for bringing the opportunity to the Commission's attention and to the City of Fort Scott.

**Appearances:**

1. Rob Harrington and Jackson Tough presentation – Jackson Tough presented the 2022 Marketing Campaign Revised Budget Consideration to the Commission. He reported that the CVB fund cash balance is \$83,730.67 and the anticipated cash carryover is \$44,357. As long as transient tax dollars continue to come in as anticipated (at least \$35,000.00 per quarter), there would also be an additional \$10,000.00 from the 2022 budget available allowing possibly \$50,000 for 2022 to market the Visit Fort Scott tourism

effort. Jackson addressed the Tourism Guest Tax Quarterly Collection, current expenditures to date, potential opportunities of growth in Fort Scott tourism, marketing and branding online, the need for professional online advertising and the importance of social media usage in promoting Fort Scott. He also discussed geofencing, and print advertising he is utilizing as well as the expos, festivals and fairs upcoming. He spoke of the urgent need for updating visitor rack cards (aka brochures), as they are the main showpiece at the Visitor's Center, and they are very outdated. The Tourism Department is also in need of promotional items for the Visitor's Center, giveaways for the Kansas State Fair, as well as other events where the Tourism Department has a presence. Jackson also spoke on sign replacement for those that are in disrepair, faded or missing.

Josh asked about economic impact studies.

Rob Harrington answered that they will comment on those when the results are received by the Tourism Department.

Josh followed up inquiring about the rack cards, whether they have an impact and if there are any methods of tracking economic impact planned for the cards.

Rob Harrington stated that they were looking in to using Q Codes as a voluntary tracking method.

Jackson added that currently there is a coupon for the trolley in the Big Kansas Road Trip handout and may provide data once that is completed.

Rob Harrington addressed the Commission about the Tourism Guest Tax. He stated that 2022 is starting off well with a \$14,000 increase and trending higher than the best year yet which was 2019. Rob also stated that they would like to target Fort Scott's hidden gems using Jackson's model and the Commission's leadership. He is excited about Jackson's plan that he presented and commended his arduous work.

2. Billie Jo Drake – Bourbon County Coalition – Request for swim passes – Billie Jo Drake informed the Commission that the Bourbon County Coalition has requested a donation of pool passes for this summer for at-risk children in Bourbon County. In the past there have been twenty passes donated. She asked for approval for the same amount this year.

J. Jones moved to approve the donation of twenty pool passes to Bourbon County Coalition and see if any additional passes are needed. M. Wells seconded. All voted aye.

**APPROVED THE DONATION OF 20 POOL PASSES TO BOUBON COUNTY COALITION.**

**Old Business:**

1. Consideration of Ordinance No. 3608 - Mowing Assessment charge for Codes violation yards – City Manager informed the Commission that this was discussed to change the fee from \$50.00 to \$100.00 and had been addressed at the previous meeting. This ordinance changes that assessment amount.

T. Van Hoecke moved to approve Ordinance No. 3608 changing the mowing assessment fee from \$50.00 to \$100.00. M. Wells seconded. All voted aye.

**APPROVED ORDINANCE NO. 3608 AMENDING SECTION 8.24.040 (ABATEMENT, ASSESSMENT OF COSTS) OF CHAPTER 8.24 (WEED CONTROL) AND REPEALING ORDINANCE NO. 3576 OF THE FORT SCOTT MUNICIPAL CODE.**

2. Rejection of Lake Mower Bids – City Manager informed the Commission that a mower was found which can be used at Lake Fort Scott, so the purchase of a new mower is not needed. He asked that the submitted bids be rejected.

M. Wells moved to reject the Commercial Zero Turn Mower Bids for Lake Fort Scott. J. Jones seconded. All voted aye.

**APPROVED TO REJECT THE COMMERCIAL ZERO TURN MOWER BIDS FOR LAKE FORT SCOTT.**

**Public Hearings:**

J. Jones moved to open the Public Hearing at 7:14 p.m. T. Van Hoecke seconded. All voted aye.

**OPENED PUBLIC HEARING AT 7:14 P.M.**

Sgt. William Downey and Codes Officer Thomas Russell addressed the Commission with a photo presentation of the properties to be discussed. They brought all legal documents that pertained to the resolutions to date for review as needed. Sgt. Downey also read the legal definition of “unfit for human occupancy” and asked the Commission to keep it in mind as the properties were presented.

6:15 p.m. Resolution No. 21-2022 directing the repair or removal of an alleged unsafe and dangerous structure located at 601 W. 2<sup>nd</sup> Street: Sgt. Downey stated that this house was demolished by the owner, but the rubble remains on property and needs to be removed. He recommended allowing the property 90 days to remove the rubble or have the City bid this out.

Rob Harrington stated the property is on tax sale list and could possibly go to the Land Bank.

T. Van Hoecke moved to give the owner 45 days to clean up the property at 601 W 2<sup>nd</sup> St. or send out for bids after that time. M. Wells seconded. J. Jones, T.

Van Hoecke, M. Wells, and S. Walker voted aye. K. Allen abstained. Motion carried 4-1.

**APPROVED RESOLUTION NO. 21-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE LOCATED AT 601 W. 2<sup>ND</sup> STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY JUNE 7<sup>TH</sup>, 2022 OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 22-2022 directing the repair or removal of an alleged unsafe and dangerous structure located at 220 S. Judson Street: Sgt. Downey stated that this house was a historic home, no utilities, large crack in back wall at top and bottom, missing windows, interior in poor condition, missing siding, and wood rot. Commissioner Josh Jones owns property, and the renter is fixing up the structure and lives next door to the structure. His recommendation is to allow the owner 90 days to repair or have the City remove the structure.

Josh Jones said that he is confident that that the renter will continue to fix the structure, but he works out of town all week. Josh said that he will put up the money to restore the structure if needed.

S. Walker motioned to give owner 90 days to repair this unsafe and dangerous structure at 220 S Judson Street. M. Wells seconded. J. Jones, T. Van Hoecke, M. Wells, and S. Walker voted aye. K. Allen abstained. Motion carried 4-1.

**APPROVED RESOLUTION NO. 22-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE LOCATED AT 220 S. JUDSON STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY AUGUST 8<sup>TH</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 23-2022 directing the repair or removal of an alleged unsafe and dangerous structure located at 316 S. Heylman Street: Sgt. Downey stated that this house has no utilities, no kitchen, no bathroom, missing windows, roof damage, and has had fire damage twice. His recommendation is to allow the owner 90 days to repair or have the City remove the structure.

John Woodall was present to represent the property. He stated that he hired a contractor to demolish for the main structure but wanted to salvage the 12' x 24' outbuilding which was in better shape. John Woodall's nephew will reside in the outbuilding. He is asking for 90 days to repair the main structure.

T. Van Hoecke moved to allow 90 days for the property owner to repair the unsafe and dangerous structure at 316 S. Heylman Street. The primary structure is to be demolished and the outbuilding is to be repaired or be brought back before the Commission to begin the process of demolition. J. Jones seconded. J. Jones, T. Van Hoecke, M. Wells, and S. Walker voted aye. K. Allen abstained. Motion carried 4-1.

**APPROVED RESOLUTION NO. 23-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE**

**LOCATED AT 316 S. HEYLMAN STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY AUGUST 8<sup>TH</sup>, 2022 OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 24-2022 directing the repair or removal of an alleged unsafe and dangerous structure located at 1409 S. Ransom Street: Sgt. Downey stated that this house has no utilities, 2' to 3' of rubbish inside, no kitchen, no bathroom, water damage, and the front porch is dilapidated. The windows were previously boarded up but removed. Sgt. Downey stated this property has been a challenge to keep out illicit activity. Sgt. Downey is asking for 10 days to move towards the demolition of the property.

T. Van Hoecke motioned to grant 10 days for owner to repair the unsafe and dangerous structure at 1409 S. Ransom St. or be brought back before the commission to begin the process of demolition. M. Wells seconded. J. Jones, T. Van Hoecke, M. Wells, and S. Walker voted aye. K. Allen abstained. Motion carried 4-1.

**APPROVED RESOLUTION NO. 24-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE LOCATED AT 1409 S. RANSOM STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY MAY 18<sup>TH</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 25-2022 directing the repair or removal of an alleged unsafe and dangerous structure and accessory structure located at 731 S. Heylman Street: Sgt. Downey stated this is a problematic property for illicit activity. The neighbors have spoken with Codes several times. The owner had been cited multiple times and did not appear in court to address the citations. A fifth wheel trailer is on the property also. The occupant of the trailer is currently incarcerated. Sgt. Downey is asking for 10 days to move towards the demolition of the property.

Diane Clay stated that the occupant of the 5<sup>th</sup> wheel will be brought over from jail on May 5, 2022, to address the citations in Municipal Court.

T. Van Hoecke moved to allow 10 days to repair the unsafe and dangerous structure and accessory structure which includes the fifth wheel trailer at 731 S. Heylman Street. M. Wells seconded. J. Jones, T. Van Hoecke, M. Wells, and S. Walker voted aye. K. Allen abstained. Motion carried 4-1.

**APPROVED RESOLUTION NO. 25-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE AND ACCESSORY STRUCTURE LOCATED AT 731 S. HEYLMAN STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY MAY 18<sup>TH</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 26-2022 directing the repair or removal of an alleged unsafe and dangerous structure and accessory structure located at 312 S. Heylman Street: Sgt. Downey stated this house has no utilities, a collapsed

roof, missing windows, and collapsed walls. Sgt. Downey is asking for 10 days to move towards the demolition of the property.

M. Wells moved to allow 10 days to repair or remove the structure and accessory structure at 312 S. Heylman Street. J. Jones seconded. J. Jones, T. Van Hoecke, M. Wells, and S. Walker voted aye. K. Allen abstained. Motion carried 4-1.

**APPROVED RESOLUTION NO. 26-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE AND ACCESSORY STRUCTURE LOCATED AT 312 S. HEYLMAN STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY MAY 18<sup>th</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 27-2022 directing the repair or removal of an alleged unsafe and dangerous structure and accessory structure located at 1021 W. 4<sup>th</sup> Street: Sgt. Downey stated this is house has a collapsed roof, missing siding, a bowed wall, and the door has been kicked in. It has been a site for illegal dumping also. Sgt. Downey is asking for 10 days to move towards the demolition of the property.

John Woodall, owner, addressed the Commission and asked for 90 days to make repairs. He stated that the home is still in his brother's (David Woodall) name, but he is deceased.

Tawny Anderson, neighbor, at 324 W 4<sup>th</sup> St addressed the Commission and stated that she has rats due to the condition of 1021 W 4<sup>th</sup> St. She has also called police numerous times due to the illicit activity at the property.

T. Van Hoecke asked John Woodall if he can realistically manage the issues at this property as well as 316 S. Heylman Street.

John Woodall stated with the 90 days, he would do his best.

Discussion ensued between T. Van Hoecke and J. Jones regarding the property.

T. Van Hoecke expressed his frustration with repeat offenders and inspected the file brought over by Sgt. Downey. He stated that this is a repeat offender who does not answer notifications as evidenced in the file. Tim asked the Commission the reason for not being stricter with repeat offenders who do not answer letters, skip court, and trial dates.

J. Jones and Mayor K. Allen stated the owner should be given a chance because he appeared before the Commission and asked for time to remedy the situation.

T. Van Hoecke stated he would not agree to the requested 90 days.

M. Wells asked Mr. Woodall if he could effectively address the illicit activities that have been reported by neighbors.

John Woodall agreed to try.

J. Jones moved to allow the property owner 45 days to show the Codes department significant improvements to the property at 1021 W. 4<sup>th</sup> Street. M. Wells seconded.

**APPROVED RESOLUTION NO. 27-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE AND ACCESSORY STRUCTURE LOCATED AT 1021 S. 4<sup>th</sup> STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY JUNE 24<sup>th</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 28-2022 directing the repair or removal of an alleged unsafe and dangerous structure and accessory structure located at 604 W. 5<sup>th</sup> Street: Sgt. Downey stated this house has a collapsed roof, missing siding, and windows. Some patchwork has been done on the structure, but it is not sufficient. Sgt. Downey is asking for 30 days to move towards the demolition of the property.

Leroy Taylor, property owner, came from St. Louis to speak. Mr. Taylor stated medical difficulties would prevent him from resolving the issues with the property.

J. Jones suggested donating the property to the land bank. The City will cover fees and taxes.

Mr. Taylor agreed and signed the Land Bank Donation document with Rob Harrington present.

T. Van Hoecke moved to allow the property owner to donate the property at 604 W. 5<sup>th</sup> Street to the Land Bank and for the City to pay the associated fines. If not, 15 days was given to repair or remove the property. M. Wells seconded. J. Jones, M. Wells, and Shane Walker voted aye. T. Van Hoecke voted no. K. Allen abstained.

**APPROVED RESOLUTION NO. 28-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE AND ACCESSORY STRUCTURE LOCATED AT 604 W. 5<sup>th</sup> STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY MAY 23<sup>rd</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 29-2022 directing the repair or removal of an alleged unsafe and dangerous structure and accessory structure located at 722 S. Heylman Street: Sgt. Downey stated this house has a collapsed roof, missing siding and windows, and has foundation missing. Sgt. Downey is asking for 30 days to move towards the demolition of the property.

T. Van Hoecke motioned to contact owner and grant 30 days for repair of this structure and accessory structure or begin process of demolition. M. Wells seconded. J. Jones, M. Wells, and Shane Walker voted aye. T. Van Hoecke voted no. K. Allen abstained.



**APPROVED RESOLUTION NO. 29-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE AND ACCESSORY STRUCTURE LOCATED AT 722 S. HEYLMAN STREET. STRUCTURE MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY JUNE 7<sup>th</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. 30-2022 directing the repair or removal of an alleged unsafe and dangerous structure and accessory structure located at 623 Short Street: Sgt. Downey stated this house has no utilities, no kitchen, and no bathroom. The interior is full of rubbish. This structure has been red tagged several times by the Codes Department, and the red tag gets removed. They have cleaned up the external yard. There is roof damage and missing windows also.

Billy Willett, property owner, stated he was told he could not get access to the house by Sgt. William Downey.

Sgt. Downey stated the home had been condemned in August 2021, boarded up and red tagged by the Codes Department; however, the boards and red tags have been removed several times by the owners. Sgt. Downey stated he met with Sandy Gibbs in September 2021 and gave her several options for rectifying the situation. She denied this conversation happened. Sgt. Downey stated that the owners of this property are being dishonest in their statements to the Commission.

J. Jones stated that he had communicated with Sandy Gibbs several times as well.

Billy Willett stated he has owned the property for two years. He disagreed with the photos of the property that were presented. Mr. Willett stated that repairs have been made since the photos were taken.

K. Allen asked Mr. Willett what he was asking from the Commission.

Billy Willett stated he wanted 45 days to make his repairs.

Codes Officer Thomas Russell is concerned with the foundation of the structure which may be of significant cost and make all other repairs unattainable.

J. Jones stated that Billy Willett and Sandy Gibbs will have to work with the Codes Department.

J. Jones moved to allow 45 days for the property owner to meet with the Codes Department to show substantial improvement to the structure at 623 Short or the house will be scheduled for demolition. K. Allen seconded. J. Jones and S. Walker voted aye. T. Van Hoecke and M. Wells voted no. K. Allen abstained. Motion carried 3-2.

**APPROVED RESOLUTION NO. 30-2022 DIRECTING THE REPAIR OR REMOVAL OF AN ALLEGED UNSAFE AND DANGEROUS STRUCTURE AND ACCESSORY STRUCTURE LOCATED AT 623 SHORT STREET. STRUCTURE**

**MUST BE BROUGHT UP TO 2012 INTERNATIONAL BUILDING CODE BY JUNE 24<sup>th</sup>, 2022, OR DEMOLITION PROCEEDINGS WILL BEGIN.**

6:15 p.m. Resolution No. directing the repair or removal of an alleged unsafe and dangerous structure located at 208 N. Little Street: Sgt. Downey stated this house has been demolished and needs to be removed from this status. The house was demolished in April, but debris remains and needs to be removed from property.

T. Van Hoecke moved to reach out to owner and grant 45 days to clean up the debris at 208 N. Little or the City will go out for bids.

T. Van Hoecke then moved to amend that motion and directly go out for bids to clean up the debris at 208 N. Little Street. M. Wells seconded. J. Jones, M. Wells, T. Van Hoecke, and Shane Walker voted aye. K. Allen abstained. Motion carried 4-1.

**APPROVED FOR THE CITY TO GO OUT FOR BID FOR REMOVAL OF THE DEMOLITION DEBRIS AT 208 N. LITTLE STREET.**

J. Jones moved to close the Public Hearing at 9:01 p.m. T. Van Hoecke seconded. All voted aye.

**CLOSED PUBLIC HEARING AT 9:01 P.M.**

**New Business:**

1. Consideration of Request for Proposals for Engineering – Lake Valve – City Manager informed the Commission that RFQ’s were taken recently for the Lake Valve engineering. There were three RFQ’s received. City Manager asked that RFP’s be sent out and actual costs received for this project. He asked the Commission for approval to send out the RFP’s for project design and costs.

J. Jones moved to approve to go out for RFP’s for project design and costs for the Lake Valve project. K. Allen seconded. All voted aye.

**APPROVED TO GO OUT FOR RFP’S FOR PROJECT DESIGN AND COSTS FOR THE LAKE VALVE PROJECT.**

2. Consideration of Phase I – South Industrial Park Loop Water Line – Base Grant – City Manager informed the Commission that he and Rob Harrington have worked together on this grant. This was denied first, and he sent a letter asking for reconsideration. They did state they would add this for reconsideration.

He said that Jason Dickman needs to talk about this also as there is an agreement before them for engineering for the South Industrial Park Waterline Extension Project. This is for surveying, preliminary design, final design and the bidding process in the amount of \$37,000.00.

M. Wells moved to approve the engineering contract for the South Industrial Park Waterline in the amount of \$37,000.00. J. Jones seconded. All voted aye.

**APPROVED ENGINEERING CONTRACT FOR THE SOUTH INDUSTRIAL PARK WATERLINE IN THE AMOUNT OF \$37,000.00.**

3. Consideration for City to cease operation of EMS services for Bourbon County and discontinue contract with Medical Director – City Manager informed the Commission that EMS will go back under Bourbon County administration on May 1<sup>st</sup>, 2022. The City will still do maintenance on the ambulances.

J. Jones moved for the City to cease operation of EMS services for Bourbon County and discontinue the EMS Medical Director contract. S. Walker seconded. All voted aye.

**APPROVED FOR THE CITY TO CEASE OPERATION OF EMS SERVICES FOR BOURBON COUNTY AND DISCONTINUE THE EMS MEDICAL DIRECTOR CONTRACT.**

4. Consideration of Resolution No. 32-2022 – Notice of Annexation by Mark & Monhmany McCoy – 2142 Jayhawk Road – City Clerk asked that this be removed from the agenda as he is actually wanting to de-annex this property.

**Reports and Comments:**

**A. Commissioner Reports and Comments:**

A. City Manager Comments:

1. City Manager said that according to KSA 12-1695 the City shall establish (10) Tourism Committee Members. This committee is currently short four members according to the State Statute. City Manager suggested to redesign the current Tourism Advisory Board and appoint Bourbon County R.E.D.I. to oversee Tourism for the City Commission. Bourbon County R.E.D.I. will oversee the functionality and duties of the Tourism Director and report directly to the City on job performance. The Tourism Director will remain a paid employee of the City of Fort Scott. City Manager will visit with the City Attorney on this.

M. Wells moved to dissolve the current Tourism Advisory Board and appoint Bourbon County R.E.D.I. to oversee Tourism. T. Van Hoecke seconded. All voted aye.

**APPROVED TO DISSOLVE THE CURRENT TOURISM ADVISORY BOARD AND APPOINT BOURBON COUNTY R.E.D.I. TO OVERSEE TOURISM.**

2. City Manager states the City agreed to surrender the remaining unencumbered funds of Tourism to Bourbon County R.E.D.I. to perform

the duties they have promised. There is approximately \$39,650.00 in funds.

M. Wells motioned to surrender the remaining unencumbered funds of Tourism to Bourbon County R.E.D.I. T. Van Hoecke seconded. All voted aye.

**APPROVED TO TURN \$39,650.00 IN TOURISM FUNDING TO THE TOURISM/BOURBON COUNTY R.E.D.I.**

3. Consideration of raising Part-Time Police Officers pay rate – Brad Matkin, Human Resource Director, requested that the Commission consider raising part-time officers pay rate to \$15.00 an hour. Currently the officers receive \$14.00 an hour but are used as reserve and do not have a set schedule. They may be called in at the last minute.

Chief Travis Shelton stated that there are three part-time reserve officers. Two of those positions are currently filled and one remains open.

M. Wells motioned to increase the part-time reserve police officer pay rate to \$15.00 an hour. T. Van Hoecke seconded. All voted aye.

**APPROVED TO INCREASE THE PART-TIME RESERVE POLICE OFFICER PAY RATE TO \$15.00 AN HOUR.**

5. City Manager acknowledged the volunteers of the Downtown Cleanup that recently occurred on April 22<sup>nd</sup>, 2022. Their quick, challenging work made noticeable differences in town. He also complimented how good the murals on the buildings look and thanked those volunteers.

B. Engineering Firm Comments:

Discussion of permanent road at Industrial Park on the South side of K.D.O.T. – Jason Dickman, Earles Engineering, informed the Commission that they received a temporary permit to make a temporary access road near LaRoche Baseball Complex. A permanent access road is required. Plans will be drawn, and a decision will be made whether the work can be done by the City or if there is a need to bid outside. The amount of the surveying, preliminary design, final design, and bidding for this project is \$5,100.00.

M. Wells made a motion to move forward on the permanent road at Industrial Park on the south side of K.D.O.T. J. Jones seconded. All voted aye.

**APPROVED ENGINEERING AGREEMENT FOR THE PERMANENT ROAD AT THE INDUSTRIAL PARK ON THE SOUTH SIDE OF K.D.O.T. IN THE AMOUNT OF \$5,100.00 FOR EARLES ENGINEERING, INC.**

Consideration of 2022 CDBG Sanitary Sewer Project Survey, Preliminary Design, and Final Design - \$94,500.00 - Jason Dickman, Earles Engineering, informed the Commission that the CDBG grant for the sanitary sewer is \$700,000. The

engineering consisting of surveying, preliminary design, final design, and bidding for this project is \$94,500.00.

M. Wells motioned to move forward on the 2022 CDBG Sanitary Sewer Project. J. Jones seconded. All voted aye.

**APPROVED THE ENGINEERING FOR THE C.D.B.G. PROJECT FOR THE 2022 SANITARY SEWER IN THE AMOUNT OF \$94,500.00 FOR EARLES ENGINEERING, INC.**

Consideration of Proposal for Preliminary Engineering Report for 2023 Waterline Projects - \$4,500.00 – Phase II – City Manager stated that we hold off on this for now. He will send in a letter of need to our local legislators. If denied, there will be a Plan B but may have to wait until next year.

C. Commissioners Reports and Comments:

T. Van Hoecke – Tim stated that he wanted to remind everyone to get out and participate in the Big Kansas Road Trip.

He also asked about the status of the Memorial Hall steps. Nothing new was reported on the steps as we are waiting on a contractor to come and look at the steps.

Tim said that would like to suggest that the Commission take a serious look at the purposes and roles of the different current advisory boards.

Tim also commended the Commission on the “healthy and different discussion” that took place during this meeting regarding demolition.

J. Jones – Josh asked about the buoy placement at Lake Fort Scott.

Chief Shelton stated that they have been moved.

Josh asked about the landfill contract.

City Manager said that the City Attorney is working on this, and he is on vacation this week.

Josh asked for a Cooper Street update.

Jason Dickman said that samples have been submitted for approval. Discussion was held regarding the depth of the street also.

M. Wells – Matthew stated that he and his family thoroughly enjoyed their experience with the Fort Scott Encampment in the Bakery.

He also thanked Chief Travis Shelton for the traffic signs on 12<sup>th</sup> Street.

S. Walker – Shane announced that the N.I.C.A. organization has requested to use Gunn Park on June 11<sup>TH</sup> & 12<sup>TH</sup> for a kid’s bike race. All Commissioners agreed it would be a great opportunity for the City if it can be arranged even on short notice.

Diane Clay reiterated that advanced noticed is preferred to close Gunn Park to such events in the future. Shane will work with the City on this event.

K. Allen – Kevin asked if Tom Coffman can have the City crews bring in more gravel at the Lake Fort Scott boat parking area. The current condition is too muddy and causing issues that can be rectified by replenishing the gravel base.

D. City Attorney Comments – Not present.

**Adjournment:**

K. Allen moved to adjourn the meeting at 10:10 p.m. J. Jones seconded. All voted aye.

**ADJOURNED MEETING AT 10:10 P.M.**

Respectfully submitted,

Lisa Lewis  
Deputy City Clerk