CITY OF FORT SCOTT
CITY COMMISSION MEETING

Minutes of June 21, 2011 **Regular Meeting #12**

The regular meeting of the Fort Scott City Commission was held June 21, 2011 at 6:00 p.m. in the City Commission Room, 123 S. Main, Fort Scott, Kansas.

ROLL CALL:

Commissioners Bartelsmeyer, Bukowski, Mason, and Parker were present with Mayor Adams presiding.

INVOCATION: Pastor Tim Davish, First Baptist Church said a prayer asking God for guidance for the city and all government and city officials.

AUDIENCE IN ATTENDANCE: Ron McGehee, Steve Gound, Shaun West, Bill Lemke, Mike Lakeman, Steve Williams, Tim Davish, Kenny Felt, Frank Hornsby, Jim Pitts, Audra Young, Eric W. Bailey, Paul Ballou, Janet Braun, and representing the press, Michael Pommier, Staff Reporter, Fort Scott Tribune.

PROCLAMATIONS/RECOGNITIONS: None

APPROVAL OF MINUTES AND APPROPRIATIONS/CONSENT AGENDA:

A. Approval of minutes of the regular meeting of June 7th, 2011.

B. Approval of Appropriation Ordinances 687, 688, 955-A, 956-A, 957-A and 958-A totaling $474,450.53.

C. May financials

D. Request for Funding – Keyhole - $1,500

Mason moved to approve the Consent Agenda. Parker seconded. All voted aye.

APPROVED CONSENT AGENDA.

APPEARANCE/COMMENTS/PUBLIC HEARING:

A. <u>APPEARANCE</u>: None

B. <u>CITIZEN COMMENTS</u> (Concerning Items Not on Agenda – 3 minute

limit per citizen) - None

C. PUBLIC HEARINGS:

6:00 p.m. – Labconco Proposed Property Tax Abatement –

Mason moved to open the Public Hearing at 6:02 p.m. Parker seconded. All voted aye.

OPENED PUBLIC HEARING AT 6:02 P.M.

Dave Martin, City Manager informed the Commission that Labconco is expanding their facility in Fort Scott and this is great news for our community. A relocation of the sewer line will need to occur for this expansion and these costs will be split between the City and Labconco.

Introduction of proposed expansion – Steve Gound, President of Labconco was present along with Steve Williams, Director of Manufacturing, as well as Mike Lakeman, Plant Manager for the Fort Scott plant. Mr. Gound informed the Commission that Labconco was incorporated in 1925 by two individuals. There are two manufacturing locations with one location in Kansas City, Missouri and the other location in Fort Scott. They have annual sales in the amount of $70-75 million dollars. They employ 245-250 people. It is a privately held, management owned company. They sell products all over the world. Mike Lakeman, Plant Manager informed the Commission that the plant in Fort Scott opened in 1988. In 1995, the plant expanded 30,000 square feet. There are 50 employees with a $2.5 to $3 million payroll. They are looking to expand 41,000 square feet at an estimated cost of $1.7 million dollars. They will be adding a new paint coating system as well as additional warehouse storage and inventory. There will be nine (9) additional jobs added during the next ten (10) years. They will add 160' to the west of their current building. They are involved and very active in the community and love being here. This is a ten (10) year abatement.

Approval of Resolution – Approval of the Resolution for the tax abatement is needed.

Bartelsmeyer moved to approve Resolution No. 32-2011. Bukowski seconded. All voted aye.

APPROVED RESOLUTION NO. 32-2011 OF THE GOVERNING BODY OF THE CITY OF FORT SCOTT, KANSAS MAKING

CERTAIN FINDINGS OF FACT AS REQUIRED BY K.S.A. 79-251 WITH RESPECT TO A PROPERTY TAX EXEMPTION TO BE GRANTED TO LABCONCO CORPORATION.

1st reading of Ordinance – City Manager informed them that this is the first reading of the Ordinance and the second and final reading will be at the July 5th, 2011 City Commission meeting.

Approval of Tax Abatement Agreement – The approval for the 10 year tax abatement needs approved also. This will be done at the July 5th, 2011 meeting also.

CONSIDERATION:

1. Golf Course Ordinance – Creation of an Advisory Board – 2nd and final reading – City Manager said that this is the last reading for the creation of this advisory board. The Golf Course Advisory Board shall be composed of five (5) members, four (4) which reside in the City limits and one (1) who resides in Bourbon County. Their function is to advise the City Commission in all matters referred to them regarding the Fort Scott Golf Course. They will also independently evaluate all aspects of the operation of the Golf Course and make recommendations to the City Commission and City Manager. Their term shall be for one year and they shall meet once a month. Approval of the ordinance was recommended.

   Parker moved to approve Ordinance No. 3395. Bartelsmeyer seconded. All voted aye.

   APPROVED ORDINANCE NO. 3395 CREATING AND ESTABLISHING A COMMITTEE CALLED THE GOLF COURSE GOVERNING BOARD.

2. Selection of Golf Course Advisory Board Members – City Commissioners discussed the names submitted for the Golf Course Advisory Board. Letters of interest submitted to the City Clerk were: Maybelle Mertz, Jim Regan, J. D. Ettore, David Shepherd, Don Gulick, Bill Meyer, Larry Fink, Jeff Norris and Elizabeth Nuss. Mayor Adams also submitted Kenny Felt's letter of interest. Four of the individuals should reside in the City limits and one individual outside the City limits.

   Bartlesmeyer moved to approve the following names for the Golf Course Advisory Board: Jim Regan, David Shepherd, Kenny Felt, Don Gulick, and Elizabeth Nuss. Parker seconded. All voted aye.

APPROVED THE FOLLOWING NAMES FOR THE GOLF COURSE ADVISORY BOARD: JIM REGAN, DAVID SHEPHERD, KENNY FELT, DON GULICK, AND ELIZABETH NUSS.

3. Community Visioning Accreditation Signs – Dave Martin, City Manager updated the Commission regarding the Public Square Community signs. While the Public Square Communities, LLC is paying for the four (4) signs and the K.D.O.T. application fee, the City will be responsible for installation of the four (4) signs and ongoing maintenance for the next five (5) years at an estimated cost of $400.00 per year to replace the vinyl on the signs.

   Parker moved to approve the installation and maintenance of the four signs declaring Fort Scott a Public Square Community. Bukowski seconded. All voted aye.

   APPROVED THE INSTALLATION AND MAINTENANCE OF THE FOUR SIGNS DECLARING FORT SCOTT A PUBLIC SQUARE COMMUNITY.

4. F.A.A. Grant Acceptance – Environmental Assessment – Fort Scott Municipal Airport – Susan Brown, Assistant City Manager informed the Commission that in order to proceed with the runway expansion at the Airport, an environmental assessment needs to be completed. This is a 95%-5% grant with the City responsible for 5% which will be approximately $5,000. Approval was recommended.

   Bartelsmeyer moved to approve the Environmental Assessment Grant for the Airport. Bukowski seconded. All voted aye.

   APPROVED THE ENVIRONMENTAL ASSESSMENT GRANT AT AN ESTIMATED COST OF $5,000 FOR THE CITY FOR THE EXPANSION OF THE AIRPORT RUNWAY PROJECT.

5. 18th and 23rd Design Engineering Contract – Felsburg, Holt & Ullevig – Eric Bailey, Public Works Director informed the Commission that this is the contract for the 18th and 23rd Street design engineering contract. The total amount of the contract is $245,083.00. This will be paid for with federal earmarked funding and will be of no cost to the City.

   Bartelsmeyer moved to approve the Felsburg, Holt & Ullevig design engineering contract for the 18th and 23rd Street Project for the City. Parker seconded. All voted aye.

APPROVED FELSBURG, HOLT & ULLEVIG DESIGN ENGINEERING CONTRACT FOR THE 18th AND 23rd STREET PROJECT FOR THE CITY AT A COST OF $245,083.00.

COMMISSION/STAFF:

A. Director Updates:

Eric Bailey

1. Street Program Update – Mr. Bailey informed the Commission that Horton and Arthur Streets have been milled. A storm drain was discovered under the asphalt on Horton Street that had been covered. The contractor is now working on curb and gutter on Horton Street. Asphalting of Horton Street should begin in the middle of July.

B. City Commission:

Bartelsmeyer – Congratulated the Community Visioning teams on the accreditation as a Public Square Community. Also thanked Labconco for their hard work in our community and is excited about their expansion.

Mason – Nothing to report.

Bukowski – Remarked that he is glad to see Horton Street is being worked on.

Parker – Thanked the Street Department for milling at Ellis Park by the handicapped bathroom. She had an individual call her who was very thankful to see this happen.

Adams – Remarked that he is glad to see Epoch Company coming into the Cigna building.

Asked that the flag be replaced at the Golf Course as it is starting to show some wear.

C. City Attorney:

D. Assistant City Manager: Susan Brown gave the City Commission an update on the following:

1. Bourbon County Coalition – 2011 Recreation Scholarships – Susan informed the Commission that she received a check in the amount of $4,425.00 to cover the cost of 2011 recreation scholarships. Last year, 37 families received pool pass vouchers which translated to 106 children. The number this year for pool vouchers was 51 families resulting in 152 children. In the past the check has been returned to the Bourbon County Coalition and this is the City's recommendation again this year.

   Mason moved to approve to return the check for $4,425.00 back to the Bourbon County Coalition. Parker seconded. All voted aye.

   APPROVED TO RETURN CHECK FOR $4,425.00 BACK TO THE BOURBON COUNTY COALITION.

2. 2012 Budget Calendar – Susan gave the Commission the 2012 Budget Calendar. The first work session will be next Tuesday, July 28th, 2011 at 4:30 p.m. and will address utility accounts. The next work session will be held on July 5th, 2011 at 4:30 p.m. before the regular City Commission meeting regarding levied funds.

E. City Manager:

1) Notice of Gathering – Lowell Milken Center Teacher Recipients – June 28th, 2011 at 10:30 a.m. – City Commission Meeting Room – City Manager asked the Commissioners that could be present attend to honor these recipients.

2) Hangar at Fort Scott Municipal Airport – City Manager said there is a hangar in bad condition at the airport. He is researching options to demolish the hangar.

3) Economic Development – City Manager said he would be advertising a job for Economic Development Director in the near future. David Lewis will be assisting with the interviews for this position as the committee believes it needs to be filled.

4) Westar Energy – City Manager said he was approached by Westar Energy as they want to build a new building in the Industrial Park. They are looking for 10 acres. More information will be forthcoming.

5) Epoch Group – City Manager said he is excited about this group coming to the Cigna building and will be open on July 5th. He is working closely with Suddenlink on getting the fiber connection they need for internet. They could possibly have 50 or more employees by the end of 90 days.

6) Archer Midland Daniels Contract – City Manager is renegotiating this contract for the treated wastewater as there was a miscommunication regarding it. They are using about 150,000 gallons of water per day.

7) U.S. Highway 69 Corridor Meeting – City Manager said their final meeting will be Thursday, June 23rd, 2011 at 12:30 p.m. in the Commission Room. They will receive final input regarding their committee's progress.

ADJOURNMENT:

Bukowski moved to adjourn the meeting at 6:56 p.m. Mason seconded. All voted aye.

ADJOURNED MEETING AT 6:56 P.M.

The next regularly scheduled meeting is to be held on July 5th, 2011 at 6:00 p.m.

RECORDED BY:

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DIANE K. CLAY
CITY CLERK